

Working Life in York Survey: Sections 1 – 3								QAID:	
Interviewer					Date of Visit DD/MM/YY				
					____ DD ____ MM ____ YY				
Time <i>hour</i> <i>minutes</i>					Postcode				
Start :									
Finish :					Payroll number <i>Recruiters to fill in</i>				
Employer 1. CYC ① 2. JRF/JRHT ② 3. YSJU ③ <i>Fill in one only</i>									
Inputted (internal use)					Q-C (internal use)				

The survey questionnaire we are going to do today investigates the challenges people face in managing their household budgets. This project is called 'Working Life in York' and is a joint project with the Joseph Rowntree Foundation/Joseph Rowntree Housing Trust (JRF/JRHT), City of York Council (CYC), York St John University (YSJU) and researchers from the University of York. As part of the project we would like to ask you about your household's earnings, income, benefits, savings, debts, expenditures and time use, as well as your views on the Living Wage policy recently adopted by your JRF/JRHT, CYC or YSJU employer.

1.1. May we start with who lives with you?

a. Yourself A1								
b. Others in your benefit unit, incl. dependent children aged 0-20 (please note for dependent children aged 16-20 only include if in F/T further education or training) B1, B2, B3 etc								
c. Other adults including adult children C1, C2, C3 etc								
Code	First name	Gender: M / F	Ethnicity . SHOWCARD 1	D.O.B	Marital status SHOWCARD 2	Relation to respondent	Live here FT / PT	If P/T, how many nights per week?
A1								

1.2. TO BE COMPLETED BY INTERVIEWER**Which of the following best describes your household?***code one only*

One person household

1

①

One family household: couple (respondent part of adult couple)

2

②

One family household: lone parent (respondent is lone parent)

3

③

One family household (adult child in household)

4

④

Two or more unrelated adults

5

⑤

Other

6

⑥

Other *please specify:***1.3. In whose name(s) is the property owned or rented or tied?***Code & first name from Q1, in the case of joint ownership write in both.*

Code

Name

Code

Name

1.4. Which of you / who has the highest income (from earnings, benefits, pensions and any other sources)?*Code & first name from Q1*

Code

Name

Q1.6 May I ask you a few questions about your current status?

Start with respondent and repeat for each household member aged 16 & over. Write in codes and first names from 1.1 without asking

a) May I confirm your age?

b) Are you currently working? Is that as an employee or self employed?

c) Are you in full time or part time education, or training?

If in FE or HE probe for number of hours

d) Do any of these also apply?

Probe for further details and tick boxes.

		a)	b) working		c) in education					d) Do any of these apply?					
Code	First name	Age	Employee	Self-employed	In training	F/T Education	No. of hours	P/T Education	No. of hours	Long-term sick	Disabled & unable to work	Carer	Retired	Jobseeker/Unemployed	Homemaker
			Y/N	Y/N	Y/N	HE/FE		HE/FE		Tick all that apply.					
A1															

SECTION 2: EDUCATION & lifetime labour market activity

2.1a. At what age did you complete continuous full-time education?

Write in number

2.1b What is the highest level of qualification that you have received from school, college or since leaving education? Please include any work-based training. SHOWCARD 3 (M) code one only

Degree level qualification (or equivalent)	1	①
Higher educational qualification below degree level	2	②
A-Levels or Highers	3	③
ONC / National Level BTEC	4	④
O Level or GCSE equivalent (Grade A-C) or O Grade/CSE equivalent (Grade 1) or Standard Grade level 1-3	5	⑤
GCSE grade D-G or CSE grade 2-5 or Standard Grade level 4-6	6	⑥
Higher than degree level qualification	7	⑦
Other (including overseas qualifications below degree level)	8	⑧
No formal qualifications	9	⑨

2.1c If ⑧ Selected above You said you have some 'other qualification', is this a...

(S)

Work-related or vocational qualification	1	①
A professional qualification	2	②
A foreign qualification	3	③
None of these	4	④

2.1d Looking back to the time when you finished continuous full-time education how many years since then have you spent in paid FULL-TIME work?

Write in number of years or parts e.g. 1.5 years

2.1e Looking back to the time when you finished continuous full-time education how many years since then have you spent in paid PART-TIME work?

Write in number of years or parts e.g. 1.5 years

2.1f Could I ask you to talk me through a potted history of your working life since first leaving full-time education?

If no partner, go to Section 3.

Otherwise, continue and complete the same questions for the partner

2.2a. At what age did your partner complete continuous full-time education?

Write in number

2.2b. What is the highest level of qualification that your partner has received from school, college or since leaving education? Please include any work-based training. SHOWCARD 3 (M)
code one only

Degree level qualification (or equivalent)	1	①
Higher educational qualification below degree level	2	②
A-Levels or Highers	3	③
ONC / National Level BTEC	4	④
O Level or GCSE equivalent (Grade A-C) or O Grade/CSE equivalent (Grade 1) or Standard Grade level 1-3	5	⑤
GCSE grade D-G or CSE grade 2-5 or Standard Grade level 4-6	6	⑥
Higher than degree level qualification	7	⑦
Other (including overseas qualifications below degree level)	8	⑧
No formal qualifications	9	⑨
Don't know	10	⑩

2.2c If ⑧ Selected above You said your partner had some 'other qualification', is this a... ..?(S)

- | | | |
|--|---|---|
| Work-related or vocational qualification | 1 | ① |
| A professional qualification | 2 | ② |
| A foreign qualification | 3 | ③ |
| None of these | 4 | ④ |

2.2d Looking back to the time when your partner finished continuous full-time education how many years since then have they spent in paid FULL-TIME work?

Write in number of years or parts e.g. 1.5 years

2.2e Looking back to the time when your partner finished continuous full-time education how many years since then have they spent in paid PART-TIME work?

Write in number of years or parts e.g. 1.5 years

SECTION 3: WORK (earnings, income and working hours)

3.1 Can I just check, are you currently employed by {CYC, JRF/JRHT and YSJU}? (S)

- | | | | |
|-----|---|---|-----------------------|
| Yes | 1 | ① | Continue |
| No | 2 | ② | Continue, & See below |

If "NO", say that you will ask the following questions about their recently finished job with that employer

3.2 When did you start working in your current job with {CYC, JRF/JRHT and YSJU}?

date

month

year

3.3 What is your job title in your current job with {CYC, JRF/JRHT and YSJU}?

3.4 Where is your workplace with {CYC, JRF/JRHT and YSJU}?

3.5 Have you been at, or will you be going to work today?

- | | | | |
|--|---|---|-------------------|
| Yes | 1 | ① | <i>Go to 3.7a</i> |
| No, because NOT a normal working day | 2 | ② | <i>Go to 3.7a</i> |
| No - although this is a normal working day | 3 | ③ | <i>Continue</i> |

3.6a Have you been away from work for more than the last 3 WORKING days?

- | | | |
|-----|---|---|
| Yes | 1 | ① |
| No | 2 | ② |

3.6b What is the reason for your absence?

- | | | |
|---------------------|----|---|
| Pattern of shifts | 1 | ① |
| Illness/Accident | 2 | ② |
| Holiday | 3 | ③ |
| Strike | 4 | ④ |
| Laid Off | 5 | ⑤ |
| Maternity leave | 6 | ⑥ |
| Paternity leave | 7 | ⑦ |
| Compassionate leave | 8 | ⑧ |
| Parental leave | 9 | ⑨ |
| Other | 10 | ⑩ |

Please specify:

3.6c Are you receiving?

- | | | |
|-----------------------------|---|---|
| Full pay from your employer | 1 | ① |
| Part pay or made-up pay | 2 | ② |
| No pay | 3 | ③ |

3.6d How many weeks in all have you been away during this spell of absence?

Write in number of weeks

3.7a Are you a member of a trade union or staff association?

- | | | | |
|----------|---|---|-----------|
| Yes | 1 | ① | Continue |
| No | 2 | ② | Go to 3.8 |
| No reply | 3 | ③ | Go to 3.8 |

3.7b What is the name of your union or staff association?**3.8 Please could I just check, is your job at {CYC, JRF/JRHT and YSJU} your main job; that is the job that you consider as your main employment?**

- | | | |
|-----|---|---|
| Yes | 1 | ① |
| No | 2 | ② |

3.9a How many JOBS, for pay or profit (including self-employed roles), do you currently have (including your {CYC, JRF/JRHT and YSJU} job?

- | | | |
|---|---|---|
| Only one, the CYC, JRF/JRHT or YSJU job | 1 | ① |
| Two including the CYC, JRF/JRHT or YSJU job | 2 | ② |
| More than two | 3 | ③ |

Record number @ 3, where applicable

3.9b Are any of these jobs full time (30+ hours per week)?

- | | | |
|-----------------------|---|---|
| Yes, one is full time | 1 | ① |
| No | 2 | ② |

3.9c Are the remainder part-time or casual work?

- | | | |
|----------------------------------|---|---|
| Yes, all part-time | 1 | ① |
| Yes, all casual | 2 | ② |
| Yes, mixture of both | 3 | ③ |
| No, other: <i>please specify</i> | 4 | ④ |

3.10 For how many weeks have you done regular paid work (either full-time or part-time) in the last 12 months? Please do not include holidays.

Write in number of weeks

For the following questions would you think about your working hours in your {CYC, JRF/JRHT or YSJU} job only:

3.11 How many hours per week do you usually work in this job; please exclude meal breaks and overtime?

Write in number of hours

3.12 How many PAID overtime hours per week do you usually work in this job?

Write in number of hours

3.13 Is your overtime paid at your normal basic rate of pay, more than your normal basic rate of pay, or less than your normal basic rate of pay?

Code all that apply

- | | | |
|-------------------|---|---|
| More than | 1 | ① |
| Normal basic rate | 2 | ② |
| Less than | 3 | ③ |
| Don't know | 4 | ④ |

3.14 How many UNPAID overtime hours per week do you usually work in this job?

Write in number of hours

3.15 Your total usual hours come to [sum of 3.11/12/14]. Is that about right, or not?

- | | | |
|---------------------------|---|---|
| Yes | 1 | ① |
| No <i>please specify:</i> | 2 | ② |

3.16 Would you prefer to work more hours, fewer hours, or are you happy with the number of hours you work in this job at the moment?

- | | | | |
|---------------------------|---|---|-------------------|
| More hours | 1 | ① | <i>Continue</i> |
| Happy with existing hours | 2 | ② | <i>Go to 3.19</i> |
| Less hours | 3 | ③ | <i>Go to 3.19</i> |

3.17 Are you prevented from working more hours by any of the following?*Code all that apply*

Disability or illness	1	①	Go to 3.19
Caring for a disabled or elderly adult	2	②	Continue
Caring for a disabled child	3	③	Continue
Having to look after children	4	④	Go to 3.19
None of the above	5	⑤	Go to 3.19

3.18 Who is the person/child you care for?

a. From own household (code as 1.1)	<i>code</i>	<i>1st name</i>
b. Other (mother, neighbor etc)		

3.19 Some people have special working hours arrangements that vary daily or weekly. Is your agreed working arrangement any of the following?

SHOWCARD 4

Code all that apply

	Flexitime	①
	Annualised hours contract	②
	Term-time working	③
	Job sharing	④
	A nine-day fortnight	⑤
	A four-and-a-half-day week	⑥
	Zero hours contract	⑦
Other please specify:		⑧
	None of these	⑨

I would now like to ask you some questions about your pay in the {CYC, JRF/JRHT or YSJU} job:

3.20 Do you have your {CYC, JRF/JRHT or YSJU} payslip to hand?

Yes, most recent payslip consulted	1	①	
Yes, payslip consulted but not most recent	2	②	
No – no payslip consulted	3	③	
No – refused to consult employer payslip	4	④	

3.21 Can I ask how your pay in the {CYC, JRF/JRHT or YSJU} job is calculated, in particular are you salaried or paid by the hour?			
Salaried	1	①	Go to 3.23
Paid by the hour: please specify	2	②	Continue
Basic salary plus commission	3	③	Go to 3.23
Other <i>please specify</i> :	4	④	Go to 3.23

3.22 What is your basic hourly wage rate?	
Write in amount	£ :

3.23 On what date were you last paid a wage or salary?	
dd : mm : yyyy	: :

The following questions are based on your NET EARNINGS

3.24 What was your last take-home pay, including overtime, bonus, commission, tips or other payments?	
Write in amount	£ :

3.25 How long did this cover?		SHOWCARD 5	circle one only
1 week	1	2 weeks	2
3 weeks	3		
4 weeks	4	Calendar month	5
		2 calendar months	7
8 times per year	8	9 times per year	9
10 times per year	10		
3 months / 13weeks	13	6 months / 26 weeks	26
		1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95
		None of these (<i>explain</i>)	97
97 Explain:			

3.26 How much was deducted from your last wage/salary for income tax under PAYE?	
Write in amount	£ :

3.27 How much was deducted from your last wage/salary as National Insurance Contribution?	
Write in amount	£ :

3.28**a. Were there any deductions from your wage/salary such as ...:** *Tick all that apply***b. How much was deducted for each of the selected options?** *Insert £ : p***c. How long did these cover?** *Insert FRS SHOWCARD code*

SHOWCARD 6		a. tick	b. £:p	c. code
1	contribution by you to a pension or superannuation scheme			
2	AVCs (Additional Voluntary Contributions)			
3	Union Fees			
4	Friendly Societies			
5	sports clubs or specialised pastimes			
6	repayment of a loan from your employer			
7	Private Medical Insurance			
8	Charities			
9	any other deductions which we have not mentioned so far			
10	None of above			

3.29 What was the GROSS wage/salary - i.e. the TOTAL, before any deductions (and including the Living Wage Supplement for CYC employees)?*Write in amount* £ :**3.30 How long did this cover?** SHOWCARD 5 *circle one only*

1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97

97 Explain:

CYC employees only - others go to 3.32

3.31a Do you receive a Living Wage Supplement?

