Cover Sheet Information

The cover-sheet, overleaf, should be added to all transcribed data files, after data cleaning (see research protocol). Each unit of data will be given a code.

# Interviews

The code for interviews should include the city name, primary actor code, number of the interview by sector, and gender. This will make NVIVO coding easier, patterns easier to find. Suggested actor codes are:

Elected Politician = EP,

Unelected Politician = UP

Government Official = O,

Business manager or shareholder = B

Small business employee/owner = SB

Trade Union Activist/Official = TU

Faith group affiliate = FG

Voluntary sector employer or employee = VSE

Volunteer = VO

Charitable Foundation = CF

Political activist = PA

Community Activist = CA

Community Based Organisation = CBO

Campaign Group = CG

Media = M

Other = OTH

Ambiguous = AMB

Don’t know = DK

Gender codes are M, F or OTHER.

Accordingly, an interview with a third elected politician in Athens, a female, would be coded: Athens-EP3-F. A first trade unionist, male, from Montreal would be Montreal-TU1-M.

# Focus Groups

Focus groups should be coded by city name and number: Athens–FG1.

# Observation Field notes

Observation field-notes can also be coded, using OBS. Hence, Athens-OBS-1.