

Buying Social Justice survey

Start of Block: Default Question Block

A1 Welcome to the Buying Social Justice Through Procurement survey

A2 This survey is aimed at procurement specialists and is conducted as part of the 'Buying Social Justice Through Procurement' project. The project explores the use of social procurement by public bodies to promote equality in the UK construction industry. You can read more about the wider project on our [website](#). This survey should take no more than 10 - 15 mins to complete. You do not need to complete all questions, and your responses will be anonymised in any future publications that use the survey findings. To help you to decide whether you want to participate, please take a couple of minutes to read the [information for participants](#), This explains more about why the research is being done, what completing the survey will involve and how we will be handling the information you provide.

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A3 Consent Form: Buying Social Justice Through Procurement survey

Thank you for reading the participant information about this survey. If you are happy to participate, please could you confirm your decision below after reading through the following statements that summarise the key points in the participant information. You might find it useful to refer back to the [information for participants](#) as you do this. If you want to ask the research team any questions before making your decision, please feel free to contact us by email at: info@buyingsocialjustice.org.uk

Indicating your willingness to participate at this point still leaves you free to withdraw your participation at a later stage. **I have read the Participant Information Sheet and have had the opportunity to consider the information, ask questions and have had any questions answered satisfactorily. I understand that my participation is voluntary and that I am free to stop taking part in the survey at any time without giving any reason and without my rights being affected. I understand that my data will be securely stored on Queen Mary University of London SharePoint system and in accordance with the data protection guidelines of Queen Mary University of London for no longer than 5 years after the end of the project. My response will be stored in anonymised form, separately from any personal data I understand that I can request withdrawal and destruction of the information I have provided at any time prior to publication. I understand that following publication I will not be able to request withdrawal of the information I have provided. I understand that the information collected during the project may be used to support other research in the future, and it may be shared in anonymised form with other researchers.**

☐ **I agree to take part in the above study. (7)**

☐ *I don't want to participate in the survey (9)*

Skip To: Q1 If Consent Form: Buying Social Justice Through Procurement survey Thank you for reading the partic... = I agree to take part in the above study.

Skip To: Q55 If Consent Form: Buying Social Justice Through Procurement survey Thank you for reading the partic... = I don't want to participate in the survey

Skip To: Q55 If Consent Form: Buying Social Justice Through Procurement survey Thank you for reading the partic... != I agree to take part in the above study.

Q1 Where did you hear about this survey?

- ☐ I received a link direct from the Local Government Association (1)
 - ☐ I received a link direct from Scotland Excel (2)
 - ☐ I received a link direct from Procurement for Housing (3)
 - ☐ I received a link direct from the Higher Education Procurement Association (4)
 - ☐ I heard about the survey through LinkedIn (5)
 - ☐ I heard about the survey through Twitter (6)
 - ☐ Other (please specify) (7)
-

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Q2 Are you involved in public procurement in your organisation?

☐ yes (1)

☐ no (2)

Skip To: Q56 If Are you involved in public procurement in your organisation? = no

Q3 Is your organisation...

☐ a local authority? (1)

☐ a housing association? (2)

☐ a higher education institution (3)

☐ other (please specify) (4)

Q4 Where is your organisation situated?

Please tick all that apply.

☐ England (1)

☐ Scotland (2)

☐ Wales (3)

England +Scotland = 4

England Scotland and Wales = 5

☐ Other (please specify) (6)

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Q5 How much does your organisation spend on public procurement each year?

- ☐ up to £10 million (1)
 - ☐ £10 million or more, but less than £50 million (2)
 - ☐ £50 million or more, but less than £100 million (3)
 - ☐ £100 million or more, but less than £500 million (4)
 - ☐ £500 million or more (5)
 - ☐ don't know (6)
-

Q6 In terms of procurement maturity, how would you rate your organisation?

- ☐ minimum (lowest) (2)
 - ☐ developing (lower middle) (3)
 - ☐ mature (upper middle) (4)
 - ☐ leader (highest) (5)
 - ☐ don't know (1)
-

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Q7 Do your job responsibilities include the following procurement activities for your organisation?

Please tick all that apply

- ☐ defining procurement policy (1)
 - ☐ defining category strategy (2)
 - ☐ writing specifications (3)
 - ☐ designing procurement procedures, (4)
 - ☐ carrying out procurement procedures, including evaluation of bids (5)
 - ☐ monitoring contract performance, including data analysis (6)
 - ☐ strategic supplier relation management (7)
 - ☐ market management (8)
-

Q8 Is procurement your sole role?

- ☐ yes (1)
 - ☐ no (2)
-

Display This Question:

If Is procurement your sole role? = no

Q9 Approximately what proportion of your role is related to procurement?

- ☐ up to 25% (1)
 - ☐ more than 25% but less than 50% (2)
 - ☐ more than 50% but less than 75% (3)
 - ☐ more than 75% (4)
-

Q10 Do your procurement responsibilities include the procurement of construction works?

- ☐ yes (1)
 - ☐ no (2)
-

Display This Question:

If Do your procurement responsibilities include the procurement of construction works? = no

Q11 Do you procure...?

- ☐ services (1)
 - ☐ goods (2)
 - ☐ utilities (3)
 - ☐ a mix of the above (4)
-

Q12 In your view, what is the aim of public procurement?

Q13 Does your organisation have a policy on the following?

Please select all that apply

- ☐ public procurement (1)
 - ☐ social procurement (2)
 - ☐ socially responsible procurement (3)
 - ☐ social value (4)
 - ☐ sustainable procurement (5)
 - ☐ gender-responsive public procurement (6)
 - ☐ community benefits (7)
 - ☐ other (please identify) (8)
-
- ☐ don't know (9)

Display This Question:

If Do your job responsibilities include the following procurement activities for your organisation?P... = defining procurement policy

Or Do your job responsibilities include the following procurement activities for your organisation?P... = defining category strategy

Or Do your job responsibilities include the following procurement activities for your organisation?P... = market management

Q14 Other than budgetary factors , what are the most important factors driving the inclusion of social aspects in procurement *policy* in your organisation?

Please tick all that apply

☐

legislation and regulation (1)

☐

organisational values (i.e. organisational commitment to certain goals and principles such as providing value to community and fair work) (2)

☐

organisational reputation (3)

☐

other (please specify) (4)

☐

don't know (5)

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Q15 Please let tell us more about your organisation...

	Yes (3)	No (2)	Don't know (1)
Is your organisation a Living Wage Employer? (1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Has your organisation signed up to the Good Work Standard, the People Matter Charter or another scheme relating to employment conditions? (2)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Has your organisation signed up to the 'Two Ticks' disability scheme? (3)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Has your organisation signed up to the Race Equality Charter or the Race at Work Charter? (4)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is your organisation a Stonewall Diversity Champion? (5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Has your organisation signed up to the Unite Construction Charter? (6)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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Q16 Which equality areas do you consider in procurement?

Please tick all that apply

- ☐ age (1)
 - ☐ disability (2)
 - ☐ gender reassignment (3)
 - ☐ marriage and civil partnership (4)
 - ☐ pregnancy and maternity (5)
 - ☐ race (6)
 - ☐ religion or belief (7)
 - ☐ sex (12)
 - ☐ sexual orientation (8)
 - ☐ socio-economic inequality (9)
 - ☐ other (please specify) (10)
-
- ☐ no equality areas considered (13)

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Q17 Other than budgetary factors, what do you think are the most important factors influencing procurement *practice* in your organisation?

