







The Impact of School Leadership on Pupil Outcomes Key Staff Questionnaire - Secondary

Thank you for helping us with this important research project by taking the time to fill in this questionnaire.

Funded by the Department for Education and Skills (DfES) and the National College for School Leadership (NCSL), the research is being carried out by an independent team of researchers from the Universities of Nottingham, London, Warwick and Toronto. This questionnaire is part of a three year study of effective and improved schools and focuses on school leadership. Schools have been chosen on the basis of good or improving performance across a range of indicators.

Your answers will be treated in the strictest confidence and all findings will be anonymised so that responses cannot be traced back to individual people or schools. It should take about 30 minutes to complete the questionnaire. If you have any queries about this questionnaire, please contact the Project Administrator: EducationTISLO@nottingham.ac.uk.

Please return your completed questionnaire to: Survey Unit, University of Nottingham, University Park, FREEPOST NG6687, Nottingham, NG7 1BR by **16th June 2006**.

Please tick only one box for each item throughout

1.	To what extent do you agree that the headteacher in your school does the following things?	Disagree strongly	Disagree moderately	Disagree slightly	Agree slightly	Agree moderately	Agree strongly
	a) Gives staff a sense of overall purpose	1	2	3	4	5	6
	b) Helps clarify the reasons for our school's improvement initiative	ves 🗌 1	2	3	4	5	6
	 c) Provides assistance to staff in setting short-term goals for teaching and learning 	1	2	3	4	5	6
	d) Demonstrates high expectations for staff's work with pupils	1	2	3	4	5	6
	e) Demonstrates high expectations for pupil behaviour	1	2	3	4	5	6
	f) Demonstrates high expectations for pupil achievement	1	2	3	4	5	6
!	g) Works collaboratively with the Governing Body	1	2	3	4	5	6
	h) Works collaboratively with the Local Authority (LA)	1	2	3	4	5	6
	i) Works collaboratively with the SMT/SLT	1	2	3	4	5	6
j	 i) Integrates school priorities with the National Government's policy agenda 	1	2	3	4	5	6
2.	To what extent do you agree that the headteacher in your school does the following things?	Disagree strongly	Disagree moderately	Disagree slightly	Agree slightly	Agree moderately	Agree strongly
i	a) Gives staff individual support to help them improve their teaching practices	1	2	3	4	5	6
	b) Encourages them to consider new ideas for their teaching	1	2	3	4	5	6
	c) Models a high level of professional practice	1	2	3	4	5	6
	d) Develops an atmosphere of caring and trust	1	2	3	4	5	6
	e) Promotes leadership development among teachers	1	2	3	4	5	6
	f) Promotes a range of CPD experiences among all staff	1	2	3	4	5	6
!	g) Encourages staff to think of learning beyond the academic curriculum (e.g. personal, emotional and social education, citizenship, etc.)	1	2	3	4	5	6

3.	To what extent do you agree that the headteacher in your school does the following?	Disagree strongly	Disagree moderately	Disagree slightly	Agree slightly	Agree moderately	Agree strongly
a)	Encourages collaborative work among staff	1	2	3	4	5	6
b)	Ensures wide participation in decisions about school improvement	ent 1	2	3	4	5	6
c)	Engages parents in the school's improvement efforts	1	2	3	4	5	6
d)	Increases dialogue about school improvement between pupils and adults	1	2	3	4	5	6
e)	Improves internal review procedures	1	2	3	4	5	6
f)	Builds community support for the school's improvement efforts	1	2	3	4	5	6
g)	Utilises support staff skills for the benefit of pupil learning	1	2	3	4	5	6
h)	Allocates resources strategically based on pupil needs	1	2	3	4	5	6
i)	Works in collaboration with other schools	1	2	3	4	5	6
j)	Structures the organisation to facilitate work	1	2	3	4	5	6
4.	. To what extent do you agree that the headteacher in your school does the following?	Disagree strongly	Disagree moderately	Disagree slightly	Agree slightly	Agree moderately	Agree strongly
a)	Provides or locates resources to help staff improve their teaching		2	3	4	5	6
b)	Regularly observes classroom activities	1	2	3	4	5	6
c)	After observing classroom activities, works with teachers to improve their teaching	1	2	3	4	5	6
d)	Uses coaching and mentoring to improve quality of teaching	1	2	3	4	5	6
e)	Frequently discusses educational issues with staff	1	2	3	4	5	6
f)	Buffers teachers from distractions to their teaching	1	2	3	4	5	6
g)	Encourages staff to use data in their work	1	2	3	4	5	6
h)	Encourages all staff to use data in planning for individual pupil needs	1	2	3	4	5	6
i)	Incorporates research evidence into his/her decision making to inform practice	1	2	3	4	5	6
j)	Uses pupil achievement data to make most decisions about school improvement	1	2	3	4	5	6
5.	. Indicate the extent to which you agree that each statement characterises your school:	Disagree	Disagree	Disagree	Agree	Agree	Agree
a)	I have regular opportunities to collaborate with my colleagues (e.g. common planning times)	strongly	moderately 2	slightly	slightly	moderately 5	strongly 6
b)	My colleagues and I work together in small teams to accomplish many of our tasks	h _ 1	2	3	4	5	6
c)	I have sufficient opportunity to prepare for my teaching	1	2	3	4	5	6
ď) I have access to useful professional development opportunities	1	2	3	4	5	6
e)	I participate in many school-wide decisions	1	2	3	4	5	6
f)	My school's physical facilities allow me to use the types of teaching I consider best	1	2	3	4	5	6

