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**Cultures of Anti-Racism in Latin America**

**Participant Information Sheet (PIS) - Organizer, Public Event Video**

We are seeking permission to take video footage and photographs during an event held on premises owned by your organisation. This is part of a research study, which is exploring the arts as a way to address and combat racism. Before you decide whether to give permission, it is important for you to understand why the research is being conducted and what it will involve. Please take time to read the following information carefully before deciding whether to give permission. You should discuss it with others if you wish. Please ask if there is anything that is not clear or if you would like more information. Thank you for taking the time to read this.

**About the research**

* **Who will conduct the research?**

The project is being carried out in three Latin American countries, Argentina, Brazil and Colombia.

The project is directed by:

Professor Peter Wade, Department of Social Anthropology, School of Social Sciences, University of Manchester, Manchester M13 9PL, United Kingdom ([peter.wade@manchester.ac.uk](mailto:peter.wade@manchester.ac.uk)). Tel. +44 161 275 3991

There are two other academics working with Professor Wade:

Professor Lúcia Sá, Department of Spanish, Portuguese and Latin American Studies, School of Arts Languages and Cultures, University of Manchester, Manchester M13 9PL, United Kingdom ([lucia.sa@manchester.ac.uk)](mailto:lucia.sa@manchester.ac.uk)). Tel. +44 161 275 8666

Dr Ignacio Aguiló, Department of Spanish, Portuguese and Latin American Studies, School of Arts Languages and Cultures, University of Manchester, Manchester M13 9PL, United Kingdom ([ignacio.aguilo@manchester.ac.uk](mailto:ignacio.aguilo@manchester.ac.uk)). Tel. +44 161 275 3689

Ignacio Aguiló is coordinating the research in Argentina; Lúcia Sá is coordinating the research in Brazil; Peter Wade is coordinating the research in Colombia. If you agree to participate, you may meet these people at some point.

However, the person you will mainly be dealing with is the Principal Researcher for your country. She or he will be carrying out the interviews and other data collection, supported by an Advisor who is a local academic:

1. Argentina

Principal Researcher: Dr Ana Vivaldi, Department of Social Anthropology, School of Social Sciences, University of Manchester, Manchester M13 9PL (email, TBC). Tel. +44-161-275-4883.

Advisor: Professor Ezequiel Adamovsky (email: [e.adamovsky@gmail.com](mailto:e.adamovsky@gmail.com)), Department of History, National University of San Martín, Campus Miguelete, 25 de Mayo y Francia, C.P.: 1650, San Martín, Buenos Aires, Argentina. Email: [historia@unsam.edu.ar](mailto:historia@unsam.edu.ar). Tel. 4006-1500 (1252/1253/1254)

2. Brazil

Principal Researcher: Dr Jamille Pinheiro Dias, Department of Social Anthropology, School of Social Sciences, University of Manchester, Manchester M13 9PL (email, TBC). Tel. +44-161-275-4883.

Advisor: Professor Felipe Milanez ([fmilanez@gmail.com](mailto:fmilanez@gmail.com)), Instituto de Humanidades, Artes e Ciências Prof. Milton Santos (IHAC), Universidade Federal da Bahia (UFBA), Rua Barão de Jeremoabo, s/n, PAF-V, Ondina – CEP 40170-115, Salvador – Bahia – Brasil. Email: [ihacsecretaria@ufba.br](mailto:ihacsecretaria@ufba.br). Tel. 3283-6788

3. Colombia

Principal Researcher: Dr Carlos Correa Angulo, Department of Social Anthropology, School of Social Sciences, University of Manchester, Manchester M13 9PL (email, TBC). Tel. +44-161-275-4883.

Advisor: Professor Mara Viveros ([mviverosv@unal.edu.co](mailto:mviverosv@unal.edu.co)), Department of Anthropology, Universidad Nacional de Colombia, Cra. 30 # 45-03, Edificio 212, of. 312, Bogotá, Colombia. Email: [depant\_bog@unal.edu.co](mailto:depant_bog@unal.edu.co). Tel: 316 5101.

* **What is the purpose of the research?**

The purpose of the research is to find out how various artists use their particular form of expression to explore questions of multiculturalism, ethnic diversity, indigenous and Afro-descendant rights, and racism. And how they use art to challenge racism in the society.

You are being approached because your organisation owns or controls the premises which are hosting an event of interest to our project, or one organised by our project. We would like to collecting video footage and photographs during the event and need your permission to do so.

* **Will the outcomes of the research be published?**

Results of the project will be published in academic publications and will be made available to project participants. There will be a website which has details of the project, in English, Spanish and Portuguese. The project will involve a public event in Salvador, Buenos Aires and Bogotá, at which some of the artists we will work with in each country will present their work, which you are welcome to attend. The project also involves a final event in Manchester; and we will create an online exhibition space, where the works of these and other artists will be presented and accessible to an international audience.

* **Who has reviewed the research project?**

The project has been reviewed by The University of Manchester Research Ethics Committee 3.

* **Who is funding the research project?**

The project is being funded by the Arts and Humanities Research Council of the United Kingdom, with award AH/S004823/1 (<https://ahrc.ukri.org/>)

**What would my involvement be?**

* **What would I be asked to do if I took part?**

All that is required is your permission to allow us to collect video footage and photographs during the event.

There are no specific risks attached to your involvement in the project.