Please tick all that apply

- ☐ legislation or regulation (1)
 - ☐ organisational values (i.e. commitment to certain goals and principles such as providing value to community and fair work) (2)
 - ☐ personal values (3)
 - ☐ organisational reputation (4)
 - ☐ other (please specify) (5)
-

Page Break

Q18 Which of the following are particularly important for your procurement practices (the way you do your job)?

Please tick all that apply.

- ☐ Public Contracts Regulations 2015 (2)
 - ☐ Public Services (Social Value) Act 2012 (3)
 - ☐ specific equality duties (e.g. Public Sector Equalities Duty, Scottish or Welsh Equality Duties) (4)
 - ☐ Socio-economic Duty (5)
 - ☐ Wellbeing of Future Generations (Wales) Act 2015 (6)
 - ☐ Fairer Scotland Duty (7)
 - ☐ Social Services and Wellbeing (Wales) Act 2014 (8)
 - ☐ Local Government Act 1988 (9)
 - ☐ Other (please specify) (10)
-
- ☐ Don't know (11)

Q19 Do Section 106 requirements (of the Town and Country Planning Act) affect your procurement practices?

- ☐ yes (1)
 - ☐ no (2)
 - ☐ don't know (3)
-

Display This Question:

If Do Section 106 requirements (of the Town and Country Planning Act) affect your procurement practi... = yes

Q20 Please describe how

Page Break

Q21 Do you know where you can access information and advice on social and equality considerations in procurement?

- ☐ yes, within my organisation (1)
- ☐ yes, from external organisations (2)
- ☐ yes, both within my organisation and externally (3)
- ☐ no, I do not know (4)

Display This Question:

If Do you know where you can access information and advice on social and equality considerations in... = yes, within my organisation

Or Do you know where you can access information and advice on social and equality considerations in... = yes, both within my organisation and externally

Q22 Thinking of the information and advice you access from within your organisation, is this a formally designated point of contact (that is someone whose responsibility is to provide advice on social and equality considerations in public procurement)?

- ☐ yes, formal (1)
- ☐ no, informal (2)
- ☐ don't know (3)

Display This Question:

If Do you know where you can access information and advice on social and equality considerations in... = yes, from external organisations

Or Do you know where you can access information and advice on social and equality considerations in... = yes, both within my organisation and externally

Q23 Thinking of the information and advice you access externally to your organisation, is this a formal collaboration?

- ☐ yes, formal (1)
- ☐ no, informal (2)
- ☐ don't know (3)

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Q24 Have you received any training specifically on incorporating social or equality considerations into procurement over the last three years?

- ☐ yes (1)
- ☐ no (2)
- ☐ don't know (3)

Display This Question:

If Have you received any training specifically on incorporating social or equality considerations in... = yes

Q25 On a scale from 1 to 5 with 1 being the lowest and 5 the highest, please rate how useful you found the training you received.

	1 (not useful) (1)	2 (3)	3 (4)	4 (5)	5 (very useful) (6)
The training I received was... (8)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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Q26 Which sources of advice or guidance do you find most useful in considering social and equality aspects in your procurement work?

Q27 Which external organisations or internal teams do you or your team work with on social procurement?

Please select all that apply

- ☐ equality and diversity specialists inside the organisation (1)
- ☐ sustainability or CSR team (or similar) inside the organisation (2)
- ☐ trade unions (3)
- ☐ civil society/consultative groups (4)
- ☐ finance/budget teams inside the organisation (5)
- ☐ organisations offering framework agreements (6)
- ☐ professional buying organisations (7)
- ☐ other (please specify) (8)

- ☐ none (9)

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Q28 Does your organisation use standard equalities pre-qualification questions services (this includes frameworks) ?

- ☐ yes (1)
- ☐ no (3)
- ☐ don't know (4)

Display This Question:

*If Does your organisation use standard equalities pre-qualification questions services (this include...
= yes*

Q29 How often does your organisation use standard equalities pre-qualification questions or services (including frameworks)?

