This archive contains files containing data and analysis from

Project ES/L00920X/1

**The Meeting Centres Support Programme for People and Families Living with Dementia at Home – Translating an evidence-based intervention from the Netherlands to Italy, Poland and the UK.**

The following files have been archived:

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| **File name** | **Description** |
| MCSP\_Guidebook\_V1 | Pdf guidebook for setting up and running a successful Meeting Centre. |

**WP6.1 – Effectiveness and Efficacy**

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| **Folder** | **File name** | **Description** |
| Data | Baseline\_data\_MC\_2016.xlsx | Excel file containing a dataset generated by the questionnaires:* MCM\_Questionnaires\_V4
* Carers\_Questionnaires\_V7
* PwD\_Questionnaires\_V8

The questionnaires were conducted at baseline. The dataset contains data for carers and people with dementia attending Meeting Centres (MC). |
| Data | Baseline\_data\_UC\_2016.xlsx | Excel file containing a dataset generated by the questionnaires:* MCM\_Questionnaires\_V4
* Carers\_Questionnaires\_V7
* PwD\_Questionnaires\_V8

The questionnaires were conducted at baseline. The dataset contains data for carers and people with dementia who receive Usual Care (UC). |
| Data | Follow\_up\_data\_MC\_2017 | Excel file containing a dataset generated by the questionnaires:* MCM\_Questionnaires\_V4
* Carers\_Questionnaires\_V7
* PwD\_Questionnaires\_V8

The questionnaires were conducted at the follow-up time point. The dataset contains data for carers and people with dementia attending Meeting Centres (MC). |
| Data | Follow\_up\_data\_UC\_2017 | