

## INTERVIEW NOTE TAKING FORM

**Instructions:** Please use this form to record the proceedings of the interview. Notes should be extensive and accurately reflect the content of the discussion, as well as any salient observations of nonverbal behaviour, such as facial expressions, hand movements, group dynamics, etc.

Please specify which interview you are recording (please check one):

☐ Women SEs

☐ Beneficiaries of SE projects

Date of Interview: \_\_\_\_\_

Location of Interview: \_\_\_\_\_

Name of Note Taker: \_\_\_\_\_

KEY AREA/Question 1

KEY AREA/Question 2

KEY AREA/Question 3

KEY AREA/Question 4

KEY AREA/Question 5

KEY AREA/Question 6