**Information Sheet and Consent Form for participating in workshops organised by project dldl/ድልድል**

The purpose of this form is to provide you with information on your participation in the current workshops and to explain how data you share will be used subsequently. This will help you to decide if you still wish to participate in the workshops. Once you are familiar with the information on this sheet and have asked any questions you may have, you can decide whether or not to participate. If you agree, you will be asked to fill in the consent form at the bottom of this sheet (you may enter your initials if you do not wish to enter the full name).

Project dldl/ድልድል is a research and innovation project hosted at SOAS University of London. It combines research and interventions with Ethiopian Orthodox Tewahedo clergy in order to produce new evidence about domestic violence in religious communities and the role of faith in addressing the problem. Project dldl/ድልድል has partnered with the Ethiopian Orthodox Church Development Inter-Church Aid Commission (EOC DICAC) to organise a series of workshops with clergy in North Shoa, Debre Birhan. These aim to improve the clergy’s preparedness to respond to domestic violence in their communities, as well as to build understanding around the clergy’s challenges in serving their communities and supporting in situations of domestic violence.

You have been invited to participate in as a result of your expression of interest. All participation is voluntary and any participant can discontinue their participation at any time. Before we proceed to start the workshops we would like to provide you with more information on its format and how the data you share or other material produced from the workshops will be used by the project.

The workshops will combine presentations by the facilitator and trainers, discussions and group activities with the participants. The workshops will be audio-recorded. The audio recording will allow the research team, led by Dr Romina Istratii, to analyse the discussions and other experiences shared by the participants anonymously to serve research purposes. The data will be available for analysis to Dr Istratii and project assistants who have signed confidentiality agreements. Any data collected for research will be deposited anonymously on the UK Data Archive in line with the project’s Data Management Plan.

The organisers will also aim to take photos and, if possible, video-record parts of the workshops during the day. The video documentation will contribute to a film that the project team will produce on the project’s activities in Ethiopia. All outputs produced from the current workshops, audio, visual or written will be published on the project’s website to serve educational purposes. The website can be found at the following link: <https://projectdldl.org/>

**Data Protection Privacy Notice**

The data controller for this project will be SOAS University of London. The SOAS Data Protection Officer provides oversight of SOAS activities involving the processing of personal data and can be contacted at dataprotection@soas.ac.uk Your personal data will be processed for the purposes outlined in this Information Sheet. The legal basis that would be used to process your personal data under data protection legislation is the performance of a task in the public interest or in our official authority as a controller. However. for ethical reasons we need your consent to take part in this

research project. You can provide your consent for the use of your personal data in this project by completing the consent form that has been provided for you or via audio recording of the information sheet and consent form content.

**Your Rights**

You have the right to request access under the General Data Protection Regulation (GDPR) to the information which SOAS holds about you. Further information about your rights under the Regulation and how SOAS handles personal data is available on the Data Protection pages of the SOAS website (http://www.soas.ac.uk/infocomp/dpa/index.html), and by contacting the Information Compliance Manager at the following address: Information Compliance Manager, SOAS, Thornhaugh Street, Russell Square, London WC1H 0XG, United Kingdom (e-mail to: [dataprotection@soas.ac.uk](mailto:dataprotection@soas.ac.uk)).

If you are concerned about how your personal data is being processed, please contact SOAS In the first instance at dataprotection@soas.ac.uk If you remain unsatisfied, you may wish to contact the Information Commissioner’s Office (ICO). Contact details, and details of data subject rights, are available on the ICO website at: https://ico.org.uk/for-organisations/data-protection-reform/overviewof-the-gdpr/individuals-rights/

**Copyright Notice**

The consent form asks you to waive copyright so that SOAS and the researcher can edit, quote, disseminate, publish (by whatever means) your contribution to this research project in the manner described to you by the researcher during the consent process.

**Consent Form**

Please tick the appropriate boxes:

|  |  |
| --- | --- |
| I have read and understood the project information sheet |  |
| I agree to take part in the project and understand that taking part involves giving permission to the project team to document all the information shared and analyse it for research purposes. |  |
| I agree that the sessions be audio-recorded |  |
| I understand that my taking part is voluntary; I can withdraw from the study at any time by notifying the researcher/s involved and I do not have to give any reasons for why I no longer want to take part |  |
| I understand that my withdrawal or refusal to take part will not affect my relationship with any of the organising partners, local diocese office or government bodies |  |
| I understand that that personal information collected about me, such as my name or my phone number, will not be shared beyond the research team |  |
| I understand that if video-recording is used and photos are taken these could lead to my identification |  |
| I understand that the information I share may be used for publications and other educational purposes through the project website and affiliated media |  |
| I agree to waive copyright and other intellectual property rights in the material I contribute to the project |  |

**Contact Information**

Telephone No: 0947899001

Email Address: ri5@soas.ac.uk

Alternative contact: soasflf@soas.ac.uk

**Research Participant Declaration**

Name of Participant (include initials if you prefer)

Date:

I have accurately read out the information sheet to the potential participant and to the best of my ability, ensured that that participant understands what they are freely consenting.