**ITEM PARTICIPANT CONSENT FORM**

Central University Research Ethics Committee (CUREC) Approval Reference: SOGE1A2021-034

Dear Participant,

Thank you for your interest in participating in an interview. You have been invited because you expressed your interest in this project. Please read through these terms before agreeing to participate by ticking the box below.

We are conducting these interviews to understand your experiences of electric mobility, the role you see electric mobility playing in your and your city’s future, and how you will be or would like to be involved in shaping this future. The purpose of this research is to understand how we can advance and accelerate an Inclusive Transition to Electric Mobility in Bristol and partner cities Oslo, Poznan and Utrecht, in order to generate knowledge that can be compared and shared with other cities across Europe after the project.

This research is being undertaken by Hannah Budnitz and Tim Schwanen at the Transport Studies Unit, University of Oxford, as well as researchers at The Institute of Transport Economics (TOI) in Norway; Utrecht University in the Netherlands; and Adam Mickiewicz University and Heksagon Research in Poland.

Your answers will be confidential, and when the results are published, you will not be identifiable in them. Please note that your participation is voluntary. You may withdraw at any point up to 30 days after the interview, and you do not have to give a reason. The University of Oxford is the data controller for the Data Protection Act 1998 and the General Data Protection Regulation (GDPR).

This project has been reviewed by, and received ethics clearance through, the University of Oxford Central University Research Ethics Committee. All personal data, such as email addresses will be stored securely and the research data (your interview transcript) will be anonymised for analysis and prior to sharing with authorised persons outside the research team or archived. With this consent form, you are agreeing to be interviewed either over Teams or in person and for the interview to be recorded and transcribed.

If you have a concern about any aspect of this project, please speak to the researcher, Dr Hannah Budnitz [hannah.budnitz@ouce.ox.ac.uk](mailto:hannah.budnitz@ouce.ox.ac.uk) who will do her best to answer your query. If you understand your rights and agree to be interviewed and this interview to be recorded, please sign and date the below electronically and return it to [hannah.budnitz@ouce.ox.ac.uk](mailto:hannah.budnitz@ouce.ox.ac.uk) or sign and hand it to the interviewer.

|  |  |  |
| --- | --- | --- |
| *Please initial each box* | | |
| 1 | I confirm that I have read and understand the Participant Information Sheet. I have had the opportunity to consider the information and ask questions which have had these answered to my satisfaction. | |  | | --- | |  | |
| 2 | I consent to the processing of my personal data for the purposes explained to me in the Information Sheet. I understand that such information will be handled in accordance with the terms of the General Data Protection Regulation (2018). | |  | | --- | |  | |
| 2 | I understand that my participation is voluntary and that I am free to withdraw at any time, without giving any reason, and without any adverse consequences. | |  | | --- | |  | |
| 3 | I understand that research data collected during the study may be looked at by authorised people within the University of Oxford and the partner institutions listed above. | |  | | --- | |  | |
| 4 | I understand that this project has been reviewed by, and received ethics clearance through, the University of Oxford’s School of Geography and Environment Departmental Research Ethics Committee. | |  | | --- | |  | |
| 5 | I agree to my interview being recorded, using Microsoft Teams (video and audio recording) and/or a smartphone or secure digital recorder (audio recording only). | |  | | --- | |  | |
| 6 | I understand who will have access to personal data provided, how the data will be stored and what will happen to the data at the end of the project, including the archiving of a suitably anonymised version of the data in a national data depository for future research use. | |  | | --- | |  | |
| 7 | I understand how this research will be written up and published. | |  | | --- | |  | |
| 8 | I understand that direct quotes from my interview(s) may be used in a publication in anonymised form. | |  | | --- | |  | |
| 9 | I understand how to raise a concern or make a complaint. | |  | | --- | |  | |
| 10 | I agree to take part in the above study. | |  | | --- | |  | |

dd / mm / yyyy

Name of Participant Date Signature

Hannah Budnitz

dd / mm / yyyy

Name of person taking consent Date Signature