**UCL DIVISION OF PSYCHOLOGY AND**

**LANGUAGE SCIENCES**

**Research team**:

Professor Essi Viding 020 7679 5874

Ms Ruth Roberts 020 7679 5394

**Learning About Social and Emotional Processing in Adolescence**

**Information sheet for parents or guardians of participants under 18**

We would like to invite you to take part in our research study. Before you decide whether you would like to take part, it is important for you to know why the research is being done and what it will involve. Please take time to read this information sheet carefully and discuss it with others if you wish. If there is anything that is not clear, or if you would like more information, please do not hesitate to contact Ms Ruth Roberts (r.roberts@ucl.ac.uk), or Professor Essi Viding (e.viding@ucl.ac.uk).

**The aim of the study**

As children go through their teens, they become more independent and have to negotiate a complex social world while their brains are undergoing big changes. We are interested in how social reasoning and emotional processing develop between ages 11-16. The aim of our research programme is to understand better individual differences in these abilities and how these relate to children’s behaviour. We therefore are interested in teenagers with a range of behaviours. This project is funded by the Economic and Social Research Council.

**What will happen if I take part?**

If you decide that you are happy to take part, we would like you to complete some questionnaires to tell us more about your child’s behaviour. This will help us to understand what makes children respond differently to their environments. These are generic questionnaires that are used in many research studies. If you feel uncomfortable answering any of the questions, please feel free to leave them blank. Your questionnaire responses will remain anonymous and will be treated with complete confidentiality. **To thank you for your time in completing the booklet we will provide you with a £20 Amazon or Love2shop voucher.**

*Please turn over…*

**What will happen to the information we collect?**

All of the information we gather is confidential. **The school will not have access to the information we collect.** Please note, however, that in certain circumstances the researchers have a duty of care to report to relevant authorities possible harm or danger to you, your child, or others.

Your data will be given a number and all names will be removed so neither you nor your child could be identified. The findings will be used to help write reports for scientific journals, but they will be about how children do in general **- *no individual data will be reported, nor will your child be identified in any publication resulting from the study.*** In other words, we are interested in how children do in general, but we will not look at your child’s profile alone.

**Is there any risk of discomfort?**

Although we do not anticipate any risks to the individuals taking part in this study, some of the questions in the study ask about difficult experiences and this can sometimes be upsetting. If you find yourself feeling upset by this research, please feel free to contact a member of the research team. This study has been approved by the UCL Research Ethics committee (number 0622/001).

If you decide to take part and feel, either during or after your participation, that you have been treated unfairly or would like to raise a complaint please contact the study’s Principal Investigator, Professor Essi Viding (e.viding@ucl.ac.uk). Should you feel that your complaint has not been handled to your satisfaction, please contact the Chair of the UCL Research Ethics Committee (ethics@ucl.ac.uk).

**What are the potential benefits of this research?**

Whilst there are no immediate benefits for those people participating in the project, we hope that the knowledge gained from this study and our research programme more generally will help us to better understand how behavioural difficulties develop in children and adolescents. A long-term goal of this research is to design targeted interventions that could help children to better deal with socially complex situations.

**Do I have to take part in this study?**

*This project is voluntary.*There is no obligation to take part, and your decision to participate will not disadvantage you or your child in any way. We want to make sure that everyone who takes part in this research project is happy to do so.

**How to contact the researchers?**

You can ask any questions or tell us about any concerns that you have about the study. Do not hesitate to email Anne (anne.gaule.11 @ucl.ac.uk) or call her on 020 7679 5394. You can also contact Professor Essi Viding at 020 7679 5874 or e.viding@ucl.ac.uk. If you have a question that you didn’t think of now, you can ask it later.

*Thank you for taking the time to read this information sheet.*

*Your help makes our research possible*.

