



Consent Form for Interviewees in Research Studies

Title of Study: *What is Governed in Cities [WHIG]: Residential Investment Landscapes and the Governance and Regulation of Housing Production (London case-study)*

Department: University College London (UCL), The Bartlett School of Planning

Name of the Principal Researcher: Prof. Mike Raco

Name of the Researcher: either a co-I, or Dr Callum Ward (post-doc Researcher)

Contact details of the researchers:

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This study has been approved by the **UCL Research Ethics Committee**: Project ID number: 3633/003.

Name and Contact Details of the UCL Data Protection Officer: data-protection@ucl.ac.uk
<https://www.ucl.ac.uk/legal-services/data-protection-freedom-information-team>

Thank you for considering taking part in this research. The person organising the research must explain the project to you before you agree to take part. **Please complete this form after you have read the separate Information Sheet about the research.** If you have any questions arising from the enclosed Information Sheet or explanation given to you, please ask the researcher before you decide whether to join in. You will be given a copy of this Consent Form to keep and refer to at any time.

I confirm that I understand that by ticking or initialling each box below, I am consenting to this element of the study. I understand that it will be assumed that unticked boxes mean that I DO NOT consent to that part of the study. I understand that by not giving consent for any one element, I may be deemed ineligible for the study.

1.	I confirm that I have read and understood the Information Sheet for the above study. I have had an opportunity to consider the information and what will be expected of me. I have also had the opportunity to ask questions which have been answered to my satisfaction.	
2.	I agree to take part in an individual interview for the study.	
3.	I understand that my participation is voluntary and that I am free to withdraw at any time during the interview without giving a reason. I understand that if I decide to withdraw, any personal data I have provided up to that point will be deleted unless I agree otherwise.	
4.	I understand that I will be able to withdraw my data up to 8 weeks after interview.	
5.	I understand that my personal information (which will only include: name; professional or organisational affiliation and position; professional or organisational contact details, and the e-mail address(es) I have given to the researchers to communicate about the project) will be used for the purposes explained to me. I understand that according to data protection legislation (the GDPR which came into force on 25 May 2018), 'public task' will be the lawful basis for processing.	
6.	I understand that the personal information that researchers will collect about me and the data obtained during the course of the interview will be kept strictly confidential and stored on secure UCL servers. Confidentiality will be respected unless there are compelling and legitimate reasons (= legal constraints) for this to be breached. If this was the case we would inform you of any decisions that might limit your confidentiality.	
7.	In the interview, we expect you to speak in your professional capacity, or as an elected representative, a voluntary member of an organisation or association, or an expert. Anonymity is optional for this research. Please select ONE from the following 3 options by circling it and deleting the others: a) I agree for my real name and role/affiliation to be used in connection with any words I have said or information I have passed on. b) I request that my comments are presented anonymously, but give permission to connect my role/institutional or organisational affiliation with my comments (but not the title of my position). c) I request that my comments are presented anonymously with no mention of my role/ institutional or organisational affiliation. It will not be possible to identify me in any publications.	
8.	I understand that my information may be subject to review by responsible individuals from the University (UCL) for monitoring and audit purposes.	
9.	I understand the potential risks of participating (which are minimal).	
10.	I understand the societal benefits of participating. No promise or guarantee of benefits have been made to encourage me to participate.	
11.	I understand that the data will not be made available to any commercial organisations but is solely the responsibility of the researchers) undertaking this study.	
12.	I understand that I will not benefit financially from this study or from any possible outcome it may result in in the future.	
13.	I understand that the information I have shared, once processed and analysed as part of the broader project, will be published in research reports and publications (subject to the anonymity option I have chosen in point 6 Above) and I wish to receive a copy of it. Yes/No	
14.	I consent to my interview being audio recorded and understand that the recordings will be stored (anonymously or not, depending on your choice under Point 6) on secure UCL servers, will only be accessible to the researchers involved in the project and if required an approved transcriber, and will be used for research purposes only. To note: If you do not want the interview to be recorded you can still take part in the study. In this case, we will take notes during the interview. The notes will be stored (anonymously or not, depending on your choice under Point 6) on secure UCL servers, will only be accessible to the researchers involved in the project, and will be used for research purposes only.	
15.	I am aware of who I should contact if I wish to lodge a complaint.	

If you would like your contact details to be retained so that you can be contacted in the future by UCL researchers who would like to invite you to participate in follow-up studies to this project, or in future studies of a similar nature, please tick the appropriate box below.

<input type="checkbox"/>	Yes, I would be happy to be contacted in this way	<input type="checkbox"/>
<input type="checkbox"/>	No, I would not like to be contacted	<input type="checkbox"/>

Name of participant

Date

Signature

Researcher

Date

Signature