	Disagree strongly	Disagree moderately	Disagree slightly	Agree slightly	Agree moderately	Agree
a) Identifies others' strengths and weaknesses?			3		5	strongly
b) Accurately reads peoples' moods, feelings, or non-verbal cues?	?		3	4	5	
c) Gives others opportunities to speak their minds?	1		3	4	5	6
d) Pays attention and listens well?	1	2	3	4	5	6
e) Shows sensitivity and understanding?	1	2	3	4	5	6
f) Asks questions to be sure he/she understands another person?		2	3	4	5	6
7. Please indicate the extent to which you agree with the following statements about the headteacher in your school:	Disagre strongl		Disagree / slightly	Agree	Agree moderately	Agree strongly
a) I feel quite confident that my headteacher will always try to treat me fairly	1		3	4		6
b) My headteacher would not try to gain an advantage by deceiving teachers	1	2	3	4	5	<u> </u>
c) I feel a strong loyalty to my headteacher	1	2	3	4	5	6
d) I would support my headteacher in almost any emergency	1	2	3	4	5	6
e) I have a divided sense of loyalty toward my headteacher	1	2	3	4	5	6
 f) I am able to discuss my feelings, worries and frustrations with my headteacher 	′ <u> </u>	2	3	4	5	6
g) The headteacher looks out for the personal welfare of the teacher in this school	rs 1	2	3	4	5	6
h) The headteacher trusts most of the staff in the school to do their jobs well	1	2	3	4	5	6
8. To what extent do you feel that the headteacher:	ot at all	Very little	Little	Partially	A lot sigi	Very nificantly
a) Motivates teachers?	1	2	3	4	5	6
b) Generates enthusiasm for a shared vision of the school?	1	2	3	4	5	6
c) Manages change in your school?	1	2	3	4	5	6
d) Creates a positive learning environment in your school?	1	2	3	4	5	6
e) Facilitates pupil learning in your school?	1	2	3	4	5	6
f) Raises achievement on national tests and examinations?	1	2	3	4	5	6
g) Sustains your motivation as a school leader?	1	2	3	4	5	6
h) Sustains your job satisfaction in your leadership role?	1	2	3	4	5	6
i) Sustains your commitment to the teaching profession?	1	2	3	4	5	6
j) Manages multiple accountabilities from diverse audiences e.g. Governing Body, LA, Ofsted?	1	2	3	4	5	6
9. To what extent do you agree that the headteacher in your school:	Disagree strongly	Disagree moderately	Disagree slightly	Agree slightly	Agree moderately	Agree strongly
a) Is expert at solving the day-to-day problems that arise in our school	ol? 🔲 1	2	3	4	5	6
b) Has the background knowledge required to help us find solutions to the most important challenges we face in this school?	0 _ 1	2	3	4	5	6
c) Is skillful in facilitating our collective problem solving processes?	1	2	3	4	5	6
d) Helps us clarify our goals for problem solving?	1	2	3	4	5	6
e) Remains calm in the face of urgent problems and crises?	1	2	3	4	5	6
f) Helps us clarify our basic professional values and acts in a manner that is consistent with those values?	1	2	3	4	5	6