* **Will I be compensated for taking part?**

No, no payment will be made.

* **What happens if I do not want to take part or if I change my mind?**

It is up to you to decide whether or not to give permission. If you do decide to take give permission, you will be given this information sheet to keep and will be asked to sign a consent form.

**Data Protection and Confidentiality**

* **What information will you collect about people at the event?**

We will need to collect visual images that could identify individual people. We will take a steps to make everyone aware that researchers are present and carrying out observations, including filming and photographing, and give them the opportunity to decline to be videoed or photographed. These steps will use, as appropriate to the setting, public announcements, posters, and information sheets (basic one-page versions for rapid distribution and full versions for those who ask for them). When possible, we will approach individuals and ask their explicit permission (e.g. for a short interview).

* **Under what legal basis are you collecting this information?**

We are collecting and storing this personal identifiable information in accordance with data protection laws in the European Union which protect your rights. These state that we must have a legal basis (specific reason) for collecting your data. For this study, the specific reason is that it is “a public interest task” and “a process necessary for research purposes”.

* **What are people’s rights in relation to the information you will collect about them?**

People have a number of rights under data protection law regarding their personal information. For example they can request a copy of the information we hold about them, including audio recordings or photographs.

If you would like to know more about your different rights or the way we use personal information to ensure we follow the law, please consult the University of Manchester’s Privacy Notice for Research Participants (<http://documents.manchester.ac.uk/display.aspx?DocID=37095>).

* **Will people’s participation in the study be confidential and their personal identifiable information be protected?**

In accordance with data protection law, The University of Manchester is the Data Controller for this project. This means that we are responsible for making sure people’s personal information is kept secure, confidential and used only in the way you have been told it will be used. All researchers are trained with this in mind, and data will be looked after in the following way:

Files with research data (e.g., interview data) will be initially transferred to and stored on computers which are password protected, encrypted and securely stored. These files will be uploaded as soon as possible to a secure server in the University of Manchester and removed from any other storage device. Data will be stored for 5 years and then deleted. People’s consent forms and contact details will be retained for 5 years in a locked filing cabinet in a secure location in the University of Manchester.

People may agree to be identifiable in this research project. If so, they will let us know. If they would prefer their interview material, or some of it, to remain anonymous, they can let us know and we will protect their interview data, or the parts of it that they would like to remain confidential, as soon as possible. Their names and any other identifying information will be removed and replaced with a random ID number. Only the research team will have access to the key that links this ID number to their personal information. However, they should be aware that total anonymity cannot be guaranteed under all circumstances, as people may be able to deduce who they are from published material that uses the information they provide.

Audio-recordings of interview data may be transcribed for analysis. The transcription will be done by a member of the research team or an approved University of Manchester supplier of transcription services. If a person has requested anonymity, no personal information will be included in the transcript.

People’s information will only be used by the University of Manchester and the project researchers to conduct research in accordance with The University of Manchester’s Privacy Notice for Research Participants (<http://documents.manchester.ac.uk/display.aspx?DocID=37095>). The stored data will be made available to other researchers and interested parties (e.g. artists and activists working on anti-racism) on request via email and with the approval of the project director, subject to an assessment of the rationale for accessing the data and their potential uses. People should be aware that in audio files you may be identifiable from their voices: we will not be using voice masking software.

Please also note that individuals from The University of Manchester or regulatory authorities may need to look at the data collected for this study to make sure the project is being carried out as planned. This may involve looking at identifiable data. All individuals involved in auditing and monitoring the study will have a strict duty of confidentiality to you as a research participant.

**What if I have a complaint?**

The first step is to contact the **PRINCIPAL RESEARCHER** and tell her or him about your concerns. **SEE PP. 1-2 FOR CONTACT DETAILS.**

If this does not resolve the issue, you should contact the **PROJECT DIRECTOR**: **PROFESSOR PETER WADE, DEPARTMENT OF SOCIAL ANTHROPOLOGY, SCHOOL OF SOCIAL SCIENCES, UNIVERSITY OF MANCHESTER, MANCHESTER M13 9PL, UNITED KINGDOM (**[**PETER.WADE@MANCHESTER.AC.UK**](mailto:peter.wade@manchester.ac.uk)**). TEL +44 161 275 3991**

You can also contact the **ADVISOR** in each country - see **PP. 1-2 FOR CONTACT DETAILS**.

**If you wish to make a formal complaint to someone independent of the research team or if you are not satisfied with the response you have gained from the researchers in the first instance then please contact**

TheResearch Governance and Integrity Officer, Research Office, Christie Building, The University of Manchester, Oxford Road, Manchester, M13 9PL, by emailing: [research.complaints@manchester.ac.uk](mailto:research.complaints@manchester.ac.uk)  or by telephoning +44 161 275 2674.

If you wish to contact us about your data protection rights, please email [dataprotection@manchester.ac.uk](mailto:dataprotection@manchester.ac.uk) or write to The Information Governance Office, Christie Building, The University of Manchester, Oxford Road, M13 9PL at the University and we will guide you through the process of exercising your rights.

You also have a right to complain to the Information Commissioner’s Office about complaints relating to your personal identifiable information. Tel +44 0303 123 1113. <https://ico.org.uk/make-a-complaint/>

**Contact Details**

If you have any queries about the study then please contact the researcher(s). **SEE PP. 1-2 FOR CONTACT DETAILS.**