Yes 1 ① *continue*
No 2 ② *Go to 3.32*

3.31b How much was this on your last payslip?

Write in amount £ :

3.31c How long did this cover? SHOWCARD 5

circle one only

1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97

97 Explain:

3.32 Did your last wage/salary include any of the items on this card?

SHOWCARD 7

Code all that apply

Statutory Sick Pay	①
Statutory Maternity Pay	②
Statutory Paternity Pay	③
Statutory Adoption Pay	④
Income Tax Refund	⑤
Mileage Allowance or fixed allowance for motoring	⑥
Motoring expenses refund	⑦
Living Wage Supplement (some CYC staff only)	⑧
None of the above	⑨

*If any options between ① and ⑤ selected above, answer the corresponding questions below. Otherwise, go to **3.38a**.*

3.33a If ① selected above, **how much was included for Statutory Sick Pay (SSP)?**

Write in amount £ :

3.33b If ① selected above, **when you were getting SSP, were you also getting 'made up pay' from your employer?**

Yes 1 ①

No 2 ②

3.34a If ② selected above, **how much was included for Statutory Maternity Pay (SMP)?**

① Don't know

Write in amount

£ :

3.34b If ①·Don't know selected above @ 3.34a, **was it.....?**

The higher rate 1 ①

The lower rate 2 ②

Don't know 3 ③

3.34c When you were getting SMP were you also getting 'made up pay' from your employer?

Yes 1 ①

No 2 ②

3.35a If ③ selected above, **how much was included for Statutory Paternity Pay (SPP)?**

Write in amount £ :

3.35b If ③ selected above, **how many weeks is / was your employer paying SPP?**

Write in number of weeks (should be up to 2)

3.36a If ④ selected above, **how much was included for Statutory Adoption Pay (SAP)?**

Write in amount £ :

3.36b If ④ selected above, **how many weeks is / was your employer paying SAP?**

Write in number of weeks (should be up to 39)

3.37 If ⑤ selected above, **how much was included as Income Tax refund?**

Write in amount £ :

3.38a Your wage/salary after all deductions was £[figure given at 3.24]. **Is this the amount you usually receive?**

Yes	1	①	Go to 3.40
No such thing as a 'usual amount'	2	②	Go to 3.40
No	3	③	Continue

3.38b Why was your pay not usual? SHOWCARD 8

Code all that apply

- Included a Tax Rebate ①
- I am currently being emergency taxed ②
- Inclusion of one-off bonus/profit/performance-related payment ③
- Inclusion of back pay ④
- Unusual payment of deductions/expenses ⑤
- New tax year ⑥
- Just started or finished receiving SSP/SMP/SPP/SAP or change in amount ⑦
- Wage/salary change ⑧
- Change of job ⑨
- Received overtime ⑩
- Other: Please specify: ⑪

3.38c What do/did you usually receive **BEFORE (gross)** all deductions?

Write in amount £ :

3.38d What do/did you usually receive **AFTER (net)** all deductions?

Write in amount £ :

3.38e How often are/were you usually paid? SHOWCARD 5						<i>circle one only</i>
1 week	1	2 weeks	2	3 weeks	3	
4 weeks	4	Calendar month	5	2 calendar months	7	
8 times per year	8	9 times per year	9	10 times per year	10	
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52	
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97	
97 Explain:						

3.39a Does your usual wage/salary include any of the items on this card? SHOWCARD 7		<i>Code all that apply</i>
	Statutory Sick Pay	①
	Statutory Maternity Pay	②
	Statutory Paternity Pay	③
	Statutory Adoption Pay	④
	Income Tax Refund	⑤
	Mileage Allowance or fixed allowance for motoring	⑥
	Motoring expenses refund	⑦
	Living Wage Supplement (some CYC staff only)	⑧
	None of the above	⑨

3.40 In the last 12 months, have you received any of the things listed below from your {CYC, JRF/JRHT or YSJU} employer? SHOWCARD 9 *Code all that apply*

Fuel for private use	1	①
Business mileage payments	2	②
Travel & business trip expenses	3	③
Medical or dental insurance for self or family	4	④
Workplace nursery	5	⑤
Childcare vouchers / employer contracted childcare including payments in place of wages (salary sacrifice)	6	⑥
Mobile phones	7	⑦
Vouchers	8	⑧
None of these	9	⑨
Any other benefits in kind	10	⑩

10 *Please specify:*

3.41 In the last 12 months, have you received any of the following 'other benefits in kind'? SHOWCARD 10

Code all that apply

Subsidised canteen meals provided for an employer's staff	1	①
Car parking at or near an employee's place of work	2	②
Medical check-up's and health screening (including eye tests and occasional health checks)	3	③
Beneficial loans (i.e. cheap or interest free loans provided by the employer to an employee)	4	④
Workplace nursery	5	⑤
Childcare vouchers / employer contracted childcare including payments in place of wages (salary sacrifice)	6	⑥
Beneficial loans (i.e. provided by a Credit Union)	7	⑦
Entertainment provided for employees (including annual parties or functions)	8	⑧
Subscriptions for a limited number of professional memberships	9	⑨
Cycles and cycle safety equipment	10	⑩
Cycles and cycle safety equipment through salary sacrifice scheme	11	⑪
Free or subsidised bus services and tickets	12	⑫
Bus services and tickets through an employer loan facility	13	⑬
Sporting or other recreational facilities on an employer's premises	14	⑭
Subsidised sporting or other recreational facilities	15	⑮
None of these	16	⑯

*Next, if 8 selected at 3.40, answer **3.42a**. If 6 selected at 3.41, answer **3.43a**.*

*Otherwise, go to **3.44***

3.42a If ⑧ vouchers selected @ 3.40, are vouchers (not including childcare) received instead of some of your salary or wage?

Yes 1 ① *Continue*
 No 2 ② *Go to 3.43a*

3.42b What was the value of the voucher(s) as salary sacrifice you received last time from your employer?

Write in amount £ :

3.42c How long did this cover? SHOWCARD 5						circle one only
1 week	1	2 weeks	2	3 weeks	3	
4 weeks	4	Calendar month	5	2 calendar months	7	
8 times per year	8	9 times per year	9	10 times per year	10	
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52	
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97	

97 Explain:

3.42d Is this the amount you usually get?

Yes	1	①
No	2	②
No usual amount	3	③

3.43a If ⑥ childcare vouchers selected @ 3.41 above, **are these childcare vouchers received instead of some of your salary or wage?**

Yes	1	①	continue
No	2	②	Go to 3.44

3.43b What was the value of the childcare voucher(s) as salary sacrifice you received last time from your employer?

Write in amount	£	:
-----------------	---	---

3.43c How long did this cover? SHOWCARD 5						circle one only
1 week	1	2 weeks	2	3 weeks	3	
4 weeks	4	Calendar month	5	2 calendar months	7	
8 times per year	8	9 times per year	9	10 times per year	10	
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52	
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97	

97 Explain:

3.43d Is this the amount you usually get?		
Yes	1	①
No	2	②
No usual amount	3	③

3.44 To help me move on correctly, may I confirm which of the following applies to you?

		Tick which applies
Your {CYC, JRHT/JRHT or YSJU} employment is your <u>main</u> job and you have no other jobs?	If YES <u>and</u> there is a partner go to <u>note</u> between 3.64 and 3.65a	
	If Yes and there is a <u>no</u> partner go to 3.65a	
Your {CYC, JRHT/JRHT or YSJU} employment is your <u>main</u> job but you also have a second job? <i>If more than 1 other job, select any 2nd job at {CYC, JRF/JRHT or YSJU} or, if not, select their 2nd most important job</i>	If YES <u>and</u> this is a 2 nd job at CYC, JRF/JRHT or YSJU go through Respondent Supplement 1 in relation to this 2 nd job with CYC, JRF/JRHT or YSJU.	
	If YES and this 2 nd job is with a different employer ask 3.45-60	
Your {CYC, JRHT/JRHT or YSJU} employment is <u>not</u> your main job and you have another job that is your main job?	If YES go through Respondent Supplement 2 in relation to this main job with another employer.	

Second jobs

Can you now focus on any additional jobs/employment that we have not talked about yet in addition to the CYC, JRF/JRHT or YSJU employment.

NB to interviewer please collect as much information as possible e.g. Gross and Net earnings (and period covered), working hours etc. using the questions below even if the respondent is self-employed rather than employee.

3.45 When did you start working in this second job?		
<i>date</i>	<i>month</i>	<i>year</i>

3.46 Are you working as an employee or are you self-employed in this second job?			
<i>Employee</i>	1		①
<i>Self-employed</i>	2		②
<i>Other –specify</i>	3		③

3.47 What is your job title in this second job?

3.48 Where is your workplace in this second job?

3.49 How many hours per week do you usually work in this second job; please exclude meal breaks and overtime?
<i>Write in number of hours</i>

3.50a How many PAID overtime hours per week do you usually work in this second job?
<i>Write in number of hours</i>

3.50b How many UNPAID overtime hours per week do you usually work in this second job?
<i>Write in number of hours</i>

3.51 Do you have your payslip for this second job to hand?			
Yes, most recent payslip consulted	1	①	
Yes, payslip consulted but not most recent	2	②	
No – no payslip consulted	3	③	
No – refused to consult employer payslip	4	④	

3.52 Can I ask how your pay in this second job is calculated, in particular are you salaried or paid by the hour?			
Salaried	1	①	Go to 3.54
Paid by the hour: please specify	2	②	Continue
Basic salary plus commission	3	③	Go to 3.54
Other <i>specify:</i>	4	④	Go to 3.54

3.53 If paid by the hour, what is your basic hourly wage rate?	
Write in amount	£ :

3.54 On what date were you last paid a wage or salary?	
dd : mm : yyyy	: :

3.55 What was your last take-home pay from this second job, including overtime, bonus, commission, tips or other payments?	
Write in amount	£ :

3.56 What was the last GROSS wage/salary - i.e. the TOTAL, BEFORE ANY DEDUCTIONS?	
Write in amount	£ :

3.57 How long did this cover?		SHOWCARD 5	circle one only
1 week	1	2 weeks	2
3 weeks	3		
4 weeks	4	Calendar month	5
		2 calendar months	7
8 times per year	8	9 times per year	9
		10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26
		1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95
		None of these (<i>explain</i>)	97
97 Explain:			

3.58 What do/did you usually receive AFTER all deductions but including other payments?	
Write in amount	£ :

3.59 What do/did you usually receive BEFORE all deductions?	
Write in amount	£ :

3.60 How often are/were you usually paid? SHOWCARD 5						<i>circle one only</i>
1 week	1	2 weeks	2	3 weeks	3	
4 weeks	4	Calendar month	5	2 calendar months	7	
8 times per year	8	9 times per year	9	10 times per year	10	
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52	
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97	
97 Explain:						

INTERVIEWER TO NOW:

*If respondent has more than two jobs ask questions as listed under **3.61 – 3.64**, otherwise continue to **note following 3.64**.*

3.61 How many additional jobs (including self-employment role) do you have further to these two?	
Write in number of jobs	

3.62 How much do you earn from this further job/jobs in total, both GROSS and NET?	
Write in GROSS amount	£ :
Write in NET amount	£ :

3.63 What period would this amount cover? SHOWCARD 5						<i>circle one only</i>
1 week	1	2 weeks	2	3 weeks	3	
4 weeks	4	Calendar month	5	2 calendar months	7	
8 times per year	8	9 times per year	9	10 times per year	10	
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52	
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97	
97 Explain:						

3.64 How many hours work in total would this amount cover?	
Write in number of hours	

Next, establish how many jobs the respondent's partner has.

*If they have a job, complete **Partner Supplement 1***

*If they have more than one job, then complete **Partner Supplement 2***

Tax Credits

3.65a Are you (and your partner) at present receiving any of these Tax Credit payments? Please include any lump sum payments under £105 received in the last year.

Working Tax Credit	1	①	Go to 3.66
Child Tax Credit	2	②	Go to 3.66
None of these	3	③	Continue

3.65b Why are you not receiving any tax credit payments at the moment?

Repaying an overpayment from earlier this year	1	①
Repaying an overpayment from previous year	2	②
Not completed application forms	3	③
Income too high	4	④
Not eligible for other reason	5	⑤
Other <i>please specify:</i>	6	⑥

If not in receipt of tax credits, now move on to 3.77

WORKING TAX CREDITS

3.66 If ① selected @ 3.65a (otherwise go to 3.72) Which of these ways are you currently receiving your Working Tax Credit?

Lump Sum under £105 covering payments for the whole year	1	①
Regular payments via credit transfer	2	②

If the respondent receives their tax credit as a regular payment then they should have received the latest payment within the last 4 weeks.

3.67a How much was received for your last [Working Tax Credit] payment?

Write in amount	£	:
-----------------	---	---

3.67b What period would this amount cover? SHOWCARD 5 *circle one only*

1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97

97 Explain:

3.68 Does the payment of amount given for Working Tax Credit include a Disability element?

Yes 1 ①
No 2 ②

3.69a Does the amount given for Working Tax Credit you mentioned before also include a payment for Child Tax Credit?

Yes 1 ①
No 2 ②

3.69b If 'Yes', How much was received ?

Write in amount £ :

3.70a Does this payment include a childcare element to help pay for child care expenses?

Yes 1 ①
No 2 ②

3.70b If 'Yes', How much was received ?

