This work was supported by UK Research and Innovation [grant number MR/T019085/1]; the Economic and Social Research Council under the University of Nottingham Impact Accelerator Award and Nottingham Impact Accelerator Knowledge Exchange Prize; and *SPF-QR funding* awarded to the University of Nottingham by Research England (2021).

Within this project, 2 semi-structured interviews were undertaken with film co-creators and 27 anonymous online surveys were completed by audience members in film screenings. The sample was purposive for both groups, as appropriate for our exploratory analysis and the resources available, however the sample is not representative of collaborative film creators or audiences. Telephone and videoconferencing (Microsoft TEAMS) interviews were conducted with filmmakers between June and July 2023. Anonymous online surveys were completed at film screenings between March and November 2022.

**Participant Information Sheet & GDPR Privacy Notice**

**Section 1 - Participant Information Sheet**

Date: 17/5/23

Title of Study: Reflections on the use of visual arts to communicate research findings about prison suicide.

Name of Researcher(s): Dr Philippa Tomczak; Dr Gillian Buck

We would like to invite you to take part in our research study. Before you decide we would like you to understand why the research is being done and what it would involve for you. One of our team will go through the information sheet with you and answer any questions you have. Talk to others about the study if you wish. Ask us if there is anything that is not clear.

# What is the purpose of the study?

This study will critically reflect on a collaboration between a verbatim theatre company (XXX) and academic research team (SAFESOC), which aimed to raise awareness of the impacts of prison suicide through the creation of a short film (XXX). We seek to interview the film’s [staff member] and the [parent] who features in the film to consider the emotions, challenges and potentials of such collaborations.

# Why have I been invited?

You are being invited to take part because you worked on the production of the [XXX] film. We are inviting 2 participants like you to take part.

# Do I have to take part?

It is up to you to decide whether or not to take part. If you do decide to take part, you will be given this information sheet to keep and be asked to sign a consent form. If you decide to take part, you are still free to withdraw at any point until the written article is submitted for publication and without giving a reason. This would not affect your legal rights.

# What will happen to me if I take part?

You will be invited to join an online video call via Microsoft TEAMS and be asked questions by a researcher for approximately one hour. We ask that you join from a private room in your home or workplace and use a smart phone or computer. The researcher will contact you to arrange a time and date that is convenient to you. In the three months following your interview the researchers will write an article based upon your reflections and the reflections of others involved in making the film. This article will also summarise evaluations from audience members who have watched the film. You will be asked to read the article and note or tell us about any changes you would like made.

# Expenses and payments

Participants will not be paid an allowance to participate in the study.

# What are the possible disadvantages and risks of taking part?

There is a risk of emotional distress given the film we are reflecting on explores trauma (bereavement by prison suicide). To minimise this risk, you will be given the choice to take part or not and to withdraw at any point up until the article is submitted for publication. We will ask if you still want to continue at each stage of the study and provide the number of the **free Samaritans helpline (116 123)** should you need a confidential listener as the project progresses. We will also signpost local mental health support teams, e.g.: (local services inserted).

# What are the possible benefits of taking part?

We cannot promise the study will help you but it will give you the opportunity to reflect and feedback on your experiences of making the film. The information we get from this study may help arts organisations, individual contributors, and academics to consider benefits, barriers and ethical considerations of future arts collaborations.

# What if there is a problem?

If you have a concern about any aspect of this study, you should ask to speak to the researchers who will do their best to answer your questions. If you remain unhappy and wish to complain formally, you can do this by contacting the School Research Ethics Officer. All contact details are given at the end of this information sheet.

# Will my taking part in the study be kept confidential?

We will follow ethical and legal practice and all information about you will be handled in confidence.

If you join the study, the data collected for the study will be looked at by authorised persons from the University of Nottingham who are organising the research. They may also be looked at by authorised people to check that the study is being carried out correctly. All will have a duty of confidentiality to you as a research participant and we will do our best to meet this duty.

All information which is collected about you during the course of the research will be kept **strictly confidential**, secured within the University of Nottingham. Unless you make an informed decision to attach your name to our research article, any information about you which leaves the University will have your name and address removed (anonymised) and a unique code will be used so that you cannot be recognised from it. Anonymised data may also be stored in data archives for future researchers interested in this area.

Your personal data (email address, telephone number) will be kept for (7 years) after the end of the study so that we are able to contact you about the findings of the study *and possible follow-up studies* (unless you advise us that you do not wish to be contacted). All identifiable research data will be kept securely for 7 years. After this time your data will be disposed of securely. During this time all precautions will be taken by all those involved to maintain your confidentiality, only members of the research team will have access to your personal data.

Although what you say in the interview is confidential, should you disclose anything to us which we feel puts you or anyone else at any risk, we may feel it necessary to report this to the appropriate persons.

# What will happen if I don’t want to carry on with the study?

Your participation is voluntary and you are free to withdraw at any time, without giving any reason, and without your legal rights being affected. If you withdraw then the information collected so far will be extracted and erased. Please note this will not be possible after the article is submitted for publication. The authors will keep you informed of when the work is being submitted.

# What will happen to the results of the research study?

We hope to publish the findings of this study in a social science journal and will email you a copy of the published results. Academic publishing can be a slow process, sometimes between 12-24 months. You will not be identified by name in any report/publication unless you make an informed decision that you would like your name included.

# Who is organising and funding the research?

This research is being organised by the University of Nottingham and is being funded by Tomczak’s UKRI Future Leaders Fellowship.

# Who has reviewed the study?

All research in the University of Nottingham is looked at by a group of people, called a Research Ethics Committee (REC), to protect your interests. This study has received a Favourable Ethical Opinion by the School of Sociology and Social Policy Research Ethics Committee.

# Further information and contact details

Researcher: Dr Gill Buck, [g.buck@chester.ac.uk](mailto:g.buck@chester.ac.uk)

Supervisor/PI: Dr Philippa Tomczak [philippa.tomczak@nottingham.ac.uk](mailto:philippa.tomczak@nottingham.ac.uk)

Research Ethics & Integrity Officer: Dr Thomas Guiney, Assistant Professor in Criminology. email: [Thomas.Guiney@nottingham.ac.uk](mailto:Thomas.Guiney@nottingham.ac.uk) Tel: 0115 84 68151

**Section 2 - Privacy information for Research Participants**

For information about the University’s obligations with respect to your data, who you can get in touch with and your rights as a data subject, please visit: <https://www.nottingham.ac.uk/utilities/privacy.aspx>.

**Why we collect your personal data**

We collect personal data under the terms of the University’s Royal Charter in our capacity as a teaching and research body to advance education and learning. Specific purposes for data collection on this occasion are to critically reflect on a collaboration between a verbatim theatre company [name] and academic research team (SAFESOC).

**Legal basis for processing your personal data under GDPR**

The legal basis for processing your personal data on this occasion is Article 6(1a) consent of the data subject.

**How long we keep your data**

The University may store your identifiable research data for a minimum period of 7 years after the research project finishes. The researchers who gathered or processed the data may also store the data indefinitely and reuse it in future research. Measures to safeguard your stored data include anonymising transcribed interviews as soon as is possible and deleting audio files from any devices. Raw data (e.g., consent forms) and anonymised datasets will be stored on the University’s secure Onedrive. Only members of the research team will have access to your personal data.

**Who we share your data with**

Extracts of your data will be used in published works that are posted online for use by the scientific community. Your data may also be stored indefinitely on external data repositories (e.g., the UK Data Archive) and be further processed for archiving purposes in the public interest, or for historical, scientific or statistical purposes. It may also move with the researcher who collected your data to another institution in the future.