10. To what extent do you agree that the headteache in your school:	ט	isagree trongly	Disagr modera		isagree slightly	Agree slightly	Agree moderately	Agree strongly
a) Is well aware of the educational policies and procedures related to the work we are doing in the school?		1		2	3	4	5	6
b) Has a good grasp of the basic ideas underlying the kind o teaching we are engaged in at this school?	of	1		2	3	4	5	6
c) Is up-to-date in the content knowledge we teach to our pu	ıpils?	1		2	3	4	5	6
d) Has a sophisticated understanding of good leadership and management practices?	d	1		2	3	4	5	6
 e) Knows how to help us improve the quality of our program of work and our teaching? 	mes	1		2	3	4	5	6
11. Please indicate the extent to which you agree with the following statements:		sagree crongly	Disagre moderate		sagree lightly	Agree slightly	Agree moderately	Agree strongly
a) Teachers in this school really care about each other		1	2		3	4	5	6
b) Teachers in this school trust each other		1	2		3	4	5	6
 c) Teachers are able to discuss feelings, worries and frustrat with other teachers 	ions	1	2		3	4	5	6
 d) Teachers in this school respect colleagues who take the lesselpool improvement efforts 	ead in	1	2		3	4	5	6
12. Please indicate the extent to which you agree with the following statements:		Disagree strongly	Disag modera		Disagree slightly	Agree slightly	Agree moderately	Agree strongl
 a) If pupils aren't disciplined at home, they aren't likely to ac any discipline 	ccept	1		2	3	4	5	6
 b) When I really try, I can get through to the most difficult or unmotivated pupils 	ſ	1		2	3	4	5	6
 c) A teacher is very limited in what he/she can achieve beca a pupil's home environment is a large influence on his/he achievement 		1		2	3	4	5	6
d) If parents would do more for their children, I could do mo	re	1		2	3	4	5	6
 e) If a pupil did not remember information I gave in a previo lesson, I would know how to increase his/her retention in next lesson 		1		2	3	4	5	6
following poople or average.	Rarely / never	Infrequ	uently	Some	Modera amou	•		
a) Headteacher	1		2	3		4	5	6
b) Deputy Head(s)	1		2	3		4	5	6
c) SMT/SLT	1		2	3		4	5	6
d) Heads of Faculty	1		2	3		4	5	6
e) Heads of Department	1		2	3		4	5	6
f) Groups of teachers	1		2	3		4	5	6
 g) Individual teachers with formally assigned tasks (e.g. KS3 co-ordinators) 	1		2	3		4	5	6
h) Individual teachers acting informally	1		2	3		4	5	6
i) Governors	1		2	3		4	5	6
j) Pupils	1		2	3		4	5	6
k) Support staff	1		2	3		4	5	6
I) School Improvement Partners (SIPS)	1		2	3		4	5	6
m) Local Authority (LA)	1		2	3		4	5	6
n) Parents	1		2	3		4	5	6

14.	To what extent does each of the statements below describe the way leadership tasks are distributed or shared in your school?	Not at all	Very little	Little	Partially	A lot	Very significantly
	·		-				
	a) Leadership tasks are delegated by the Head or the SMT/SLTb) We collectively plan which individual or group(s) will carry out	1	2	3	4	5	6
	which leadership tasks	1	2	3	4	5	6
	c) The distribution of leadership tasks in this school is "spontaneous". It is not planned but it usually works out well	1	2	3	4	5	6
	d) The distribution of leadership tasks in this school is "spontaneout it is not planned and it often leads to conflicts and confusion	ous" 1	2	3	4	5	6
	e) Most leadership tasks in this school are carried out by the Head and SMT/SLT	1	2	3	4	5	6
	f) Very few others take on leadership tasks	1	2	3	4	5	6
	SWIT/ST I IN VALIF SCHAAL	Disagree strongly	Disagree moderately	Disagree slightly	Agree slightly r	Agree noderately	Agree strongly
	Share a similar set of values, beliefs and attitudes related to teaching and learning?	1	2	3	4	5	6
	b) Participate in ongoing, collaborative work?	1	2	3	4	5	6
	c) Have a role in school-wide decision-making?	1	2	3	4	5	6
	d) Have a role in the development of pupil behaviour policies?	1	2	3	4	5	6
	e) Have a role in the development of policies on lesson planning?	1	2	3	4	5	6
	f) Have a role in the development of policies on homework?	1	2	3	4	5	6
	g) Have involvement in the school evaluation and review process?	1	2	3	4	5	6
	h) Have a role in classroom monitoring and assessment strategies?	1	2	3	4	5	6
	i) Have a role in determining the direction of the school?	1	2	3	4	5	6
	j) Have a positive impact on standards of teaching?	1	2	3	4	5	6
	k) Have a positive impact on raising levels of pupil attainment?	1	2	3	4	5	6
	I) Have a role in determining the allocation of resources to pupils?	1	2	3	4	5	6
16	To what extent does the headteacher use each of the following to influence or persuade others?	Not et all	Vom little	1 :441 a	Partially	. A lat	Very
a)	Rational Persuasion (the use of logical arguments and factual evidence)	Not at all	Very little	Little	4	/ A lot	significantly
b)	Apprising (explaining how carrying out a request will be beneficial to the person)	1	2	3	4	5	6
c)	Inspirational Appeals (appeals to persons' values, ideals or emotion	ons) 🗌 1	2	3	4	5	6
d)	Consultation (inviting feedback or advice about a proposed course of action)	1	2	3	4	5	6
e)	Ingratiation (the use of praise and flattery)	1	2	3	4	5	6
f)	Personal appeals (appealing to personal friendship or favours)	1	2	3	4	5	6
g)	Exchange (offering something with the expectation of reciprocity a later time)	at _ 1	2	3	4	5	6
h)	Coalition building (enlisting the aid or support of others as a mean of influence)	S 1	2	3	4	5	6
	Legitimating tactics (efforts to establish the legitimacy of a course of action or to verify the authority to carry out the action)	of _ 1	2	3	4	5	6
j)	Pressure (the use of demands, persistent checking etc.)	1	2	3	4	5	6
k)	Personal support (the offer of additional resources, empathetic responses)	1	2	3	4	5	6