- ☐ always (1)
- ☐ most of the time (2)
- ☐ sometimes (3)
- ☐ hardly (5)
- ☐ never (4)
- ☐ don't know (6)

Display This Question:

*If How often does your organisation use standard equalities pre-qualification questions or services...
!= never*

Q30 What level of weighting is typically associated with social aspects in your organisation's procurement evaluations?

- ☐ none (1)
 - ☐ less than 10% (2)
 - ☐ between 10% and 20% (3)
 - ☐ 20% or more (4)
 - ☐ don't know (5)
-

Q31 How often, if at all, do you give a specific weighting to *equalities* issues in the selection and award process?

- ☐ always (1)
 - ☐ most of the time (2)
 - ☐ sometimes (3)
 - ☐ hardly ever (4)
 - ☐ never (5)
 - ☐ don't know (6)
-

Q32 How often do your organisation's contracts include specific *performance conditions* in relation to equalities?

- ☐ always (1)
 - ☐ most of the time (2)
 - ☐ sometimes (3)
 - ☐ hardly ever (6)
 - ☐ never (4)
 - ☐ don't know (5)
-

Q33 In general, does your organisation monitor social aspects of contracts where they apply?

- ☐ yes (1)
 - ☐ no (2)
 - ☐ don't know (3)
 - ☐ not applicable (4)
-

Display This Question:

If In general, does your organisation monitor social aspects of contracts where they apply? = yes

Q34 Does your organisation monitor equality aspects specifically if they apply?

- ☐ yes (1)
- ☐ no (2)
- ☐ don't know (3)
- ☐ not applicable (4)

Display This Question:

If In general, does your organisation monitor social aspects of contracts where they apply? = yes

Q35 Who carries out the monitoring?

Please select all that apply.

- ☐ procurement staff (1)
 - ☐ equality staff (2)
 - ☐ other department in organisation (please specify) (3)
 - ☐ contract manager (4)
 - ☐ contractor(s) (5)
 - ☐ don't know (6)
-

Q36 What are the main **barriers** you encounter to effectively integrating equalities issues in procurement?

Please indicate all that apply and rate their importance as a barrier

	slightly important barrier (1)	somewhat important barrier (2)	important barrier (4)	very important barrier (8)	the most important barrier (5)
lack of knowledge (1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
lack of financial viability (2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
organisational culture (3)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
availability of suitable suppliers that fulfil the requirements (4)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
lack of commitment of management (5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
lack of support from top management (6)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
other (please specify) (7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q37 What are the main **enablers** you encounter for integrating equalities issues in procurement?

Please indicate all that apply and rate their importance as an enabler

	slightly important enabler (1)	somewhat important enabler (2)	important enabler (3)	very important enabler (4)	the most important enabler (5)
training (1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
guidance (2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
collaboration with internal and external experts and organisations (3)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
organisational culture (4)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
support from management (5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
commitment of management (6)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
other (please specify) (7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q38 Overall, to what extent would you agree that your procurement activities are delivering the equality outcomes they set out to achieve?

- ☐ strongly agree (1)
 - ☐ agree (2)
 - ☐ neither agree or disagree (3)
 - ☐ disagree (4)
 - ☐ strongly disagree (5)
 - ☐ don't know (7)
-

Q39 Please give the reason for your answer

Q40 **Final thoughts:**

Please tell us anything else that you think is important about the consideration of social and equality concerns in procurement:

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Q62 A last few questions about you and where you work...

Q41 Department/team:

Q42 Organisation name:

Q43 Approximately how many employees does your organisation have?

- ☐ 0-99 (1)
 - ☐ 100-249 (2)
 - ☐ 250-4999 (3)
 - ☐ 5000 or more (4)
-

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Q44 Length of time in current position (approx)

Q45 Length of time working in procurement (approx)

Q46 Do you identify as... ?

- ☐ male (1)
- ☐ female (2)
- ☐ other (please specify) (3)
-
- ☐ prefer not to answer (4)

Q47 Do you identify as...?