Write in amount £ :

3.71 Was the payment for the Working Tax Credit the usual amount received?

Yes 1 ①
No 2 ②
DK 3 ③

CHILD TAX CREDITS

3.72 If ② selected @ 3.65a Which of these ways are you currently receiving your Child Tax Credit?

Lump Sum under £105 covering payments for the whole year 1 ①

Regular payments via credit transfer 2 ②

If the respondent receives their tax credit as a regular payment then they should have received the latest payment within the last 4 weeks.

3.73a How much was received for your last [Child Tax Credit] payment?

Write in amount £ :

3.73b What period would this amount cover? SHOWCARD 5 *circle one only*

1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97

97 Explain:

3.74 Did the payment of Child Tax Credit include a Disability element for any dependant children (aged 0-20 in further education or training)?

Yes 1 ①

No 2 ②

3.75a Does this payment include a childcare element to help pay for child care expenses?

Yes 1 ①

No 2 ②

3.75b If 'Yes', How much was received ?

Write in amount £ :

3.76 Was the payment for the Child Tax Credit the usual amount received?

Yes 1 ①

No 2 ②

DK 3 ③

3.77 Are you awaiting the outcome of a claim for Working Tax Credit or Child Tax Credit?

Yes 1 ①

No 2 ②

SECTION 4: HEALTH

QAID:

4.1 Do you have any long-standing physical or mental illness, disability or infirmity? By 'longstanding' I mean anything that has troubled you over a period of at least 12 months or that is likely to affect you over a period of at least 12 months.

Continue ... Yes 1 ①

Go to 4.4 if partner; if not but child present, go to 4.8 ; if not go to Section 5... No 2 ②

4.2 Does this physical or mental illness or disability limit your activities in any way?

Continue ... Yes 1 ①

Go to 4.4 if partner; if not but child present, go to 4.8 ; if not go to Section 5 No 2 ②

4.3 Does this physical or mental illness or disability limit your work or working time in any way?

Yes 1 ①

No 2 ②

4.4 [If partner in the household] Does your partner have any long-standing physical or mental illness, disability or infirmity? By 'long-standing' I mean anything that has troubled them over a period of at least 12 months or that is likely to affect them over a period of at least 12 months.

Continue ... Yes 1 ①

If child, go to 4.8 ; if not go to Section 5 No 2 ②

4.5 Does this physical or mental illness or disability limit your activities in any way?

Continue ... Yes 1 ①

Go to 4.7 No 2 ②

4.6 Does this physical or mental illness or disability (Do any of these physical or mental illnesses or disabilities) limit your work or working time in any way?

Yes 1 ①

No 2 ②

4.7 Is your partner registered blind?

Yes	1	①
No	2	②

4.8a [If there is a dependent child in the household, otherwise go to **Section 5**]
Does/do your child/children have additional care or supervision needs due to an illness or disability?

Yes	1	①	Go to 4.8b
No	2	②	Go to 4.9a

4.8b How many children does this apply to?

Write in number of children

4.9a [If there is a dependent child in the household] **Does/do your child/children need more guidance and supervision outdoors than a child of the same age, due to an illness or disability?**

Yes	1	①	Go to 4.9b
No	2	②	Go to 5.1

4.9b How many children does this apply to?

Write in number of children

SECTION 5: BENEFITS (state, other benefits & other income)

5.1 Are you at present receiving any of these state benefits in your own right: that is, where you are the named recipient? SHOWCARD 11 *code all that apply*

Child benefit	1	①
Guardian's allowance	2	②
Carer's allowances	3	③
Retirement Pension (NI), or Old Person's Pension	4	④
Widow's Pension, Bereavement Allowance or Widowed Parent's (formerly Widowed Mother's) allowance	5	⑤
Armed Forces Compensation Scheme (formerly War Disablement Pension) or War Widow's / Widower's Pension (and any related allowances) or Guaranteed Income Payment	6	⑥
None of these	7	⑦

5.2a Are you at present receiving any of the state benefits shown below for YOURSELF? SHOWCARD 12 *code all that apply*

Care component of Disability Living Allowance ONLY	1	①
Mobility component of Disability Living Allowance ONLY	2	②
BOTH Care Component and Mobility component of Disability Living Allowance	3	③
Attendance Allowance	4	④
Daily Living component of Personal Independence Payment (PIP) ONLY	5	⑤
Mobility component of Personal Independence Payment (PIP) ONLY	6	⑥
BOTH Daily Living and mobility component of Personal Independence Payment	7	⑦
None of these	8	⑧

5.2b Are you personally at present receiving any of the state benefits shown below for a CHILD *code one only*

5.2c How many children does each of these apply to? *Write in number of children*

		5.2b	5.2c
Care component of Disability Living Allowance ONLY	1	①	
Mobility component of Disability Living Allowance ONLY	2	②	
BOTH Care Component and Mobility component of Disability Living Allowance	3	③	
None of these	4	④	

If option 3 selected above @ 5.2a OR @5.2b, otherwise go to 5.3a

5.2d Do you know the specific amounts which are received for the care and/or mobility components of Disability Living Allowance for yourself or a child, just the rates at which they are paid, or neither?

The amounts	1	①	Go to 5.3a
The rates	2	②	Go to 5.2e
Neither	3	③	Go to 5.3a

5.2e If option 3 selected above @ 5.2c, Which rates applied?

Code one for care and one for mobility only

	low	middle	high	n/a
Care Component	①	②	③	
Mobility component	①		③	

5.3a Are you at present receiving any of these benefits in your own right: that is, where you are the named recipient? SHOWCARD 13 *code all that apply*

Jobseeker's Allowance	1	①
Pension Credit	2	②
Income Support	3	③
Incapacity Benefit	4	④
Employment and Support Allowance	5	⑤
Maternity Allowance	6	⑥
Industrial Injury Disablement Benefit	7	⑦
Severe Disablement Allowance	8	⑧
Universal Credit	9	⑨
None of these	10	⑩ Go to 5.4

5.3b If ① selected @ 5.3a above There are two types of Jobseeker's Allowance. Is your Allowance... ?

'contributory', that is based on your National Insurance contributions	1	①
income based Jobseeker's Allowance: which is based on an assessment of your income?	2	②
Don't know	3	③

5.3c If ⑤ selected @ 5.3a above There are two types of Employment and Support Allowance. Is your Allowance:

'contributory', that is based on your National Insurance contributions	1	①
Income based Employment and Support Allowance: which is based on an assessment of your income?	2	②
Don't know	3	③

5.4 For each of the benefits listed in questions 5.1, 5.2a, 5.2b and 5.3a which the respondent receives, fill in table with the specified information.

a) Benefit Name <i>write in</i>	b) How much did you receive for this benefit? <i>write in amount £ : p , or DK</i>	c) (if b) is DK) Is that because it is combined? <i>Y/N if Y go to Q5.5 now</i>	d) How long did this cover? <i>Write in FRS SHOWCARD code</i>	e) Was this the usual amount? <i>Y/N</i>

If no benefits are combined, skip to 5.6

5.5 For each combined benefit, fill in the below table.

a) How much was the combined amount?

b) How long did it cover? *(write in FRS SHOWCARD code)*

c) Please explain the combined situation for each combined benefit.

a) <i>Write in amount £ : p , or DK</i>	b) <i>Write in FRS SHOWCARD code</i>	c) <i>Write in explanation as necessary</i>

5.6 And may I just check, are you awaiting the outcome of a claim for any of the other listed benefits? SHOWCARD 13 *code all that apply*

Jobseeker's Allowance	1	①
Pension Credit	2	②
Income Support	3	③
Incapacity Benefit	4	④
Employment and Support Allowance	5	⑤
Maternity Allowance	6	⑥
Industrial Injury Disablement Benefit	7	⑦
Severe Disablement Allowance	8	⑧
Universal Credit	9	⑨
None of these	10	⑩

5.7 Thinking about all the benefits and tax credits you receive, approximately how much would you say you receive from these sources per week?

<i>Write in amount</i>	£	:
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If respondent has a partner, continue, asking the same benefit questions.

If no partner go to 5.15

5.8 Is your partner at present receiving any of these state benefits in their own right: that is, where they are the named recipient? SHOWCARD 11

code all that apply

Child benefit	1	①
Guardian's allowance	2	②
Carer's allowances	3	③
Retirement Pension (NI), or Old Person's Pension	4	④
Widow's Pension, Bereavement Allowance or Widowed Parent's (formerly Widowed Mother's) allowance	5	⑤
Armed Forces Compensation Scheme (formerly War Disablement Pension) or War Widow's / Widower's Pension (and any related allowances) or Guaranteed Income Payment	6	⑥
None of these	7	⑦

5.9a Is your partner at present receiving any of the state benefits shown below in their own right? SHOWCARD 12 <i>code all that apply</i>		
Care component of Disability Living Allowance ONLY	1	①
Mobility component of Disability Living Allowance ONLY	2	②
BOTH Care Component and Mobility component of Disability Living Allowance	3	③
Attendance Allowance	4	④
Daily Living component of Personal Independence Payment (PIP) ONLY	5	⑤
Mobility component of Personal Independence Payment (PIP) ONLY	6	⑥
BOTH Daily Living and mobility component of Personal Independence Payment	7	⑦
None of these	8	⑧

5.9b Is your partner at present receiving any of the state benefits shown below for a CHILD? <i>Code one only</i>			
5.9c How many children does each of these apply to? <i>Write in number of children</i>			
		5.9b	5.9c
Care component of Disability Living Allowance ONLY	1	①	
Mobility component of Disability Living Allowance ONLY	2	②	
BOTH Care Component and Mobility component of Disability Living Allowance	3	③	
None of these	4	④	

5.9d If option 3 selected above @ 5.9a OR @5.9b, otherwise go to 5.10a Do you know the specific amounts which are received for the care and/or mobility components of Disability Living Allowance for your partner or a child, just the rates at which they are paid, or neither?			
The amounts	1	①	<i>Go to 5.10a</i>
The rates	2	②	<i>Go to 5.9e</i>
Neither	3	③	<i>Go to 5.10a</i>

5.9e If option 3 selected above @ 5.2c, Which rates applied? <i>Code one for care and one for mobility only</i>				
	low	middle	high	n/a
Care Component	①	②	③	④
Mobility component	①		③	④

5.10a Is your partner at present receiving any of these benefits in their own right: that is, where they are the named recipient? SHOWCARD 13 *code all that apply*

Jobseeker's Allowance	1	①
Pension Credit	2	②
Income Support	3	③
Incapacity Benefit	4	④
Employment and Support Allowance	5	⑤
Maternity Allowance	6	⑥
Industrial Injury Disablement Benefit	7	⑦
Severe Disablement Allowance	8	⑧
Universal Credit	9	⑨
None of these	10	⑩

5.10b If ① selected @ 5.10a above **There are two types of Jobseeker's Allowance. Is your partner's Allowance:**

'contributory', that is based on their National Insurance contributions	1	①
income based Jobseeker's Allowance: which is based on an assessment of their income?	2	②
Don't know	3	③

5.10c If ⑤ selected @ 5.10a above **There are two types of Employment and Support Allowance. Is your partner's Allowance:**

'contributory', that is based on their National Insurance contributions	1	①
Income based Employment and Support Allowance: which is based on an assessment of their income?	2	②
Don't know	3	③

5.11 For each of the benefits listed in questions 5.8, 5.9a, 5.9b and 5.10a which the respondent's partner receives, fill in table with the specified information.

a) Benefit Name <i>write in</i>	b) How much did you receive for this benefit? <i>write in amount £ : p , or DK</i>	c) (if b) is DK) Is that because it is combined? <i>Y/N if Y go to Q5.12 now</i>	d) How long did this cover? <i>Write in FRS SHOWCARD code</i>	e) Was this the usual amount? <i>Y/N</i>

*If no benefits are combined, skip to **5.13***

5.12 For each combined benefit, fill in the below table.

a) How much was the combined amount?

b) How long did it cover? *(write in FRS SHOWCARD code)*

c) Please explain the combined situation for each combined benefit.

a) <i>Write in amount £ : p , or DK</i>	b) <i>Write in FRS SHOWCARD code</i>	c) <i>Write in explanation as necessary</i>

5.13 And may I just check, is your partner awaiting the outcome of a claim for any of the other listed benefits? SHOWCARD 13 *code all that apply*

Jobseeker's Allowance	1	①
Pension Credit	2	②
Income Support	3	③
Incapacity Benefit	4	④
Employment and Support Allowance	5	⑤
Maternity Allowance	6	⑥
Industrial Injury Disablement Benefit	7	⑦
Severe Disablement Allowance	8	⑧
Universal Credit	9	⑨
None of these	10	⑩

5.14 Now thinking about all the benefits and tax credits your family receive, approximately how much would you say you receive altogether from these sources per week?

