********

Thank you for your engagement with this research.

The purpose of this brief survey is to investigate how [your organisation] is introducing and establishing ways for international teams to collaborate successfully.

We would like to ask you 25 questions about your role in relation to new ways for international collaboration. We would also like to ask you the same questions every month for the next three months. In this first survey, we also need to ask some basic information about yourself. The data will be used to provide a report for [your organisation] on general trends in the data and for scientific publications.

We do not ask you to identify yourselves on this occasion or on future occasions. We cannot identify you from your responses and neither will [your organisation] have access to information that could identify you. It is important for the research that you provide your employee number.

***You are assured complete confidentiality. The answers will remain confidential to the research team, and only trends across participants will be reported.***

By continuing to complete the questionnaire, you indicate your consent to participate in the research. You are free to cease participation at any time.

The research is funded by the UK Economic and Social Research Council and is part of a larger project on international firms.

***About yourself***

Please state your gender: ………………………..

What is your age in years? ………………………..

How long have you worked in your current job? …….. years ……… months

How long have you worked your current team? …….. years ……… months

How long have you worked for [your organisation]? …….. years ……… months

|  |  |
| --- | --- |
| How many members of your work group are based at the same location as you for at least part of every work week? |  |
| How many members of your work group are based in the same country as you for at least part of every work week but never work at the same location as you? |  |
| How many members of your work group are based in other countries and never work in the same country as you? |  |

 **PLEASE TURN OVER**

***Thinking about new initiatives to improve collaboration in international teams, please indicate to what extent you have been involved in each of the following in the past month:***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Not at all | 1-2 times in the past month | 1-2 times a week | 3-4 times a week | Once a day | Several times a day |
| Gathering feedback from workers directly affected by the new initiatives. |  |  |  |  |  |  |
| Adapting new practices and procedures to make them suitable for our specific context. |  |  |  |  |  |  |
| Selling the benefits of new practices to others in my work group. |  |  |  |  |  |  |
| Explaining performance expectations to those directly affected by the new initiatives. |  |  |  |  |  |  |
| Redesign of procedures and processes to enable better international collaboration. |  |  |  |  |  |  |
| Sharing ideas and innovations on international collaboration with other members of my work group at my location. |  |  |  |  |  |  |
| Sharing ideas and innovations on international collaboration with colleagues from other locations in [your organisation]. |  |  |  |  |  |  |

***Over the past month, how frequently have you used the following to part of your role in supporting initiatives to improve international collaboration in your team?***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Not at all | 1-2 times in the past month | 1-2 times a week | 3-4 times a week | Once a day | Several times a day |
| Virtual meetings such as teleconferencing or Skype |  |  |  |  |  |  |
| Task forces, working groups, functional groups or special assignment/interest groups |  |  |  |  |  |  |
| Personal networks within the firm |  |  |  |  |  |  |
| Professional networks external to the firm |  |  |  |  |  |  |

 **PLEASE TURN OVER**

***Please rate your agreement with the following statements***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Strongly disagree | Disagree | Neither agree nor disagree | Agree | Strongly agree |
| Members of my work group share information internationally, rather than keeping it in one country location |  |  |  |  |  |
| Members of my work group have a ‘we are in it together’ attitude that transcends country locations |  |  |  |  |  |
| Members of my work group influence each other across country locations |  |  |  |  |  |
| Members of my work group keep international team mates informed about work-related issues |  |  |  |  |  |
| Members of my work group feel understood and accepted by each other regardless of where they work |  |  |  |  |  |
| Everyone’s view is listened to, even if it’s in a minority |  |  |  |  |  |
| There are real attempts to share information internationally throughout my work group |  |  |  |  |  |
| There is a lot of given and take between members of my work group in different country locations |  |  |  |  |  |
| I feel loyal to the people I work with regardless of where they work |  |  |  |  |  |
| I am proud to work alongside those I work with |  |  |  |  |  |
| I share many of the values of the people I work with, regardless of where they work |  |  |  |  |  |
| I have good relationships with the people I work with, regardless of where they work |  |  |  |  |  |
| I feel the things that I do at work are worthwhile |  |  |  |  |  |
| I am able to manage my time so that I can do the things that need to get done at work |  |  |  |  |  |