

Dear Mr Brenchley and Mr Durrant,

I have seen your video and I understand that you want to use some of my writing in your new project. You will look at this writing so you can see how students become good writers.

Most importantly, I understand that

- ✓ I do not have to let you use my writing;
- ✓ I can change my mind, as long as your project isn't finished. I will just tell my teacher and they will tell you to stop using my writing;
- ✓ If I do not change my mind before the project is finished, then you get to keep the special electronic copies of my writing;
- ✓ You will do everything you can to keep my writing safe. This means that no-one should know it is my writing. It also means that if you talk about my writing, you have to keep my name a secret;
- ✓ My teacher is the only person you can ever say my name to. This is in case you need to tell them something to keep me safe;
- ✓ You will put some special electronic copies of my writing in your database. This database means that teachers and other people like you can look at my writing if they need to. However, anyone who wants to do this will have to get your permission first. And you will only say yes if they promise to treat my writing with respect.

I am happy for you to look at my writing. I am also happy for you to add my writing to your special database.

My signature:

My name:

My school:

Date:

Data Protection Act: The University of Exeter is a data collector fully registered with the Office of the Data Protection Commissioner, as required under the Data Protection Act of 1998. All collected material, together with all information derived from this material, will only be used for the purposes described above and in accordance with the Data Protection Act of 1998. No data will be made available to third parties unless it has been properly anonymised.