<i>Write in amount</i>	£	:
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5.15 Have you and/or your household been (or will you be) affected by any of the following welfare reforms? SHOWCARD 14 *Code all that apply*

Disability Living Allowance claims being transferred to Personal Independence Payment	1	①
The introduction of Personal Independence Payment	2	②
Incapacity Benefits being transferred to Employment and Support Allowance	3	③
The 'bedroom tax' where Housing Benefit is reduced if you are considered to have one or more spare bedrooms	4	④
Changes to help with Council Tax where maximum help is no longer 100% of liability	5	⑤
The introduction of Universal Credit	6	⑥
The introduction of a benefit cap	7	⑦
Changes to State Pension Age	8	⑧
Don't know	9	⑨
Not affected by any of these	10	⑩

5.16 Are you at present receiving an income from any of the sources shown on this card? SHOWCARD 15 *Code all that apply*

An employee pension from a previous employer	1	①
Widow's employee pension (PENSION FROM PREVIOUS EMPLOYER OF DECEASED SPOUSE OR RELATIVE)	2	②
A personal pension	3	③
A pension as a member of a Trade Union or friendly society	4	④
An annuity (includes home income plan or equity release)	5	⑤
A trust or covenant	6	⑥
A share of an employee or personal pension from an ex-spouse/partner as a result of a court order or settlement made on divorce	7	⑦
None of these	8	⑧

5.17 For each of the incomes listed in question 5.16 which the respondent receives, fill in table with the specified information.

a) Income Name <i>write in</i>	b) How much did you receive for this income? <i>write in amount £ : p , or DK</i>	d) How long did this cover? <i>Write in FRS SHOWCARD code</i>	e) Was this the usual amount? <i>Y/N</i>

*If respondent has a partner, continue, asking the same additional income questions.
If no partner go to **5.20a***

5.18 Is your partner at present receiving an income from any of the sources shown on this card? SHOWCARD 15 *Code all that apply*

An employee pension from a previous employer	1	①
Widow's employee pension (PENSION FROM PREVIOUS EMPLOYER OF DECEASED SPOUSE OR RELATIVE)	2	②
A personal pension	3	③
A pension as a member of a Trade Union or friendly society	4	④
An annuity (includes home income plan or equity release)	5	⑤
A trust or covenant	6	⑥
A share of an employee or personal pension from an ex-spouse/partner as a result of a court order or settlement made on divorce	7	⑦
None of these	8	⑧

5.19 For each of the incomes listed in question 5.18 which the respondent's partner receives, fill in table with the specified information.

a) Income Name <i>write in</i>	b) How much did your partner receive for this income? <i>write in amount £ : p , or DK</i>	d) How long did this cover? <i>Write in FRS SHOWCARD code</i>	e) Was this the usual amount? <i>Y/N</i>

5.20a Do you receive any of the following income? SHOWCARD 16 <i>Code all that apply</i>	b. Amount (£ :)	c. Time covered <i>code from SHOWCARD 5</i>
Child support payment	1 ① :	
'Board and lodging' contribution from any adult relatives in the household	2 ② :	
Income from subletting	3 ③ :	
Student loan	4 ④ :	
Income from savings, shares etc	5 ⑤ :	
Regular family loans	6 ⑥ :	
Other <i>please specify:</i>	7 ⑦ :	
None of these	8 ⑦ :	

SECTION 6: EXPENDITURES

I am now going to ask you some questions about your usual monthly expenditures.

Month	
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For each of the categories that I am now going to take you through, please would you tell me:

- a. What payment method you use for each
- b. The amount paid (n/a acceptable)
- c. And the time length covered (FRS SHOWCARD)

6.1. Housing

	Payment	Payment method	Amount	Time Covered
1	Board and lodging payment			
2	Mortgage protection policy			
3	Service charges (any other payment to landlord)			
4	Other <i>specify:</i>			
5	Other <i>specify:</i>			
6	Other <i>specify:</i>			

6.2 Transport

	Payment	Payment method	Amount	Time Covered
1	Car – finance agreement/loan			
2	Car insurance			
3	Other <i>specify :</i>			
4	Other <i>specify :</i>			

6.3 Regular bills

	Payment	Payment method	Amount	Time Covered
1	Insurance – buildings			
2	Insurance – contents			
3	Insurance – other <i>please specify</i>			
4	TV licence			
5	Telephone/broadband/media payment			
6	Other <i>specify:</i>			
7	Other <i>specify:</i>			
8	Other <i>specify:</i>			

6.4 Hire purchase agreements (including any catalogue payments or 'Brighthouse' agreements)

	Payment	Payment method	Amount	Time Covered
1	Hire purchase 1 – <i>specify</i>			
2	Hire purchase 2 – <i>specify</i>			
3	None of these – <i>tick under "amount"</i>			

6.5 Childcare/other care payments

V	Payment	Payment method	Amount	Time Covered
1	Registered (childcare) nursery/childminder fees			
2	Registered (childcare) breakfast/after school club			
3	Other childcare payments <i>please specify</i>			
4	None of these – <i>tick under "amount"</i>			

SECTION 7: BUDGETING, DEBT AND SAVINGS **QAID:**

The questions in this section are mainly based on your household as a whole.

Budgeting

7.1 Who makes decisions about the household budget?	<i>code one only</i>	
I generally make decisions about the household budget	1	①
My partner generally makes decisions about the household budget	2	②
We generally make decisions together about the household budget	3	③
I don't make any decisions about the household budget	4	④
Another adult makes the decisions <i>please specify:</i>	5	⑤

7.2 Which one of the following statements best describes how well your household has been keeping up with bills and credit commitments in the last 12 months?	<i>code one only</i>	
SHOWCARD 17		
Keeping up with all bills without any difficulties	1	①
Keeping up with all bills but it is a struggle from time to time	2	②
Keeping up with all bills – but it is a constant struggle	3	③
Not keeping up with all bills – have fallen behind with some of them	4	④
Not keeping up with all bills – have fallen behind with many of them	5	⑤

Debt

7.3 Sometimes people are not able to pay every bill when it falls due. Have you (or your household) been in arrears on any of the things on this card during the last 12 months, due to a lack of money?	<i>code all that apply</i>	
SHOWCARD 18		
Mortgage / Rent	1	①
Council Tax [Rates in Northern Ireland]	2	②
Electricity, gas, fuel bills	3	③
Water and sewerage bills	4	④
Telephone bills (including mobile phone, broadband)	5	⑤
Income Tax or VAT payments	6	⑥
Hire purchase instalments or similar (mail order catalogues, car finance, interest free credit etc)	7	⑦
Loans from Banks, Building Societies or Credit Unions	8	⑧
Credit card payments	9	⑨
Other loans/bills	10	⑩
TV Licence	11	⑪
Private education or health bills	12	⑫
Child Support or Maintenance	13	⑬
None of the above	14	⑭

7.4 Could your household afford to pay an unexpected, but necessary, expense of £200?		
Yes	1	① <i>Continue</i>
No	2	② <i>Go to 7.6</i>

7.5 Could your household afford to pay an unexpected, but necessary, expense of £500?

Yes	1	①
No	2	②

7.6 Have there been times during the last 12 months when you had to borrow money from any of the sources on this card, in order to pay for your day-to-day needs?

SHOWCARD 19

Code all that apply

Pawnbroker (eg Cash Converters)	1	①
Money lender (payday loans, doorstep, Money shop, Provident etc)	2	②
Unlicensed lender (eg loan shark)	3	③
Social Fund loan	4	④
Credit Union	5	⑤
Friend(s)	6	⑥
Family	7	⑦
None of these	8	⑧
Other: <i>specify:</i>	9	⑨

7.7 Do you have any regular debt repayments as listed below?

SHOWCARD 20

Repayment of rent arrears	1	①
Benefit overpayments/social fund payment	2	②
County court judgements	3	③
Doorstep or paycheque loans	4	④
Mortgage payments on other properties	5	⑤
CSA/maintenance payments	6	⑥
Student loan repayment	7	⑦
Non-routine debts <i>specify:</i>	8	⑧
Other <i>specify:</i>	9	⑨
None of these	10	⑩

If no debt repayments apply, skip to 7.11

7.8a What was the value of the last payment for []?

Insert 1st repayment selected @ 7.7 and write in amount £ :

7.8b How long did this cover?

SHOWCARD 5

circle one only

1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97
97 <i>Explain:</i>					

7.8c Is this the amount you usually pay?

Yes	1	①	Go to 7.9a
No usual amount	2	②	Go to 7.9a
No	3	③	Continue

7.8d If no, how much do you usually pay?

Write in amount £ :

7.8e How long does this usually cover? SHOWCARD 5 *circle one only*

1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97

*97 Explain:**If further payments selected @ 7.7, continue. Otherwise, go to 7.11***7.9a What was the value of the last payment for []?**

Insert 2nd repayment selected @ 7.7 and write in amount £ :

7.9b How long did this cover? SHOWCARD 5 *circle one only*

1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97

97 Explain:

7.9c Is this the amount you usually pay?

Yes	1	①	Go to 7.10a
No usual amount	2	②	Go to 7.10a
No	3	③	Continue

7.9d If no, how much do you usually pay?

Write in amount £ :

7.9e How long does this usually cover?

SHOWCARD 5

circle one only

1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97

*97 Explain:**If further payments selected @ 7.7, continue. Otherwise, go to 7.11.***7.10a What was the value of the last payment for []?**

Insert 3rd repayment selected @ 7.7 and write in amount £ :

7.10b How long did this cover?

SHOWCARD 5

circle one only

1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97

97 Explain:

7.10c Is this the amount you usually pay?

Yes	1	①	Go to 7.11
No usual amount	2	②	Go to 7.11
No	3	③	Continue

7.10d If no, how much do you usually pay?

Write in amount £ :

7.10e How long does this usually cover?

SHOWCARD 5

circle one only

1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97

97 Explain:

Ask all respondents

7.11 How would you characterise your card payments?

Code one only

I clear the balance(s) every month	1	①
I usually clear the balance(s) every month	2	②
I pay the minimum every month	3	③
No cards	4	④
Other <i>please specify:</i>	5	⑤

Savings**7.12a. Do you contribute regularly to any type of savings, such as premium bonds, child bonds, post office savings accounts, ISAs, occupational pensions etc.?****7.12b How often to you make these contributions?** Code using the FRS showcard**7.12b What amount do you contribute?**

Saving type	a.	b.	c.
i.	①		£ :
ii.	②		£ :
No Savings contributions	③		

7.13 In total, how much would you say you have in savings, in bank or building society accounts/premium bonds/equity etc.? *code one only*

Below £2000	1	①	
£2000 - £16,000	2	②	
Above £16,000	3	③	

SECTION 8: HOUSING *Housing tenure*

8.1a How many bedrooms does this property have?

write in number

8.1b In which of these ways do you occupy this accommodation?

Own it outright	1	①	<i>Go to 8.29</i>
Buying it with the help of a mortgage or loan	2	②	<i>Go to 8.19</i>
Pay part rent and part mortgage (shared ownership)	3	③	<i>continue</i>
Rent it	4	④	<i>continue</i>
Live here rent free including in a relative's/friend's property	5	⑤	<i>Go to 8.29</i>
Squatting	6	⑥	<i>Go to 8.29</i>

Tenants *If ① or ⑤ selected @ 8.1b above, go to 8.29. Otherwise, continue*

8.2 Who is your landlord? SHOWCARD 21

The local authority/council/New Town development/Scottish Homes	1	①
A housing association, charitable trust or Local Housing Company	2	②
Employer (organisation) of a household member	3	③
Another organisation	4	④
Relative/friend (before you lived here) of household member	5	⑤
Employer (individual) of a household member	6	⑥
Another individual, private landlord or Letting Agency	7	⑦

8.3 How much rent do you/and your partner currently pay?

write in amount £ :

8.4 How long does this usually cover? SHOWCARD 5 *circle one only*

1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97
97 Explain:					

8.5 Do you have a rent holiday?

Yes	<input type="radio"/> 1	① Continue
No	<input type="radio"/> 2	② Go to 8.7

8.6 For how many weeks of the year do you have a rent holiday?

write in number of weeks

8.7 Is the amount of rent that you said you & your partner alone pay, your FULL rent – that is, BEFORE Housing Benefit or Rent Allowance?

Yes	<input type="radio"/> 1	① Go to 8.9
No	<input type="radio"/> 2	② Continue

8.8 How much is your FULL rent – that is, BEFORE Housing Benefit or Rent Allowance?

write in amount £ :

8.9 Are you receiving Housing Benefit or Rent Allowance, to help with paying your rent, either directly or by having it paid to your landlord?

Yes	<input type="radio"/> 1	① continue
No	<input type="radio"/> 2	② Go to 8.12

8.10a How much Housing Benefit/rent rebate allowance are you and the other members of your household allowed?

write in amount £ :

DK ①

8.10b How much Housing Benefit/rent rebate allowance are you and the other members of your household combined currently receiving?

write in amount £ :

DK ①

8.11 How long does this cover?

SHOWCARD 5

circle one only

1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97

97 Explain:

8.12 Are you awaiting the outcome of a claim for housing benefit - that is, either rent rebate or rent allowance?

Yes	1	①
No	2	②

8.13 Does the rent which you mentioned include any of the following services?

code all that apply

Heating	1	①
Lighting	2	②
Hot water	3	③
Fuel for cooking	4	④
TV licence fees	5	⑤
None of the above	6	⑥

8.14 Apart from Housing Benefit i.e rent rebate or allowance, does anyone outside your household pay any rent on this accommodation on your behalf?

