ORAL HISTORY RECORDING AGREEMENT

Recordings of oral histories are important for our ability to preserve records of the past and present. Your recorded interview will become part of the national collection cared for by the UK Data Service, as well as collections held by Museums Sheffield and Sheffield Archives, where it will be preserved as a permanent public reference resource for use in research, publication and broadcasting. Each of these is subject to a specific opt-in below. The purpose of this Agreement is to ensure that your contribution is added to the collections in strict accordance with your wishes.

This Agreement is made between The University of Sheffield, (“the University”) and you (“the Interviewee”, “I”):

Your name:…….………………………………………..…………………………………………………

Your address:……………………………………………………..……………………………………….

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in regard to the recorded interview/s which took place on:

Date/s:……………………………………………………..……………………………………………….

Declaration: I, the Interviewee confirm that I consented to take part in the recording and hereby assign to the University all copyright in my contribution for use in the following. I understand that this will not affect my moral right to be identified as the ‘performer’ in accordance with the Copyright, Design and Patents Act 1988. Opt in only to those that you wish to consent to, by ticking the relevant box, or tick the box to opt out:

|  |  |  |
| --- | --- | --- |
| **Opt-in** | **Opt-out** |  |
| 🞏 | 🞏 | **Research** by the *University of Sheffield* and *Museums Sheffield* |
| 🞏 | 🞏 | **Publication** of quotes and excerpts from the oral history interviews **in academic publications** (these are usually available over the internet, and sometimes in print) |
| 🞏 | 🞏 | **Publication** of quotes and excerpts from the oral history interviews in **blogs** (on the internet) |
| 🞏 | 🞏 | **Exhibitions** by *Museums Sheffield* and other museums (**publicly accessible**) |
| 🞏 | 🞏 | **Archiving** with the *UK Data Service* (a **publicly** **accessible** national research archive) |
| 🞏 | 🞏 | **Archiving** with *Sheffield Archive*s (a **publicly** **accessible** local research archive) |
| 🞏 | 🞏 | **Broadcasting** of excerpts from the oral history interviews (**text** and **audio**) in **broadcast media** such as **film**, **television** and **radio** |

[please turn over …]

If you wish to specify other conditions, such as wishing to limit public access to your contribution for a period of years, please state these conditions here:

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Both parties shall, by signing below, indicate acceptance of the Agreement.

By or on behalf of the Interviewee:

Signed: ............................................................................................................................

Name in block capitals: .....................................................................Date: ………………

On behalf of The University of Sheffield

Signed: ...........................................................................................................................

Name in block capitals: .....................................................................Date: ….……………