This archive contains files containing data and analysis from:

Project ES/MOO8703/1

**Writing in professional social work practice in a changing communicative landscape (WISP)**

The following files have been archived:

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| **File name** | **Description** |
| **Documentation (one zip file containing 5 files)** |  |
| WiSP\_recruitment\_Q andA | Project information sheet given out to potential participants |
| WiSP\_Participant\_Consent\_Form.doc | Consent form for participants |
| WiSP\_Information\_sheet\_for\_participants.doc | Project information sheet given to participants |
| WiSP\_participant\_interview\_questions | List of semi-structured questions used for WiSP interviews |
| WiSP\_Service\_User\_Consent\_Form | A consent form for service users during observations |
| **Metadata (one zip file containing 6 files)** |  |
| WiSP\_Corpus\_Texts | Excel file containing metadata on the corpus texts |
| WiSP\_Daily\_Observation\_Chronologies | Excel file containing metadata on the daily observation chronologies |
| WiSP\_Interview\_Transcripts | Excel file containing metadata on the interview transcripts |
| WiSP\_Writing\_Activities\_Logs | Excel file containing metadata on the social worker writing logs |
| WiSP\_Text\_Clusters | Excel file containing metadata on the text clusters |
| Anonymisation\_Codes and\_Abbreviations\_in\_WiSP\_Texts | List of codes used to anonymise personal information and list of abbreviations used by social workers. Both lists apply to both WiSP texts in the corpus and to text cluster documents. |
| **Datasets (6 folders)** |  |
| WiSP\_Corpus\_Texts | This zipped folder contains the 948,951 words within 4,570 plain text files, from texts written by social workers and collected by the WiSP project team from 2015-2017. Metadata on the texts is given in the Excel file WiSP corpus texts. |
| WiSP\_Corpus\_Additional | This folder is a supplement to the corpus data and contains the following files:   * An Excel file with a list of the most frequent 100 words in the WiSP corpus * A word document with 5 sample concordance lines of selected items from the wordlist * A word document containing a word cloud visualisation of the key semantic domains plus concordance lines for the top 5 semantic domains   Each file contains any necessary descriptors and comments on the data. |
| WiSP\_Writing\_Activity\_Logs | This zipped folder contains 483 days of writing activity logs from 29 social workers. Each social worker was asked to keep a record of their writing and other work activities. The range of recording this information is from 5 to 23 days. Recording days are not necessarily consecutive due to holidays/illness. Social worker writing activity logs are numbered 1 to 29. Most logs are electronic word documents but 7 are scanned pdfs created from handwritten document. Metadata on the logs is contained in the WiSP writing activity log Excel. |
| WiSP\_Daily\_Observation\_Chronologies | This zipped folder contains 10 word documents, each comprising a ‘daily observation chronology’ (DOC) generated from researchers’ fieldnotes for each of the 10 observed social workers (A-K). Each social worker was observed for one working week each as part of the WiSP project. All observations were conducted by the research team i.e. Researcher 1 / Researcher 2 / Researcher 3.  Each daily observation chronology includes a researcher description of the workspace followed by times and notes on social worker activities throughout the week of observation. Notes are colour-coded to identify where the text cluster cases figure across the observed weeks. This folder and the text clusters folder feature the same social workers (A-K). Metadata on the DOCs is provided in the WiSP daily observation chronologies Excel. |
| WiSP\_Interview\_Transcripts | This zipped folder contains transcripts of 81 semi-structured interviews undertaken with 65 social workers (including two second interviews) and 6 managers focusing on the core participant interview questions. Interviews with a further 8 additional participants - service managers and directors, a welfare rights worker and a student social worker focusing on specific issues - were recorded and transcribed.  Most of the interviews examine interviewees’ current role, their views of writing and recording within their role with particular emphasis on case note recording and their general views on time spent on writing.  The 8 interviews with additional participants focus on particular aspects of work arising from ethnographic observation such as a new IT system, the experience of being a social work student or the role of the service manager. All interviews were conducted by the research team i.e. Researcher 1 / Researcher 2 / Researcher 3. Metadata on the interviews is given in the Excel file WiSP interview transcripts. |
| WiSP\_Text\_Clusters | This zipped folder contains 42 text clusters, and is organised in folders by social worker (A – K). There are for the most part 4 text clusters for each of the 10 observed social workers (with a range of 2 – 6). Each text cluster has a meaningful name (e.g. ‘moving house’) and comprises 1 x summary document describing the case and varying numbers of texts e.g. casenotes/assessment reports and emails associated with the case. Texts per text cluster range from 0 to 90. For some text clusters we have texts only from the observed days; for others we have been able to access texts from before and after the observed days. All observations were conducted by the research team i.e. Researcher 1 / Researcher 2 / Researcher 3.  Two lists of texts are provided: a list of texts mentioned by the social worker and which relate to the case, and a list of texts available for analysis. Within the latter we indicate a few texts which are available to the WiSP research team but not for sharing on the grounds that the people involved could be re-identified or as permission was not given.  This folder and the daily observation chronologies folder feature the same social workers (A-K). Metadata on the text clusters is provided in the WiSP text clusters Excel. |

Further information on the WiSP project can be found at the project website: [writinginsocialwork.com](http://www.writinginsocialwork.com/)