Yes	1	①	<i>continue</i>
No	2	②	<i>Go to 8.33</i>

8.15 Who is that?

DWP	1	①
Employer	2	②
Other organisation	3	③
Friend or relative	4	④
Other <i>please specify:</i>	5	⑤

8.16 How much rent did they pay for you last time?

<i>write in amount</i>	£	:	
			DK ①

8.17 How long did this cover?

SHOWCARD 5

circle one only

1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97

97 Explain:

8.18 Can I just check, is the amount of rent that you mentioned earlier @ 8.3, BEFORE or AFTER deducting this payment?

Before	<input type="radio"/> 1	①
After	<input type="radio"/> 2	②

Go to 8.29

Owners

8.19a How much is the outstanding balance on your mortgage and any home repair/improvement loan?

write in amount £ :

8.19b How much are your usual payments on this mortgage or loan?

write in amount £ :

8.20 How long does this cover? SHOWCARD 5 *circle one only*

1 week	<input type="radio"/> 1	2 weeks	<input type="radio"/> 2	3 weeks	<input type="radio"/> 3
4 weeks	<input type="radio"/> 4	Calendar month	<input type="radio"/> 5	2 calendar months	<input type="radio"/> 7
8 times per year	<input type="radio"/> 8	9 times per year	<input type="radio"/> 9	10 times per year	<input type="radio"/> 10
3 months / 13weeks	<input type="radio"/> 13	6 months / 26 weeks	<input type="radio"/> 26	1 year / 12ms / 52wks	<input type="radio"/> 52
Less than 1 week	<input type="radio"/> 90	One-off lump some	<input type="radio"/> 95	None of these (<i>explain</i>)	<input type="radio"/> 97

97 Explain:

8.21 Was this a payment for?

code one only

mortgage interest only	<input type="radio"/> 1	① <i>Go to 8.23</i>
mortgage interest and capital	<input type="radio"/> 2	② <i>continue</i>

8.22 How much was the mortgage interest payment alone?

write in amount £ :

8.23 Does anyone from outside the household pay anything towards THIS mortgage/loan on your behalf, on a regular basis?

Yes	<input type="radio"/> 1	① <i>continue</i>
No	<input type="radio"/> 2	② <i>Go to 8.28</i>

8.24 Who is that?		
DWP	1	①
Employer	2	②
Other organisation	3	③
Friend or relative	4	④
Mortgage protection or insurance policy	5	⑤
Other <i>please specify:</i>	6	⑥

8.25 How much did this contributor pay last time?		
<i>write in amount</i>	£	:

8.26 How long did this cover?		SHOWCARD 5		<i>circle one only</i>	
1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97
<i>97 Explain:</i>					

8.27 Was this included in the mortgage payment that you mentioned earlier?		
Yes	1	①
No	2	②

8.28 I have already asked you about the loan you had to purchase this house/flat. Apart from that, do you have any OTHER mortgage or loan secured on this property?		
Yes	1	①
No	2	②

The questions once again apply to both renters and owner-occupiers

8.29 Do you have a formal arrangement to let, or sub-let, any part of this accommodation to someone who is/are NOT a member of your household?		
Yes	1	① <i>continue</i>
No	2	② <i>Go to 8.33</i>

8.30 Who is/are the lodger or boarder? <i>Code all that apply</i>		
<i>Close relative = respondent's partner/parent/son/daughter/brother/sister/their spouses (including stepchildren)</i>		
<div style="text-align: right; padding-right: 10px;"> Close relative Other relative Non-relative <i>please specify:</i> </div>	1 2 3	① ② ③

8.31 How much rent do they pay?		
<i>write in amount</i>	£	:

8.32 How long does this cover?		SHOWCARD 5		<i>circle one only</i>	
1 week	1	2 weeks	2	3 weeks	3
4 weeks	4	Calendar month	5	2 calendar months	7
8 times per year	8	9 times per year	9	10 times per year	10
3 months / 13weeks	13	6 months / 26 weeks	26	1 year / 12ms / 52wks	52
Less than 1 week	90	One-off lump some	95	None of these (<i>explain</i>)	97
<i>97 Explain:</i>					

COUNCIL TAX8.33 Could you tell me what council tax band this accommodation is in?		
<i>Code one only</i>		
<div style="text-align: right; padding-right: 10px;"> A B C D E F G H </div>	1 2 3 4 5 6 7 8	① ② ③ ④ ⑤ ⑥ ⑦ ⑧

8.34a Do you get any discounts or benefits?		
<div style="text-align: right; padding-right: 10px;"> Yes No </div>	1 2	① <i>continue</i> ② <i>Go to 8.36</i>

8.34b What are these? <i>Write in names of deductions</i>	
a.	
b.	
c.	
d.	

8.35 On the statement or bill, what is the total amount payable for the year, after deducting any discounts or benefits?

write in amount £ :

MOVING HOUSE

8.36 How satisfied are you with your accommodation?

code one only

Very dissatisfied	Slightly dissatisfied	Neither nor	Fairly satisfied	Very satisfied
①	②	③	④	⑤

8.37 Would you describe the state of repair of your home as poor, adequate or good?

code one only

Poor	Adequate	Good
①	②	③

8.38 Do you have any of these problems with your accommodation?

SHOWCARD 22

Code all that apply

Shortage of space	1	①
Too dark, not enough light	2	②
Heating faulty or difficult to control or regulate	3	③
Heating system or radiators not sufficient	4	④
Draughts	5	⑤
Leaky roof	6	⑥
Damp or mould on walls, ceilings, floors, foundations, etc.	7	⑦
Rot in window frames or floors	8	⑧
Problems with plumbing or drains	9	⑨
Condensation	10	⑩
No place to sit outside, e.g. no terrace, balcony or garden	11	⑪
Other <i>please specify:</i>	12	⑫
None of the above	13	⑬

8.39 How likely do you think it is that your household will move from this accommodation in the next 1-2 years?

Code one only

Very unlikely	Unlikely	Neither unlikely nor likely	Likely	Very likely	D/K
①	②	③	④	⑤	⑥

If 4 or 5 scored @ 8.39, continue. Otherwise, go to 9.1

8.40 Do you have any of these problems with your accommodation?

SHOWCARD 23

Code all that apply

Wanting a larger/smaller/different accommodation	1	①
Wanting to move to a different/better area	2	②
Problems with the neighbourhood or with neighbours, such as noise, crime, vandalism etc	3	③
Employment reasons (e.g. change of employer, employer relocating)	4	④
Family reasons	5	⑤
Cannot afford present accommodation	6	⑥
Eviction/repossession/end of tenancy	7	⑦
Health, disability or mobility problems	8	⑧
Other <i>please specify:</i>	9	⑨

SECTION 9: WATER*Ask 9.1 only if the household are renting***9.1 Are water or sewerage charges (also known as rates) included in your rent?***Code one only*

Both water and sewerage	1	①
Water only	2	②
Sewerage only	3	③
Neither	4	④
Don't know	5	⑤

*Ask ALL***9.2 Do you pay water rates or charges?**

Yes	1	①
No	2	②
Don't know	3	③

9.3 Are your water rates or charges metered?

Yes	1	①
No	2	②
Don't know	3	③

9.4 Do you pay sewerage rates or charges, including charges for emptying of septic tanks?

Yes	1	①
No	2	②
Don't know	3	③

9.5 Do you pay separate or combined water and sewerage rates or charges?

Separate	1	①	<i>continue</i>
Combined	2	②	<i>Go to 9.8</i>
Don't know	3	③	<i>Go to 9.9</i>

9.6a How many times a year do you pay water rates or charges?*write in number***9.6b Based on the new billing period, which started in April this year, how much is your annual bill? [2014-2015]**

① Not Applicable

*write in amount***£****:****9.6c How do you pay for your water rates or charges? SHOWCARD 24 Code all that apply**

Direct debit	1	①
Standing order	2	②
Monthly/quarterly bill	3	③
Pre-payment (keycard or token) meters	4	④
Included in rent	5	⑤
Frequent cash payment method (more frequent than once a month)	6	⑥
Water direct/direct from benefits	7	⑦
Other <i>please specify:</i>	8	⑧

9.6d How much did you actually pay last time?*write in amount***£****:****9.6e Was this the full amount?**

Yes	1	①	<i>Go to 9.7a</i>
No	2	②	<i>continue</i>

9.6f Why was this?

To compensate for an overpayment	1	①
Part of a plan negotiated with the water company	2	②
Could not afford the full amount	3	③
Other <i>please specify:</i>	4	④

9.7a How many times a year do you pay sewerage rates or charges? Please Include charges for emptying of septic tanks*write in number***9.7b Based on the new billing period, which started in April this year, how much is your annual bill? [2014-2015]**

① Not Applicable

*write in amount***£****:**

9.7c How do you pay for your sewerage rates or charges?

SHOWCARD 24

Code all that apply

Direct debit	1	①
Standing order	2	②
Monthly/quarterly bill	3	③
Pre-payment (keycard or token) meters	4	④
Included in rent	5	⑤
Frequent cash payment method (more frequent than once a month)	6	⑥
Water direct/direct from benefits	7	⑦
Other <i>Please specify</i>	8	⑧

9.7d How much did you actually pay last time?

write in amount £ :

9.7e Was this the full amount?

Yes	1	①	<i>Go to 9.9</i>
No	2	②	<i>continue</i>

9.7f Why was this?

To compensate for an overpayment	1	①
Part of a plan negotiated with the water company	2	②
Could not afford the full amount	3	③
Other <i>please specify:</i>	4	④

*Go to 9.9***9.8a How many times a year do you pay combined water rates/charges and sewerage?**

write in number

9.8b Based on the new billing period, which started in April this year, how much is your annual bill? [2014-2015]

① Not Applicable

write in amount £ :

9.8c How do you pay for your combined water rates/charges and sewerage?

SHOWCARD 24

Code all that apply

Direct debit	1	①
Standing order	2	②
Monthly/quarterly bill	3	③
Pre-payment (keycard or token) meters	4	④
Included in rent	5	⑤
Frequent cash payment method (more frequent than once a month)	6	⑥
Water direct/direct from benefits	7	⑦
Other <i>please specify:</i>	8	⑧

9.8d How much did you actually pay last time?

write in amount **£** **:**

9.8e Was this the full amount?

Yes	1	①	<i>Go to 9.9</i>
No	2	②	<i>continue</i>

9.8f Why was this?

To compensate for an overpayment	1	①	
Part of a plan negotiated with the water company	2	②	
Could not afford the full amount	3	③	
<i>Other please specify:</i>	4	④	

9.9 Thinking about water and sewerage bills, has anyone in your household received support under any of the following schemes ...?*Code all that apply*

Water Direct	1	①	
Water Sure	2	②	
Charitable support (e.g. Yorkshire Water Community Trust)	3	③	
<i>Other please specify:</i>	4	④	
None of these	5	⑤	

ENERGY**9.10 What mains utilities are connected to your property?***Code all that apply*

Gas	1	①	
Electricity	2	②	
Water	3	③	
Mains sewerage	4	④	

9.11 Thinking about your energy use in the home (e.g. lighting, heating, appliances) which types of fuel does your household use?*Code all that apply*

Solid fuel (including coal, coke, wood, peat)	1	①	
Electricity	2	②	
Gas (mains)	3	③	
Gas (bottled e.g. calor)	4	④	
Oil	5	⑤	
<i>Other please specify:</i>	6	⑥	

9.12a Which method do you consider to be your main source of heating in the winter?		
SHOWCARD 25		<i>code all that apply</i>
Central heating	1	(1)
Open fire	2	(2)
Closed fire (eg. Glass Fronted Fire)	3	(3)
Range (separate from CH)	4	(4)
Electric fire\heater	5	(5)
Dimplex radiators (oil filled)	6	(6)
Paraffin heater	7	(7)
Superser-type gas heater (e.g. calor gasheater)	8	(8)
Other gas fire	9	(9)
Electric storage heater	10	(10)
Other form of heating <i>please specify:</i>	11	(11)
None of the above	12	(12)

9.12b Do you pay for your gas and electricity		
		<i>code one only</i>
Separately	1	(1) <i>continue</i>
Together (dual fuel)	2	(2) <i>go to 9.14a</i>
Electricity only (not using gas)	3	(3) <i>go to 9.15a</i>
Other <i>please specify:</i>	4	(4) <i>go to 9.16a</i>

9.13a Which of these methods do you use to pay for your electricity?		
SHOWCARD 26		<i>code all that apply</i>
Direct debit	1	(1)
Standing order	2	(2)
Monthly/quarterly bill	3	(3)
Pre-payment (keycard or token) meters	4	(4)
Included in rent	5	(5)
Frequent cash payment method (more frequent than once a month)	6	(6)
Fuel direct/direct from benefits	7	(7)
Fixed Annual Bill (however much gas/electricity used) e.g. StayWarm	8	(8)
Other <i>please specify:</i>	9	(9)
None of the above	10	(10)
Don't know	11	(11)

9.13b How much was your last electricity bill?		
<i>write in amount</i>		
£	:	

9.13c Which of these methods do you use to pay for your mains gas?

SHOWCARD 26

code all that apply

Direct debit	1	①
Standing order	2	②
Monthly/quarterly bill	3	③
Pre-payment (keycard or token) meters	4	④
Included in rent	5	⑤
Frequent cash payment method (more frequent than once a month)	6	⑥
Fuel direct/direct from benefits	7	⑦
Fixed Annual Bill (however much gas/electricity used) e.g. StayWarm	8	⑧
Other <i>please specify:</i>	9	⑨
None of the above	10	⑩
No mains gas		⑪
Don't know	11	⑫

9.13d How much was your last gas bill?

write in amount £ :

*Go to 9.16a***9.14a Which of these methods do you use to pay for your combined dual fuel?**

SHOWCARD 26

code all that apply

Direct debit	1	①
Standing order	2	②
Monthly/quarterly bill	3	③
Pre-payment (keycard or token) meters	4	④
Included in rent	5	⑤
Frequent cash payment method (more frequent than once a month)	6	⑥
Fuel direct/direct from benefits	7	⑦
Fixed Annual Bill (however much gas/electricity used) e.g. StayWarm	8	⑧
Other <i>please specify:</i>	9	⑨
None of the above	10	⑩
Don't know		⑪

9.14b How much was your last combined dual fuel bill?

write in amount £ :

Go to 9.16a

9.15a Which of these methods do you use to pay for your electricity?