17. Your school has been chosen because it has made s academic achievement over the last three years. To v improvement in the following areas in the last three years.	what exten					
improvement in the renowing areas in the ract <u>arres</u> ;	No					
a) More pupils going into further / higher educatio	Chan				lot	
b) Reduction in staff mobility	"	1		3	4 □	
c) Reduction in staff absence		1		3	4 □ .	
,		1 2		3	4 	
d) Enhanced local reputation		1 2		3	4 	
e) Improved homework policies and practice		1 2		3	4	
f) Enhanced commitment and enthusiasm of staff				3	4	
g) Promoted an orderly and secure working enviro		1 2	2	3	4	
h) Improved pupil behaviour and discipline as a re a whole school approach	esult of	1 2	2	3	4	
18. To what extent do you consider that these things have changed over the past three years?	Much worse	Worse	No	Better	Much bette	r
a) Dunila' latanaga ta laggana	now	now	change	now	now	
a) Pupils' lateness to lessons	1	2	3	4	5	
b) Pupils' lateness to school	1	2	3	4	5 	
c) Pupils' absenteeism (both authorised and unauthori		2	3	4	5	
d) Pupils' missing class	1	2	3	4	5	
e) Pupils' mobility/turnover	1	2	3	4	5	
f) Physical conflict among pupils	1	2	3	4	5	
g) Bullying of all kinds among pupils	1	2	3	4	5	
h) Vandalism of school property	1	2	3	4	5	
i) Physical abuse of teachers	1	2	3	4	5	
j) Verbal abuse of teachers	1	2	3	4	5	
k) Levels of pupil misbehaviour	1	2	3	4	5	
Pupils' motivation for learning	1	2	3	4	5	
19. Indicate the extent to which you agree that each statement characterises the teachers you work with	Disagree strongly	Disagree moderately	Disagree slightly	Agree	Agree	Agree
		moderatery	Silgility	slightly	moderately	strong
a) Pupils in this school can achieve the goals that have been set for the	nem 💹 1	2	3	4	5	6
b) Most pupils do achieve the goals that have been set for them	1	2	3	4	5	6
c) Teachers set high standards for academic performance	1	2	3	4	5	6
d) This school sets high standards for academic performance	1	2	3	4	5	6
e) Their pupils respect others who get good marks / grades	1	2	3	4	5	6
f) Lesson plans are regularly discussed and monitored	1	2	3	4	5	6
 g) The performance of subject areas is regularly monitored and target for improvement are regularly set 	S 1	2	3	4	5	6
h) Pupils are regularly involved in assessment for learning	1	2	3	4	5	6
 i) Class teachers regularly use pupil data to set individual pupil achievement targets 	1	2	3	4	5	6

