

SHLC PLS

Please note as per the application form, University of Glasgow's corporate identity will not be used but instead the relevant corporate identity of the partner carrying out the work will appear here.

The format (but not the content) of the PLS will be adjusted and it will be translated into local languages as required.

Sustainable, Healthy and Learning Cities and Neighbourhoods (SHLC) Neighbourhood Survey: Information Sheet

You are being invited to take part in a research study. Before you decide it is important for you to understand why the research is being done and what it will involve. Please take time to read the following information carefully and discuss it with others if you wish. Ask us if there is anything that is not clear or if you would like more information. Take time to decide whether or not you wish to take part.

You have been invited to take part because you live in *(name of neighbourhood)* which is one of around 200 neighbourhoods in 14 cities across seven countries that are covered by the research project.

If you agree to take part, we would ask you to answer some survey questions, which will last up to 45 minutes. The survey is designed to better understand people's living conditions and everyday lives and their use of and satisfaction with services in their local neighbourhood. It will include questions about your household and cover topics concerned with housing, health, education and your neighbourhood.

Your participation is voluntary and you are free to stop taking part at any point without giving a reason.

Your name and address will not be retained and your participation in the survey will not be divulged to anyone outside the research team. You will not be identifiable in the data or in anything we write. We will destroy all records of your name and address when we have put the answers you give us in our data base.

Please note that confidentiality will be maintained as far as it possible, unless during our conversation I hear anything which makes me worried that someone might be in danger of harm, so that I might have to inform relevant agencies.

We will record your answers on a paper form (or on a tablet *(wording depending on local approach)*) and use them, together with the answers that other people give us, to create a data base about this neighbourhood.

The data will be held securely on computer and used by our team of researchers here in *(name of country)* to write reports and other publications that will appear in print and on the internet.

We will also let other researchers who are part of the same international project use the data. The data will be kept until 2032 and from 2024 it will be available to other interested researchers.

If you wish to see findings from the study, these will be available in 2021 from (*contact details of in-country research manager or PI*)

Where there is an ethics authority that has approved the work in the country where the survey is being carried out it will be mentioned here that the work has been approved and who by, with a contact name and email.

In all cases a name and email address for the research participant to contact if they require further details (typically this will be the in-country PI or project manager), and a more senior name plus email will be provided in the event that the participant wishes to complain.