

Research Database structure and coding system

Society and Health Institute/National Archives of Public Health
Ministry of Public Health Thailand

File naming structure

[project code]-[team code]-[owner]-[material type]-[date]-[descriptive name]-[language]

AMIS Project

project code:

amis #AMIS Project

team code:

all # All teams together

lshtm #London School of Hygiene and Tropical Medicine, UK

idrc # IDRC, Uganda

th #Thailand

mu #Mahidol University, Thailand

moph #Ministry of Public Health, Thailand

owner: researcher's initial

material type: listed in table 1

date: yyyyymmdd

descriptive name: a short name that give sufficient details

language: specify language of the translation or special language

en # English

th # Thai

bm # Burmese

Instruction

- All in English, lower case letters.
- Connect codes with dash (-)

Example:

(1). File name: **"amis-moph-wl-dit-202000206-interview doctor b in maesot-en"**

This file is the English translation of the transcription of an interview done by Wirun Limsawart (wl) on February 6th, 2020 (20200206) as a part of the MOPH team in the AMIS project. The original one (in Thai) is "amis-moph-wl-dit-202000206-interview doctor b in maesot" The audio file of this interview is "amis-moph-wl-dau-202000206-interview doctor b in maesot"

(2). File name: **"amis-moph-wl-meta"**

This file is the description of the data in the sub-folder of Wirun Limsawart's research data and other material.

(3). File name: **"amis-moph-meta"**

This file is the description of data and material in the AMIS MOPH sub folder.

(4). File name: **"amis-th-pjd-20180901-proposal-th"**

This file is the AMIS Thailand's project proposal in Thai finalized on September 1st, 2018.

(5). File name: **"amis-all-mnt-20210422-leadership call minute"**

This file is the minute of amis all leadership call on April 22th, 2021.

Table 1: codes for material type in research database

Types of materials	code
1. Research Project Document <ul style="list-style-type: none"> • Project proposal • Project development • Project funding • Research tools • Research ethics • Others 	pjd
2. Research Management <ul style="list-style-type: none"> • Research team • Research planning • Research implementation results • Project evaluation • Project financial management • Others 	mnt
3. Key references <ul style="list-style-type: none"> • Academic literature • References • Statistics • Historical evidence • Others 	krf
4. Result and Distribution (rnd) <ol style="list-style-type: none"> 1. Progress reports 2. Final reports 3. Presentations 4. Articles 5. Policy documents 6. Media presentation 7. Others 	rrp rrf rps rat rpl rmd rot
5. Research data (dat) <ol style="list-style-type: none"> 1. Ethical conduct documents 2. Meetings 3. Focus group discussions 4. Interviews 5. Surveys 6. Observation 7. Fieldnote 8. Photos 9. Audios 10. VDOs 11. Documents studied 12. Evidences 13. Others 	det dmt dfg dit dsv dob dfn dph dau dvd ddc dev dot
6. Data description	meta