SHOWCARD 26

code all that apply

Direct debit	1	①
Standing order	2	②
Monthly/quarterly bill	3	③
Pre-payment (keycard or token) meters	4	④
Included in rent	5	⑤
Frequent cash payment method (more frequent than once a month)	6	⑥
Fuel direct/direct from benefits	7	⑦
Fixed Annual Bill (however much gas/electricity used) e.g. StayWarm	8	⑧
Other <i>please specify:</i>	9	⑨
None of the above	10	⑩
Don't know		⑪

9.15b How much was your last electricity bill?

write in amount £ :

You said @ 9.11 that you use other forms of energy such as coal, bottled gas or oil. How do you pay for these, where applicable? *Otherwise go to 9.20*

9.16a If **Solid fuel** selected @ 9.11, **how do you pay for this?** SHOWCARD 26 *use this showcard for Qs 9.16a – 9.19a*

Direct debit	1	①
Standing order	2	②
Monthly/quarterly bill	3	③
Pre-payment (keycard or token) meters	4	④
Included in rent	5	⑤
Frequent cash payment method (more frequent than once a month)	6	⑥
Fuel direct/direct from benefits	7	⑦
Fixed Annual Bill (however much gas/electricity used) e.g. StayWarm	8	⑧
Other <i>please specify:</i>	9	⑨
Don't know		⑩

9.16b How much was your last solid fuel bill?

Write in amount £ :

9.17a If bottled gas e.g. calor selected @ 9.11, how do you pay for this?

Direct debit	1	①
Standing order	2	②
Monthly/quarterly bill	3	③
Pre-payment (keycard or token) meters	4	④
Included in rent	5	⑤
Frequent cash payment method (more frequent than once a month)	6	⑥
Fuel direct/direct from benefits	7	⑦
Fixed Annual Bill (however much gas/electricity used) e.g. StayWarm	8	⑧
Other <i>please specify:</i>	9	⑨
Don't know		⑩

9.17b How much was your last bottled gas bill?

Write in amount £ :

9.18a If oil selected @ 9.11, how do you pay for this?

Direct debit	1	①
Standing order	2	②
Monthly/quarterly bill	3	③
Pre-payment (keycard or token) meters	4	④
Included in rent	5	⑤
Frequent cash payment method (more frequent than once a month)	6	⑥
Fuel direct/direct from benefits	7	⑦
Fixed Annual Bill (however much gas/electricity used) e.g. StayWarm	8	⑧
Other <i>please specify:</i>	9	⑨
Don't know		⑩

9.18b How much was your last oil bill?

Write in amount £ :

9.19a If 'Other' selected @ 9.11, how do you pay for this:

Please specify which 'other' fuel was used:

Direct debit	1	①
Standing order	2	②
Monthly/quarterly bill	3	③
Pre-payment (keycard or token) meters	4	④
Included in rent	5	⑤
Frequent cash payment method (more frequent than once a month)	6	⑥
Fuel direct/direct from benefits	7	⑦
Fixed Annual Bill (however much gas/electricity used) e.g. StayWarm	8	⑧
Other <i>please specify:</i>	9	⑨
Don't know		⑩

9.19b How much was your last {.. other ..} bill?

Write in amount £ :

The questions once again apply to all respondents

9.20 Thinking about your energy use in the home (e.g. lighting, heating, appliances) how much have you spent on all forms of fuel in the last 12 months?

Write in amount £ :

9.21 How would you describe the overall level of warmth in your home last winter?			
<i>Code one only</i>			
Much colder than you would have liked	1	①	<i>continue</i>
A bit colder than you would have liked	2	②	<i>continue</i>
About right	3	③	<i>go to 9.23</i>
A bit warmer than you would have liked	4	④	<i>continue</i>
A lot warmer than you would have liked	5	⑤	<i>continue</i>
Both too warm and too cold	6	⑥	<i>continue</i>

9.22 Your response suggests that you had problems with more variable housing conditions than you would have liked. Did this affect you or other members of your household in any of the following ways?			
<i>Code all that apply</i>			
Made an existing health problem or problems worse	1	①	
Brought on a new health problem or problems	2	②	
Made me/us feel miserable, anxious or depressed	3	③	
I/we did not feel able to invite friends or family to the house	4	④	
I/we spent as much time as possible away from the house	5	⑤	
I/we stayed in bed longer than we wanted to keep warm	6	⑥	

9.23 Did your household cut back on fuel use at home in any of these ways last winter <u>because you could not afford the costs</u>?			
SHOWCARD 27		<i>Code all that apply</i>	
Turned heating down/off, even though it was too cold in the house/flat	1	①	
Only heated and used part of the house	2	②	
Cut the number of hours the heating was on to reduce fuel costs	3	③	
Used less hot water than I/we needed to reduce fuel costs	4	④	
Turned out more lights in my home than I/we wanted to, to try to reduce the electricity bill	5	⑤	
Had fewer hot meals or hot drinks than I/we needed to reduce fuel costs	6	⑥	
Other cut back on fuel use to reduce fuel costs	7	⑦	
<i>Please specify:</i>	8	⑧	
None of these			

9.24 Thinking about your energy bills, has anyone in your household received the following types of financial support in the last 12 months?			
<i>Code all that apply</i>			
Warm Home Discount	1	①	
Cold Weather Payment	2	②	
Winter Fuel Allowance	3	③	
Fuel Direct	4	④	
Other financial support <i>please specify:</i>	5	⑤	
None of these	6	⑥	

9.25 Which jobs have you (or your landlord/freeholder if applicable) had done to your heating or insulation in the last 12 months? SHOWCARD 28 *code all that apply*

Put in a complete central heating system where the house/flat had only individual fires or room heaters before	1	①
Replace central heating boiler	2	②
Service the central heating boiler	3	③
Replace at least half of the central heating radiators	4	④
Add more radiators	5	⑤
Put in storage heaters where the house/flat had only individual fires or room heaters before.	6	⑥
Replace at least half of the storage heaters	7	⑦
Service gas fires or heaters	8	⑧
Put in extra gas fires or heaters	9	⑨
Put in loft insulation or extra loft insulation	10	⑩
Put in cavity wall insulation	11	⑪
Put in solid wall insulation	12	⑫
Put in sound insulation to floors, walls or ceilings	13	⑬
None of the above	14	⑭

It is possible to get help with part or all of the cost of making these kinds of improvements. You may have received help from organisations or schemes such as Warm Front, the Local Authority (or Housing Association) or an energy supplier (e.g. Powergen or British Gas).

9.26 Skip question if "None of the above" selected above. Did you receive any grant or other financial help of this kind that paid for some or all of this heating or insulation work in the last 12 months? *Code all that apply*

Yes - more than half the cost of the improvement	1	①
Yes - less than half the cost of the improvement	2	②
No	3	③
Don't know	4	④

SECTION 10 TRANSPORT QUESTIONS

10.1 Do any members of your household currently own or have continuous use of any of the motor vehicles listed on this card? SHOWCARD 29 *code all that apply*

4-wheel car (side windows behind driver) (includes Multi Purpose Vehicles and people carriers and their OWN company car	1	①
4-wheel drive passenger vehicle (side windows behind driver)(eg Landrover, Jeep or similar)	2	②
3-wheel car (side windows behind driver)	3	③
Minibus, motor-caravan, dormobile etc (side windows behind driver)	4	④
Light van (no side windows behind driver) (includes pick-ups and car based vans)	5	⑤
Some other type of van or lorry	6	⑥
Motorcycle/scooter with sidecar	7	⑦
Motorcycle/scooter	8	⑧
Moped	9	⑨
Some other motor vehicle <i>please specify:</i>	10	⑩
None of these	11	⑪

10.2 Thinking about your main job, when you go to work do you? Code one only

Go to the same place every time	1	①
Go to the same place on at least 2 days running each week	2	②
Go to different places	3	③
Work at home or in the same building or grounds as your home	4	④

10.3 How do you usually travel to work?*Code one only i.e. the vehicle that travels furthest*

Underground, metro, light rail, tram	1	①
Train	2	②
Bus, minibus or coach	3	③
Motorcycle, scooter or moped	4	④
Car or van	5	⑤
Taxi/minicab	6	⑥
Bicycles	7	⑦
On foot	8	⑧
Other <i>please specify:</i>	9	⑨

10.4 In total, how many minutes per day do you usually spend travelling from home to work and back?*Write in total number of minutes per day***10.5 In a normal working week, how much does your travel to and from work cost (including petrol, bus passes, parking fees etc, but excluding insurance and other costs like vehicle maintenance)?***Write in total £ : p* £ : **10.6 Do you have any of the following concessionary special tickets or passes, valid for a week or longer***code all that apply*

Passes for older people	1	①
Scholar's pass	2	②
Disabled person's pass	3	③
Subsidised travel tokens	4	④
Other concessionary ticket <i>please specify</i>	5	⑤
None of these	6	⑥

10.7a Do you have any non-concessionary transport tickets/passes? Y/N
10.7b. If so, which of the following ways does your employer help you to purchase any non-concessionary transport ticket/pass?
10.7c Is this your {CYC, JRF/JRHT and YSJU} employer?

		a. Y/N <i>Write in box below</i>	b. code all that apply	c. Y / N
Interest free loan	1		①	
Low interest loan	2		②	
Paid for through salary (pre tax)	3		③	
Paid for through salary (post tax)	4		④	
Employer subsidises cost	5		⑤	
Employer pays full cost	6		⑥	

10.8 Thinking about your household as a whole, what modes of transport are normally used on a weekly basis, for the purposes of work, school, social activities, shopping etc.? SHOWCARD 30 *Code all that apply*

Underground, metro, light rail, tram	1	①
Train	2	②
Bus, minibus or coach	3	③
Motorcycle, scooter or moped	4	④
Car or van	5	⑤
Taxi/minicab	6	⑥
Bicycles	7	⑦
On foot	8	⑧

10.9 Thinking about your household as a whole, how much do you spend every week on transport, including all journeys for work, school, social activities, grocery shopping, trips to hospital etc.?

<i>write in amount</i>	£	:
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QAID:

SECTION 11: CYC, JRF/JRHT & YSJU EMPLOYEE BENEFIT SCHEME UPTAKE

Job satisfaction

11.1 Using a scale from 1 to 7 where 1 represents completely dissatisfied and 7 represents completely satisfied, how satisfied are you with the following aspects of your own current job at {CYC, JRF/JRHT or YSJU}? Code one only for each aspect

<i>a</i>	The total pay, including any overtime or bonuses	(1)	(2)	(3)	(4)	(5)	(6)	(7)
<i>b</i>	Your job security	(1)	(2)	(3)	(4)	(5)	(6)	(7)
<i>c</i>	The actual work itself	(1)	(2)	(3)	(4)	(5)	(6)	(7)
<i>d</i>	The hours you work	(1)	(2)	(3)	(4)	(5)	(6)	(7)
<i>e</i>	Your present job overall, all things considered	(1)	(2)	(3)	(4)	(5)	(6)	(7)

For the next questions, CYC employees **continue**, JRF/JRHT employees go to **11.3** and YSJU employees go to **11.4**

CYC (only) EMPLOYEE BENEFIT SCHEME UPTAKE

11.2 Here is a list of employee benefit schemes that are open to you as a CYC employee. SHOWCARD 31

- Which did you know were available to you as an additional part of your remuneration package with your CYC employer?
- Of these, which do you currently uptake?
- For those you don't currently uptake, why is this?

	a. Yes/No/DK	b. Yes/No/DK	c. Comment why not (<i>n/a acceptable</i>)
Employee benefits on <i>Health & Well Being</i> e.g. covering counselling, eye tests and swim/gym memberships			
Employee benefits on <i>Money Advice</i> e.g. Free financial advice is available from the Money Advice Service			
Employee Cycle Scheme e.g. <i>Cycle To Work</i> scheme for tax-free savings on retail prices of bicycles and equipment			

Employee Salary Sacrifice Childcare Vouchers			
Staff lottery			
Vectis cashback			
Reloadable shopping cards			
Gift vouchers and codes			
Discounts covering (any of the following) e.g. Holiday & travel; Shopping; Eating out & leisure; Health & well-being; Home & electrics; Motoring; Insurance; Money & legal			
Vectis discount cards			
(new) HM assist: Employee well-being service offering support, information, expert advice (e.g. Legal and Debt information) and specialist counselling to support you to be healthy and enjoy physical, mental and emotional wellbeing.			

JRF/JRHT (only) EMPLOYEE BENEFIT SCHEME UPTAKE

11.3 Here is a list of employee benefit schemes that are open to you as a JRF/JRHT employee. SHOWCARD 32

- a. Which did you know were available to you as an additional part of your remuneration package with your JRF/JRHT employer?**
- b. Of these, which do you currently uptake?**
- c. For those you don't currently uptake, why is this?**

	a. Yes/No/DK	b. Yes/No/DK	c. comment why not (n/a acceptable)
Health Shield: Cash back health scheme that allows staff to claim back costs for dental optical and some medical costs [All staff after 5 months]			
Health Matters: Employee assistance advice line providing wide range of advice including legal financial and access to counselling [All staff]			
Salary sacrifice schemes to reduce the cost of childcare, bicycle purchase and pension contributions [All staff after 5 months]			
Asperity: online shopping discount scheme that allows staff to access a wide range of discounts at major retailers [All staff after 5 months]			
Thank You Scheme: Managers can nominate an employee to receive a £50 shopping voucher for going the extra mile etc. [All staff]			
Free meals for staff working in our care homes [Care staff only]			

Season ticket loan for annual bus or train passes, loan is recouped through payroll deductions [All staff over 1 years' service]			
Buying or selling holiday: Employees can purchase up to 5 extra days or sell 5 days for cash [All staff over 1 years' service]			

YSJU (only) EMPLOYEE BENEFIT SCHEME UPTAKE

11.4 Here is a list of employee benefit schemes that are open to you as a YSJU employee.

SHOWCARD 33

- Which did you know were available to you as an additional part of your remuneration package with your YSJU employer?
- Of these, which do you currently uptake?
- For those you don't currently uptake, why is this?

	a. Yes/No/DK	b. Yes/No/DK	c. comment why not (<i>n/a acceptable</i>)
<u>YSJ Active 'Your Wellbeing' programme:</u> supporting staff to lead a healthier lifestyle through free staff health checks including cholesterol and blood pressure checks, free exercise classes, free early morning fitness suite access, free nutritional advice workshops, monthly seminars focused on health, wellbeing and physical activity, and weekly sports massage clinics.			
Chaplaincy & Spiritual Care;.			