20. Indicate the extent to which you agree that each statement characterises your school						
Statement Characterises your School	Disagree strongly	Disagree moderately	Disagree slightly	Agree slightly	Agree moderately	Agree strongly
Most teachers in our school share a similar set of values, beliefs and attitudes related to teaching and learning	1	2	3	4	5	6
b) The goals I am expected to accomplish with my pupils are clear to m	ne 🗌 1	2	3	4	5	6
c) There is no conflict in my mind about what I am expected to do	1	2	3	4	5	6
d) Pupils feel safe in our school	1	2	3	4	5	6
e) Teachers and other adults in the classroom work collaboratively	1	2	3	4	5	6
f) Parents often visit the school	1	2	3	4	5	6
g) The school is actively involved in work with other schools or organisations (e.g. networks, GTC, NCSL or other learning partnerships)	a 1	2	3	4	5	6
h) Our school provides a broad range of extracurricular activities for pupils (e.g. plays, athletics, music, dance)	1	2	3	4	5	6
21. Indicate the extent to which you agree that each statement characterises your school	Disagree strongly	Disagree moderately	Disagree slightly	Agree slightly	Agree moderately	Agree strongly
a) Disruptions to teaching time are minimised	1	2	3	4	5	6
b) The school timetable provides adequate time for collaborative teacher planning	er ₁	2	3	4	5	6
c) Our pupil assessment practices reflect our curriculum standards	1	2	3	4	5	6
d) We are able to provide a coherent teaching and learning programme for pupils across the years	1	2	3	4	5	6
e) Pupils of similar academic ability are grouped together for teaching i most subject areas	n 1	2	3	4	5	6
f) Teachers in this school have a sense of collective responsibility for pupil learning	1	2	3	4	5	6
g) Teachers' teaching strategies enable pupils to construct their own knowledge	1	2	3	4	5	6
h) There are more opportunities for pupils to take responsibilities for their own learning in school now than three years ago	1	2	3	4	5	6
22. Indicate the extent to which you agree that each statement characterises conditions in your classroom	Disagree	Disagree	Disagree	Agree	Agree	Agree
	strongly	moderately	slightly	slightly	moderately	strongly
a) My workload is quite fair compared to teachers in other schools	1	2	3	4	5	6
b) I teach an excessive number of pupils	1	2	3	4	5	6
 c) The size of my class(es) makes unreasonable demands on the time required for preparation and marking 	1	2	3	4	5	6
d) The size of my class(es) allows me to adequately differentiate my teaching between pupils	1	2	3	4	5	6
e) The amount of administrative work required of me is not excessive	1	2	3	4	5	6
 f) My non-teaching (other than admin.) duties in the school are not excessive 	1	2	3	4	5	6
 g) I teach subjects or areas of the curriculum for which I have little formal preparation 	1	2	3	4	5	6
h) I have too many pupils who are uncooperative	1	2	3	4	5	6
I have too many pupils who achieve poorly in spite of my best efforts	1	2	3	4	5	6
i) I have a significant amount of autonomy over decisions about what happens in my classes		2	3	4	5	6
k) I have access to the teaching resources that I need to do a good jo	b 1	2	3	4	5	6
1) The atmosphere throughout the school encourages pupils to learn	1 1	2	2	4		

23. Please add any other comments you wish to make school or your role over the last <u>three</u> years:	about changes in the leadership practices within the
Background information 24. Are you? Male	1 Female 2
25. What is your age? 30 or under _ 1 31-35 _	2 36-40 3 41-45 4 46-50 5
51-55 _ 6 56-60 [7 61-65 8 Over 65 9
26. What is your education background? (Please ti	ck all that apply)
Non-graduate Certificate / Diploma 1 Degree	☐ 1 Postgraduate Certificate / Diploma ☐ 1
Masters ☐ 1 Doctorate ☐ 1 Other (pleas	se specify) 🗖 🗌 1
27. How long have you been a teacher	
a)in total? 0-3 years ☐ 1 4-7 years ☐ 2	8-15 years 3 16-23 years 4 24 years or more 5
b)in this school? 0-3 years 1 4-7 years 2	8-15 years 3 16-23 years 4 24 years or more 5
28. How long have you been a Head of Department.	
a)in total? 0-3 years 🗌 1 4-7 years 🗌	2 8-15 years 3 16-23 years 4 24 years or more
b)in this school? 0-3 years 1 4-7 years	2 8-15 years 3 16-23 years 4 24 years or more
29. Please name your department:	
Further participation in the project	
There will be opportunities for a small number of headte interviews with a designated member of the research te below whether you would be willing, in principle, to take	am in the second stage of the study. Please indicate
If you would like more information regarding this part of phone (0115 951 3714) or email (EducationTISLO@not	
Yes, I would be willing to participate further in this study	1 If yes, please provide contact details below
No, I would prefer not to participate further in this study] 2
Contact details: Name:	
School name and address:	
	School telephone number:
	School email address:

In keeping with data protection legislation, your contact details will only be used for the purposes of this research. They will not be disclosed to the Department for Education and Skills or the National College for School Leadership, or any third party without your express permission.

Thank you for helping us with this important research project by taking the time to complete this questionnaire. Please return it using the freepost envelope provided by Friday 16th June 2006 to: Survey Unit, University of Nottingham, University Park, FREEPOST NG6687, Nottingham, NG7 1BR