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| UCL | **Parent/Guardian Consent** |
| ***Division of Psychology and***  ***Language Sciences*** | This study has been approved by the UCL Division of Psychology and Language Sciences Ethics Committee [0622/001] |
| ***University College London*** | **Research Team:** Prof. Essi Viding, Ms Ruth Roberts |
| ***26 Bedford Way*** | **Telephone:** 020 7679 5394 (Ruth); 020 7679 5874 (Prof. Viding) |
| ***London, WC1H 0AP*** | **Email**: r.roberts@ucl.ac.uk / e.viding@ucl.ac.uk |

**Parent/Guardian’s Statement**

I, …………………………………………...................................... agree that I

* have read the information sheet and/or the project has been explained to me orally;
* have had the opportunity to ask questions and discuss the study;
* have received satisfactory answers to all my questions or have been advised of an individual to contact for answers to pertinent questions about the research and my rights as a participant and whom to contact in the event of a complaint or research-related injury;
* understand that I am free to withdraw from the study without penalty if I so wish and that any personal data I/we have provided up to that point will be deleted unless I agree otherwise;
* understand that my information may be subject to review by responsible individuals from the University for monitoring and audit purposes;
* understand that my information will be treated as strictly confidential and handled in accordance with the provisions of the GDPR;
* understand the potential risks of participating and the support that will be available to me should I become distressed during the course of the research;
* understand that I will not benefit financially from any possible outcome of this study;
* understand that I will be fully compensated for my participation in this study even if I withdraw;
* agree that my anonymised research data may be used by others for future research [no one will be able to identify you when this data is shared];
* understand that the anonymised research data I/we have submitted will be published as a report;
* confirm that I understand the inclusion criteria as detailed in the Information Sheet and explained to me by the researcher;
* am aware of who I should contact if I wish to lodge a complaint;
* voluntarily agree to take part in this study.

*Please turn over…*

Signature and Acknowledgment

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PARENT/GUARDIAN NAME (PLEASE PRINT) SIGNATURE OF PARENT/GUARDIAN

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CHILD NAME (PLEASE PRINT) CHILD DATE OF BIRTH TODAY’S DATE

*Please circle:*

I am happy for my contact details to be kept on file in case future research opportunities arise. **Yes / No**

**Data Protection Privacy Notice**

**Notice:**

The data controller for this project will be University College London (UCL). The UCL Data Protection Office provides oversight of UCL activities involving the processing of personal data, and can be contacted at data-protection@ucl.ac.uk. UCL’s Data Protection Officer is Lee Shailer and he can also be contacted at data-protection@ucl.ac.uk***.***

Your personal data will be processed for the purposes outlined in this notice. The legal basis that would be used to process your personal data will be *task in the public interest*. This means that you do not need to provide your consent for the use of your personal data in this project.

***Your personal data will be processed so long as it is required for the research project***. If we are able to anonymise or pseudonymise the personal data you provide we will undertake this, and will endeavour to minimise the processing of personal data wherever possible.

If you are concerned about how your personal data is being processed, please contact UCL in the first instance at data-protection@ucl.ac.uk. If you remain unsatisfied, you may wish to contact the Information Commissioner’s Office (ICO). Contact details, and details of data subject rights, are available on the ICO website at: <https://ico.org.uk/for-organisations/data-protection-reform/overview-of-the-gdpr/individuals-rights/>

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**Data sharing permission form**

Dear Parent/Caregiver,

Thank you very much for your participation our research project.

This research is funded by an Open Research Area grant from the Economic and Social Research Council (ESRC). ESRC encourage researchers to invite participants to consider whether they would like to share their data, so as to maximise the value of the data for research and for eventual patient and public benefit.

As such, we are asking whether you would be happy for us to share fully anonymised data you have provided with the research community. We would only share data that does not, in any way, enable identification of you or your child. The data would only be shared with trained researchers who have completed a full ethics application for their research.

The decision to share or not share your data is entirely up to you. You and your child will not be disadvantaged in any way if you choose not to share your data.

Please fill out the form below to let us know of your decision about sharing your fully anonymised data. We would be happy to answer any questions about data sharing.

**Yes**, I give permission for the fully anonymised data regarding myself and my child to be shared

**No**, I do not give permission for the fully anonymised data regarding myself and my child to be shared

Signature and Acknowledgment

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PARENT/GUARDIAN NAME (PLEASE PRINT) SIGNATURE OF PARENT/GUARDIAN

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CHILD NAME (PLEASE PRINT) TODAY'S DATE