Occupational Health support			
Staff Healthplan: providing cash back on health costs such as dental and optical and other treatments such as physiotherapy			
Access to free counselling sessions through the Healthplan and health & wellbeing Freephone advice			
Staff shop in York Hospital			
Discounts covering (any of the following) e.g. Holiday & travel; Shopping; Eating out & leisure; Health & well-being; Home & electrics; Motoring; Insurance; Money & legal			
Employee Salary Sacrifice Scheme for Childcare Vouchers (providing for tax and NI savings)			
Employee Cycle Scheme: salary scheme for national insurance and tax-free savings on bicycles			
Comprehensive staff development programme available for all staff			
Up to 100% fee remission on study programmes to support your career and personal development			
Support to quit smoking			

SECTION 12: WORKING HOURS PREFERENCES

12.1 Imagine you wanted to increase your working hours in your {CYC, JRF/JRHT or YSJU} job or any other jobs you have, would it be possible for you to do this?

Yes 1 ① *continue*
No 2 ② *Go to 12.3*

12.2 In relation to increasing your hours, which of the following apply?

SHOWCARD 34

code all that apply

Extra hours are available for this work	1	①
It would not have an impact on your benefits	2	②
Suitable child care services are available and affordable to allow you to work extra hours if you wanted to	3	③
Suitable care services for ill, disabled or elderly adults that you are caring for would be available or affordable to allow you to work extra hours if you wanted to	4	④
You know who to ask for extra working hours	5	⑤

Go to 12.4

12.3 In relation to not increasing your hours, which of the following apply?

SHOWCARD 35

code all that apply

Extra hours are not available for this work	1	①
It might have an impact on your benefits	2	②
Suitable child care services are not available or affordable to allow you to work extra hours if you wanted to	3	③
Suitable care services for ill, disabled or elderly adults that you are caring for are not available or affordable to allow you to work extra hours if you wanted to	4	④
You don't know who to ask for extra working hours	5	⑤

12.4 Thinking about the hours you currently work in your (main) CYC, JRF/JRHT or YSJU job, and on the basis of your current basic hourly wage rate in this job, would you prefer to?

code one only

Work fewer hours than you do now	1	①
Work more hours than you do now	2	②
Carry on working the same number of hours	3	③
Don't know, can't say	4	④

12.5 Reflecting on your general working week, which of the following would you most agree with? *code one only*

I work fewer hours than I would like	1	①	<i>continue</i>
I am happy with the number of hours I work, overall	2	②	<i>Go to 12.8</i>
I work more hours than I would like	3	③	<i>Go to 12.8</i>

12.6 Have you looked for another job to make up those hours?

Yes	1	①	<i>Go to 12.7a</i>
No	2	②	<i>Go to 12.7b</i>

12.7a Why do you think you have been unable to find another job? *Code all that apply*

There's no work at all available	1	①
There's no work at a rate that would make it worth my while	2	②
There's no work available that would fit around my current hours	3	③
There's no work available that would fit around my family commitments	4	④
Other <i>please specify</i> :	5	⑤

go to 12.8a

12.7b Why have you not looked for another job?

--

12.8a Which of the following types of unpaid work are you currently involved in?							
12.8b And for each, how many hours a week are you typically involved? Please include any travelling time in these.							
12.8a		12.8b <i>Tick one only for each option</i>					
		1	2	3	4	5	6
	Y/N	. 0-4 hrs/w	. 5-9 hrs/w	10-19 hrs/w	.20-34 hrs/w	.35-49 hrs/w	. 50+ hrs/w
[Volunteering] Are you involved in voluntary work or charitable activity.							
[Care] Do you look after, or give any help or support to family members, friends, neighbours or others because of either: long-term physical or mental ill-health/disability? Or problems related to old-age? (Do not count anything you do as part of paid employment).							
[CareChld] Do you look after/care for children - either your own or other family members? (Do not count anything you do as part of paid employment).							

Ask 12.9 to all CYC, JRF/JRHT and YSJU employees with child(ren) aged 16 years or younger:

Otherwise, go to Section 13.

12.9 Thinking of your working week and the time you currently spend with your children, if you were working less hours per week would you spend this extra time with your children?		
Yes, all of it	1	①
Yes, some of it	2	②
No	3	③

SECTION 13: PENSIONS

Ask JRF/JRHT employees only

13.1a The JRF/JRHT runs a pension scheme for which you are eligible. Do you belong to this pension scheme?				
Yes	1	①	<i>Go to 13.1b</i>	
No	2	②	<i>Go to 13.1c</i>	
Don't know	3	③	<i>Go to 13.4</i>	

13.1b Did you join through the auto-enrolment scheme launched at JRF/JRHT in November 2013?				
Yes	1	①	<i>Go to 13.4</i>	
No	2	②	<i>Go to 13.4</i>	
Don't know	3	③	<i>Go to 13.4</i>	

13.1c Did you request to leave the scheme after the automatic pension auto-enrolment scheme was launched at JRF/JRHT in November 2013				
Yes	1	①	<i>Go to 13.4</i>	
No	2	②	<i>Go to 13.4</i>	
Don't know	3	③	<i>Go to 13.4</i>	

Ask CYC employees only

13.2a The CYC runs a pension scheme for which you are eligible. Do you belong to this pension scheme?				
[Note to interviewer: CYC has two pension schemes LGPS or the Teachers' Pension Scheme but it is very unlikely that the respondents to the 'Working Life in York' survey would be eligible for the TPS scheme]				
Yes	1	①	<i>Go to 13.2b</i>	
No	2	②	<i>Go to 13.2c</i>	
Don't know	3	③	<i>Go to 13.4</i>	

13.2b Did you join through the auto-enrolment scheme launched at CYC in April 2013?

Yes	1	①	Go to 13.4
No	2	②	Go to 13.4
Don't know	3	③	Go to 13.4

13.2c Did you request to leave the scheme after the automatic pension auto-enrolment scheme was launched at CYC in April 2013

Yes	1	①	Go to 13.4
No	2	②	Go to 13.4
Don't know	3	③	Go to 13.4

Ask YSJU employees only

13.3a The YSJU runs a pension scheme for which you are eligible. Do you belong to this pension scheme?

Yes	1	①	Go to 13.3b
No	2	②	Go to 13.3c
Don't know	3	③	Go to 13.4

13.3b Did you join through the auto-enrolment scheme launched at YSJU in November 2013?

Yes	1	①	Go to 13.4
No	2	②	Go to 13.4
Don't know	3	③	Go to 13.4

13.3c Did you request to leave the scheme after the automatic pension auto-enrolment scheme was launched at YSJU in November 2013

Yes	1	①	Go to 13.4
No	2	②	Go to 13.4
Don't know	3	③	Go to 13.4

ASK ALL

13.4 Do you belong to any other employer pension or superannuation scheme listed for any of your other jobs?

Yes	1	①
No	2	②
No other job	3	③

13.5a Do you have any other pension provision?

13.5b If Yes, please specify

Yes	1	①
<i>For YES Please specify:</i>		
No	2	②

If the respondent has a partner ask 13.6. Otherwise go to 13.8

13.6 Does your partner have pension provision?

Yes	1	①	<i>Go to 13.7</i>
No	2	②	<i>Go to 13.8</i>
Don't know	3	③	<i>Go to 13.8</i>

13.7 Would you expect to receive any benefits from this if you outlived them?

Yes	1	①
No	2	②
Don't know	3	③

Ask 13.8a only with those respondents who do not have a personal or occupational pension. Otherwise, go to 13.8b.

13.8a Is there a reason why you don't have a pension?

Code all that apply

I don't think I can afford it	1	①
I don't need to, the state will give me a pension	2	②
It's not worth it now, I'm too old to save	3	③
It's not worth it now, I'm too young to save	4	④
Don't know about getting a pension	5	⑤

13.8b There is a lot of policy interest in how people are planning for their long-term future and retirement. At what age do you expect you will retire or will consider yourself to be retired?

If respondent considers themselves to already be retired, record current age.

Record age in years

ASK ALL

13.9 How likely is it that you will do any paid employment either full or part-time after you retire or reach the compulsory age of retirement in your current job? *code one only*

Very unlikely

Unlikely

It depends

Likely

Very likely

①

②

③

④

⑤

13.10 Looking to the future, do you expect your income during retirement to be?

code one only

More than enough to meet your needs

1

①

Just about enough to meet your needs

2

②

Less than enough to meet your needs

3

③

Don't know

4

④

SECTION 14: TRAINING & ASPIRATIONS

14.1 In the last 12 months, have you done any training schemes or courses, even if they are not finished yet? Please include any part-time or evening courses, training provided by an employer, day release schemes, apprenticeships and government training schemes.

Yes

1

①

Go to 14.2

No

2

②

Go to 14.5

I would now like you to focus on the three longest training schemes or courses you have been on, including any that are not finished yet.

14.2 Which training schemes or courses and how many days did you attend each in the past 12 months?

Code	Training scheme or course	Days in last 12 months
1st		
2nd		
3rd		

14.3 Who was each training scheme or course supplied by?

Provider	1 st course	2 nd course	3 rd course
Provided by employer-CYC, JRF/JRHT/YSJU			
Provided by employer-NOT CYC, JRF/JRHT/YSJU			
Government training scheme			
College/University degree or diploma course			
Other type of training scheme or course			

14.4a Have you finished each training scheme or course?

	YES	NO	
1 st course			
2 nd course			
3 rd course			

14.4b Did you gain any qualifications from that training scheme or course?

	Yes	No	Waiting for results
1 st course			
2 nd course			
3 rd course			

Aspirations**14.5 Thinking of your current role at CYC, JRF/JRHT or YSJU and your future with your employer what would help you to develop most over the coming 12 months?** SHOWCARD 36 *code all that apply*

Work related training (on-the-job)	1	①
Work related training (outside of workplace)	2	②
Job rotation	3	③
General education supported by my employer	4	④
Advice, mentoring or support by other colleagues at my organisation	5	⑤
Other- <i>please specify</i> :	6	⑥
Nothing reported	7	⑦

14.6 Would you like career progression at {CYC, JRF/JRHT or YSJU}? *code all that apply*

Yes	1	①
No, I am happy in the role I have now	2	②
No, the extra responsibility and stress isn't worth it, even if paid more	3	③
Maybe, but depends on other factors outside of work	4	④
Declined to answer	5	⑤

SECTION 15: LIVING WAGE at CYC, JRF/JRHT & YSJU

CYC, JRF/JRHT and YSJU all have a commitment to paying the Living Wage rate that is currently £7.65 per hour.

15.1 Can I just check whether or not are you paid an hourly wage rate ABOVE £7.65 per hour at your {CYC, JRF/JRHT or YSJU} job?

Yes	1	①	Go to 15 5
No	2	②	continue

15.2 In terms of improvements to my family's financial circumstances, to what extent would you say the Living Wage has made a difference? *code one only*

No difference at all	Little difference	Some difference	A big difference	DK	Unsure of difference
①	②	③	④	⑤	⑥

15.3 Do you agree that the Living Wage has had any of the following consequences for you, on a scale of 1 to 5, where 1 = strongly disagree and 5 = strongly agree ?

	Strongly disagree	Disagree	Neither / nor	Agree	Strongly agree
a I feel more loyal to my employer	①	②	③	④	⑤
b I feel more valued at work	①	②	③	④	⑤
c I feel more satisfied about my job	①	②	③	④	⑤
d I work fewer hours now	①	②	③	④	⑤
e My partner works fewer hours now	①	②	③	④	⑤
f I spend more time with my family	①	②	③	④	⑤
g It has had an impact on my benefits	①	②	③	④	⑤

15.4 How has the implementation of the Living Wage policy at {CYC, JRF/JRHT or YSJU} affected you either

a. as an employee in your work ?

Prompts by interviewer:

- have working hours changed
- relationship with the {CYC, JRF/JRHT or YSJU} employer and view of their jobs
- their view of {CYC, JRF/JRHT or YSJU} pay scales (differentials/grades) and how they think the {CYC, JRF/JRHT or YSJU} wage rates compare to similar jobs outside of {CYC, JRF/JRHT or YSJU} in the local York labour market

b. in terms of your family/household?

Prompts by interviewer:

- Behavioural changes in working hours or employment by other household members or with any other of their employers directly as a result of the increased {CYC, JRF/JRHT or YSJU} wage rates of the respondent
- Changes in terms of household resources or living standards e.g. income, benefits, tax/NI? [changes that are a direct result of the LW hourly wage increase? Are they worse off or better off now?