- ☐ heterosexual/straight (1)
- ☐ gay or lesbian (2)
- ☐ bisexual (3)
- ☐ other (please specify) (4)
-
- ☐ prefer not to answer (5)

Q48 Do you consider yourself to have a disability?

- ☐ yes (1)
 - ☐ no (2)
 - ☐ prefer not to answer (3)
-

Q49 Which of the following best describes your ethnic identity?

- ☐ White, White British or another White identity (1)
 - ☐ Black, Black British or another Black identity (2)
 - ☐ Asian, Asian British or another Asian identity (3)
 - ☐ Mixed identity or heritage (4)
 - ☐ other (please specify) (5)

 - ☐ prefer not to answer (6)
-

Page Break

Q50 Would you be willing to be contacted in the future to provide more information in relation to this project?

☐ yes (1)

☐ no (2)

Display This Question:

If Would you be willing to be contacted in the future to provide more information in relation to thi... = yes



Q51 Please let us know your name, email and organisation so we can get back to you.

☐ Name (1) _____

☐ email address (2) _____

☐ Organisation (3) _____

Page Break

Display This Question:

If If Please let us know your name, email and organisation so we can get back to you. Text Response Is Not Empty

Or Or Please let us know your name, email and organisation so we can get back to you. Text Response Is Not Empty

Q52

We would also like to keep you informed about the Buying Social Justice project's progress including the project outputs. If you would like us to add your name and email address to our mailing list to receive updates about our work, please indicate below. Alternatively you can sign up to our mailing list through our [website](#).

- ☐ Yes, I would like to join the Buying Social Justice Mailing list (1)
- ☐ No I would not like to join the mailing list (2)

Page Break

Display This Question:

If Please let us know your name, email and organisation so we can get back to you. Text Response Is Not Empty

Or Or Please let us know your name, email and organisation so we can get back to you. Text Response Is Not Empty

Q53 Thank you for completing our survey and for the offer to provide us with further information. We really appreciate you taking the time to help us in our research.

Display This Question:

If Would you be willing to be contacted in the future to provide more information in relation to thi... = no

Or Or Please let us know your name, email and organisation so we can get back to you. Text Response Is Empty

Or Or Please let us know your name, email and organisation so we can get back to you. Text Response Is Empty

Q54 Thank you for taking part in our survey. We really appreciate you taking the time to help us in our research. We would like to keep you informed about the Buying Social Justice project including the project outputs. If you would like to join our mailing list to receive updates, please provide your name, email address and organisation name below. Alternatively you can sign up to our mailing list through our [website](#).

☐ Name (3) _____

☐ Email address (2) _____

☐ Organisation (4) _____

Display This Question:

If Consent Form: Buying Social Justice Through Procurement survey Thank you for reading the partic... = I don't want to participate in the survey

Or Consent Form: Buying Social Justice Through Procurement survey Thank you for reading the partic... != I agree to take part in the above study.

Q55 Thank you for your interest in our survey, we have noted your decision not to participate. We would still like to keep you informed about the Buying Social Justice project including the project outputs. If you would like to join our mailing list to receive updates, please provide your

name, email address and organisation name below. Alternatively you can sign up to our mailing list through our [website](#).

☐ Name (1) _____

☐ email address (2) _____

☐ Organisation (4) _____

Display This Question:

If Are you involved in public procurement in your organisation? = no

Q56 Thank you for your interest in our survey. As you have indicated that you do not carry out public procurement activities in your organisation, you are not eligible to participate. However, we would like to keep you informed about the Buying Social Justice project including the project outputs. If you would like to join our mailing list to receive updates, please provide your name, email address and organisation name below. Alternatively you can sign up to our mailing list through our [website](#).

☐ Name (1) _____

☐ email address (2) _____

☐ Organisation (4) _____

End of Block: Default Question Block
