

Public Memory of the Sochi 2014 and Russia 2018 Tournaments and their Mediation

Participant Information Sheet (PIS)

You are being invited to take part in a research study exploring how you remember the Sochi 2014 Olympics and the 2018 World Cup and their mediation. This will be a follow-up interview to the previous conversation we had in 2018, which will help me to account how the tournaments are remembered several years after their conclusion. The findings will inform my book on the subject as well as any subsequent publications. Before you decide whether to take part, it is important for you to understand why the research is being conducted and what it will involve. Please take time to read the following information carefully before deciding whether to take part, and discuss it with others if you wish. Please ask if there is anything that is not clear or if you would like more information. Thank you for taking the time to read this.

About the research

➤ **Who will conduct the research?**

Dr Vitaly Kazakov, ESRC Postdoctoral Fellow in the School of Arts, Languages and Cultures, The University of Manchester.

➤ **What is the purpose of the research?**

I am conducting short interviews with the domestic and international media personnel covering the World Cup, sports area professionals, and football fans who have attended either the Sochi Olympics or the 2018 World Cup. The purpose of the interviews is to understand how the private and public memories of the tournaments have evolved since the original interviews.

➤ **Will the outcomes of the research be published?**

The results of my analysis of interviews and other data will inform an academic book, as well as other future publications such as journal and other articles.

➤ **Who has reviewed the research project?**

The project has been reviewed by The University of Manchester Proportionate Research Ethics Committee.

➤ **Who is funding the research project?**

The UK Economic and Social Research Council.

What would my involvement be?

➤ **What would I be asked to do if I took part?**

The interviews will take part via online audio calls using Skype or Zoom, and with your permission, audio recorded via Zoom or Skype's 'record call' function. The interview will take between approximately 20 and 30 minutes, and I will ask you a series of questions about the way you

remember the Sochi 2014 Winter Olympics, the Russia 2018 FIFA World Cup and the way they were covered in the media.

➤ **Will I be compensated for taking part?**

No material compensation will be offered for your participation.

➤ **What happens if I do not want to take part or if I change my mind?**

It is up to you to decide whether or not to take part. If you do decide to take part you will be given this information sheet to keep and will be asked to provide verbal consent. If you decide to take part you are still free to withdraw at any time without giving a reason and without detriment to yourself. However, it will not be possible to remove your data from the project once it has been anonymised as we will not be able to identify your specific data. This does not affect your data protection rights. If you decide not to take part you do not need to do anything further.

I will ask that all participants' interviews are audio recorded via Zoom or Skype's 'record call' function but you will be free to stop recording at any time. A copy of the recording except for your anonymised audio consent will not be kept after anonymised transcription of the interview.

Data Protection and Confidentiality

➤ **What information will you collect about me?**

To participate in this research project, we will need to collect information that could identify you, called "personal identifiable information". Specifically, we will need to collect:

Your name and contact number or email for any follow up activities.

A recording of your voice responding to my questions will be stored prior to transcription of the interview and then immediately deleted when transcription is completed.

No further personal information will be collected.

Under what legal basis are you collecting this information?

We are collecting and storing this personal identifiable information in accordance with UK data protection law which protect your rights. These state that we must have a legal basis (specific reason) for collecting your data. For this study, the specific reason is that it is "a public interest task" and "a process necessary for research purposes".

➤ **What are my rights in relation to the information you will collect about me?**

You have a number of rights under data protection law regarding your personal information. For example, you can request a copy of the information we hold about you, including audio recording of the interviews prior to their transcription.

If you would like to know more about your different rights or the way we use your personal information to ensure we follow the law, please consult our [Privacy Notice for Research](#).

➤ **Will my participation in the study be confidential and my personal identifiable information be protected?**

In accordance with data protection law, The University of Manchester is the Data Controller for this project. This means that we are responsible for making sure your personal information is kept secure, confidential, and used only in the way you have been told it will be used. All researchers are trained with this in mind, and your data will be looked after in the following way:

I will ensure confidentiality of collected data, by providing you with an assigned ID number only known to me (known as pseudonymised). No other member of staff of public will be able to connect the data collected with the ID number known only to me. This information will be deleted upon completion of the project so transcripts of the interviews will not be traceable to you.

The data will be fully anonymised upon completion of my analysis. Specifically, when data will become fully anonymised (e.g. key link broken for pseudonymised data). This means that upon completion of my project, in November 2022, you will no longer be able to request access to the data stored anonymously in a data depository (archive), UK Data Service <https://ukdataservice.ac.uk/>.

Data will be held in the stored in the University of Manchester Research Data Storage. Upon completion of the project anonymised transcripts of the interview will be deposited in an anonymous way to the UK Data Service. Data will be stored for the period of at least 10 years. With your consent, only I will keep your contact data for the period of at least 10 years for the purposes of any follow up research in the future, and your contact details will not be shared with anyone else.

The audio recording will be transcribed by me so no other person will have access to it prior to its anonymisation. Any personal identifiable information will be removed in the final transcript so that it is not traceable to the participants in any way. Audio recording will be deleted right away after the transcription.

Your participation in this research will be recorded in Skype or Zoom and your personal data will be processed by Microsoft or Zoom. This may mean that your personal data is transferred to a country outside of the European Economic Area, some of which have not yet been determined by the United Kingdom to have an adequate level of data protection. Appropriate legal mechanisms to ensure these transfers are compliant with the Data Protection Act 2018 and the UK General Data Protection Regulation are in place. The recordings will be removed from the above third-party platform and stored on University of Manchester managed file storage as soon as possible following the completion of data collection.

Please also note that individuals from The University of Manchester or regulatory authorities may need to look at the data collected for this study to make sure the project is being carried out as planned. This may involve looking at identifiable data. All individuals involved in auditing and monitoring the study will have a strict duty of confidentiality to you as a research participant.

What if I have a complaint?

➤ **Contact details for complaints**

If you have a complaint that you wish to direct to members of the research team, please contact:

VITALY KAZAKOV

VITALY.KAZAKOV@MANCHESTER.AC.UK

+44 161 306 1253

If you wish to make a formal complaint to someone independent of the research team or if you are not satisfied with the response you have gained from the researchers in the first instance then please contact

The Research Ethics Manager, Research Office, Christie Building, The University of Manchester, Oxford Road, Manchester, M13 9PL, by emailing: research.complaints@manchester.ac.uk or by telephoning +44 0161 306 8089.

If you wish to contact us about your data protection rights, please email dataprotection@manchester.ac.uk or write to The Information Governance Office, Christie Building, The University of Manchester, Oxford Road, M13 9PL at the University and we will guide you through the process of exercising your rights.

You also have a right to complain to the [Information Commissioner's Office about complaints relating to your personal identifiable information](#) Tel +44 0303 123 1113

Contact Details

If you have any queries about the study or if you are interested in taking part then please contact the researcher:

VITALY KAZAKOV

VITALY.KAZAKOV@MANCHESTER.AC.UK