Go to 15.5

15.5 CYC, JRF/JRHT and YSJU over the last 12-18 months have all adopted a Living Wage policy. What are your views on this?			
		Code all that apply	
a	Good thing even if I am not benefiting directly	1	①
b	Good thing as long as I'm not adversely affected by it	2	②
c	Good thing but those earning a bit higher need good annual wage increases too	3	③
d	Other things could also be done that would help staff more with cost of living	4	④
e	Adoption of the Living Wage policy is not helpful	5	⑤
f	No strong views either way	6	⑥
g	Other –specify	7	⑦

LIVING STANDARDS

15.6a What has had the most important impact on your household's standard of living over the past 12 months?

--

Prompts for interviewer, if needed: E.g. household resources or standard of living being adversely affected by fuel price changes, loss of jobs, inability to secure other jobs, under-employment of primary worker and other family members, changes in benefit entitlement.

15.6b Given your answer to the last question, and looking ahead towards the coming 12 months, what would help you most in maintaining or even improving your family's current standard of living?

Prompts for interviewer, if needed:

- e.g. more access to cheaper childcare, access to more working hours, cheaper loans, better transport, a drop in fuel costs, training, career advancement etc.
- prompt by interviewer to clarify if this is about improving or maintaining (or both) the family's current standard of living

15.6c Could your {CYC, JRF/JRHT or YSJU} employer help with this?

Yes	1	①	<i>Go to 15.6d</i>
No	2	②	<i>Go to 16</i>
Maybe	3	③	<i>Go to 15.6d</i>

15.6d How do you think your employer would or might be able to help with this?

SECTION 16: LOCAL SERVICES (Social wage)

The next questions are about services which may exist in your local area and which affect your standard of living.

16.1 Can you tell me whether you (or a member of your household) have used these services in the last 12 months.

a. For the services you use, do you think they are adequate or inadequate?

b. For the services you do not use, please say whether you do not use them because 'you don't want to,' or because 'they are unavailable or inadequate,' or because 'you can't afford to' use them?

SHOWCARD 37	a. Use		b. Do not use		
	adequate	inadequate	unavailable or inadequate	don't want / not relevant	can't afford
Libraries	①	②	①	②	③
Public sports facilities (e.g. swimming pools)	①	②	①	②	③
Museums and galleries	①	②	①	②	③
Evening classes	①	②	①	②	③
Public or community village hall	①	②	①	②	③
Dentist	①	②	①	②	③
Optician	①	②	①	②	③
Citizen's Advice Bureau or other advice services	①	②	①	②	③
Corner shop	①	②	①	②	③
Medium to large supermarkets	①	②	①	②	③
Pub	①	②	①	②	③
Food Bank	①	②	①	②	③
YorkCard*	①	②	①	②	③

*Your library card will also entitle you to residents' discounts at leisure facilities across York. There is usually a £3 admin charge for York Cards, but they are free for Under 18s and those in receipt of the following means tested benefits: Disability Living Allowance, Carers Allowance, Housing Benefit, Council Tax Support, Employment Support Allowance, Widowed Parents Allowance, or Working Tax Credit

If no children go to **Section 17**

I am now going to ask you about services that are usually provided for children.

16.2 Can you tell me whether your child/ren have used these services in the last 12 months.

a. For the services you use, do you think they are adequate or inadequate?

b. For the services you do not use, please do you do not use them because 'you don't want to,' or because 'they are unavailable or inadequate,' or because 'you can't afford to' use them?

SHOWCARD 38	a. Use		b. Do not use		
	adequate	inadequate	unavailable or inadequate	don't want / not relevant	can't afford
Facilities to play safely nearby	①	②	①	②	③
School meals	①	②	①	②	③
Youth Clubs	①	②	①	②	③
After school clubs	①	②	①	②	③
Public transport to get to school	①	②	①	②	③
Nurseries, playgroups, mother and toddler groups	①	②	①	②	③

SECTION 17: STANDARD OF LIVING

17.1 Our next show card lists items that might relate to your standard of living.

For each item, would you tell me whether you have this or if you do not have it; in which case, is this because you don't want it or you can't afford it..

	SHOWCARD 39	i.	ii.	iii.	iv.
		Have	Don't have but don't want	Don't have and can't afford	D/K
a	Washing machine	①	②	③	④
b	Damp-free home	①	②	③	④
c	Television	①	②	③	④
d	Telephone at home (landline or mobile)	①	②	③	④
e	Household contents insurance	①	②	③	④
f	Curtains or window blinds	①	②	③	④
g	A table, with chairs, at which all the family can eat	①	②	③	④

17.2 Would you now do that same for this show card?

	SHOWCARD 40	i.	ii.	iii.	iv.
		Have	Don't have but don't want	Don't have and can't afford	D/K
a	Enough money to keep your home in a decent state of decoration	①	②	③	④
b	Enough money to replace or repair broken electrical goods such as refrigerator or washing machine	①	②	③	④
c	Two pairs of all-weather shoes	①	②	③	④
d	Regular savings (of at least £20 a month) for rainy days	①	②	③	④
e	A warm waterproof coat	①	②	③	④
f	Meat, fish or vegetarian equivalent every other day	①	②	③	④
g	Heating to keep home adequately warm	①	②	③	④
h	Two meals a day	①	②	③	④
i	Fresh fruit and veg every day	①	②	③	④
j	An outfit to wear for social or family occasions such as parties and weddings	①	②	③	④
k	Appropriate clothes to wear for job interviews	①	②	③	④
l	All recommended dental work/treatment	①	②	③	④
m	Regular payments into an occupational or private pension	①	②	③	④

17.3 Would you now do the same for this show card?

	SHOWCARD 41	i.	ii.	iii.	iv.	v.
		Do	Don't do, but don't want to	Don't do and can't afford	Don't do (for any other reason)	D/K
a	A hobby or leisure activity	①	②	③	④	⑤
b	Celebrations on special occasions such as Christmas	①	②	③	④	⑤
c	Taking part in sport/exercise activities or classes	①	②	③	④	⑤

Ask 17.4 of all respondents with children in the household. All others, go to 17.6.

17.4 Now this fourth show card lists items that relate to any children in the household.

	SHOWCARD 42	i.	ii.	iii.	iv.
		Have	Don't have but don't want	Don't have and can't afford	D/K
a	Three meals a day	①	②	③	④
b	New, properly fitting, shoes	①	②	③	④
c	Some new, not second-hand clothes	①	②	③	④
d	Fresh fruit or vegetables at least once a day	①	②	③	④
e	Outdoor leisure equipment such as roller skates, skateboards, footballs, etc	①	②	③	④
f	Enough bedrooms for every child of 10 or over of a different sex to have their own bedroom	①	②	③	④
g	A warm winter coat	①	②	③	④
h	Books at home suitable for their ages	①	②	③	④
i	A garden or outdoor space nearby where they can play safely	①	②	③	④
ij	Meat, fish or vegetarian equivalent at least once a day	①	②	③	④
k	A suitable place at home to study or do homework	①	②	③	④
m	Indoor games suitable for their ages (building blocks, board games, computer games etc)	①	②	③	④
n	At least 4 pairs of trousers, leggings, jeans or jogging bottoms	①	②	③	④
o	Construction toys such as Duplo or Lego	①	②	③	④
p	Pocket money	①	②	③	④
q	Money to save	①	②	③	④
r	Computer and internet for homework	①	②	③	④

17.5 This show card again relates to any children in the household.

	SHOWCARD 43	i	ii	iii	iv	v
		Do	Don't do, but don't want to	Don't to and can't afford to	Don't do (for any other reason)	D/K
a	A hobby or leisure activity	①	②	③	④	⑤
b	Celebrations on special occasions such as birthdays Christmas or other religious festivals	①	②	③	④	⑤
c	A holiday away from home for at least one week a year	①	②	③	④	⑤
d	Toddler group or nursery or play group at least once a week for pre-school aged children	①	②	③	④	⑤
e	Going on a school trip at least once a term	①	②	③	④	⑤
f	Day trips with family once a month	①	②	③	④	⑤
g	Children's clubs or activities such as drama or football training	①	②	③	④	⑤

17.6. I am now going to ask some questions about the quality of items that you own.

Looking at this card please tell me how you would rate their quality with 1 being top of the range and 4 budget or lower.

	SHOWCARD 44	Top of the range	Good quality	Mid range	Budget or lower	Don't know	N/A
a	Your clothing and shoes?	①	②	③	④	⑤	⑥
b	Accommodation you pay for on holidays away from home	①	②	③	④	⑤	⑥
c	Types of entertainment you go to	①	②	③	④	⑤	⑥
d	Your kitchen (layout, cupboards, appliances and other equipment)	①	②	③	④	⑤	⑥
e	Your furniture	①	②	③	④	⑤	⑥
f	Your home entertainment equipment such as TV, DVD player, stereo, home theatre etc	①	②	③	④	⑤	⑥
g	Your car/motor vehicle	①	②	③	④	⑤	⑥

For the next question, I would like you to imagine that you have come across an item in a shop or on the internet that you would really like to have for yourself or to share with others in the household. It has a price tag of £150. It is not an essential item for accommodation, food, clothing or other necessities – it's an 'extra'.

17.7 If this happened in the next month, how restricted would you feel about buying it?

Not at all restricted	A little restricted	Quite restricted	Very restricted	Couldn't buy it
①	②	③	④	⑤

I would now like to ask you about your living standards and about any changes in these over time.

17.8 Do you think you could genuinely say you are poor now..?		
Never	Sometimes	All the time
①	②	③

17.9 Has anything happened recently (in the last two years) in your life which has.....?		
Reduced your standard of living	Neither	Improved your standard of living
①	②	③

The next questions ask about the cost of living in Britain today.

17.10 How many pounds a week, after tax, do you think are necessary to keep a household such as the one you live in, out of poverty?	
<i>Record how many £s</i>	£

17.11 How far above or below that level would you say your household is?				
A lot below that level of income	A little below	About the same	A little above	A lot above that level of income
①	②	③	④	⑤

17.12 Generally, how would you rate your standard of living?				
Well below average	Below average	Average	Above average	Well above average
①	②	③	④	⑤

SECTION 18: EDUCATION, PARENTING & CHILDCARE USAGE

Ask this section if the respondent has children in the household.

If no children in the household, go to **V Validation Question**.

The following questions are about your child/children's education and should be asked to those which children aged 4-18.

If children only under 4 go to 18.5

18.1 Which, if any, of the problems with school facilities listed on this card, have applied to your child/ any of your children in the last 12 months?		
SHOWCARD 45		Code all that apply
a	Child has missed classes because of teacher shortage	①
b	Problems in obtaining school books	②
c	School does not have enough computers	③
d	Large class sizes (more than 30 pupils)	④
e	School buildings are in a bad state of repair	⑤
f	Inadequate school facilities	⑥
g	Poor teaching	⑦
h	Other problems with school facilities	⑧
i	None of the above	⑨

The following questions are about the number of days in the past 7 days that you (or your partner) have spent on certain activities with your child/children.

Ask 18.2 if respondent has children under 16. Otherwise go to 18.3

18.2 How many days in the past 7 days have you (or your partner) done any of the following ...? SHOWCARD 46				
	None	Some days (1-3)	Most days (4-6)	Every day
Read stories with your child/children or talked with them about what they are reading	①	②	③	④
Played games with your child/children e.g. computer games, toys, puzzles etc	①	②	③	④
Done sporting or physical activities with your child/children	①	②	③	④
Watched TV with your child/children	①	②	③	④
Eaten an evening meal with your child/children	①	②	③	④
Helped with or discussed homework with your child/children	①	②	③	④

Ask 18.3 about children of any age 18.3a Are any of your children receiving free school meals?		
Yes	1	① Go to 18.3b
No	2	② Go to 18.4a
18.3b How many children?		Write in number

18.4a Are you currently using childcare or have used childcare in the last 12 months?			
	Yes	1	① Miss 18.4b
	No, but planning on using	2	② Miss 18.4b
	No	3	③ Go to 18.4b

18.4b Which of these reasons best describe why you do not use childcare?			
SHOWCARD 47		Code all that apply	
a	I choose not to use childcare	1	①
b	My partner/family look after my children	2	②
c	There is no childcare with appropriately qualified or trained staff	3	③
d	There is no childcare available that is suitable for the age of my child	4	④
e	I only use childcare on a short-term basis and it is impossible to plan	5	⑤
f	There is no childcare that can cater for my child's condition or additional needs	6	⑥
g	My child(ren) are old enough to look after themselves	7	⑦
h	There is no childcare available at the times that I need it	8	⑧
i	There is no childcare of sufficient quality	9	⑨
j	There is no childcare that is in the right location	10	⑩
k	There is no childcare that can cater for my child's cultural need	11	⑪
l	Childcare is too expensive	12	⑫
m	Other <i>please specify</i> :	13	⑬

These are all the questions I need to ask you today. Thank you so much for being so patient and helpful. As promised, I can now show our appreciation by giving you £25 as a thank you for your time & effort. *Get respondent to sign for the money*

***VALIDATION* Finally, for quality purposes, our supervisors will call back 10% of the people we have spoken to, to check that you have been happy about the way the interview was conducted. The call would last no more than a minute. Is that OK?**

	Yes	1	①
	No	2	②

FINAL SECTION FOR THE INTERVIEWER TO COMPLETE

1 Did you consider the quality of financial data collected from the CYC, JRF/JRHT or YSJU employee in Sections 3, 5 & 7 to be accurately reported?

Yes	1	①
No	2	②

2a Did the respondent make reference to bills, benefit letters etc??

Yes	1	① <i>continue</i>
No	2	② <i>Go to 2b</i>

2b. Record comments.

<div style="height: 150px; border: 1px solid black;"></div>	
None ①	

3. Do you have any comments to record about particular household circumstances that you feel need to be recorded? *Record any comments anonymously*

<div style="height: 150px; border: 1px solid black;"></div>	
None ①	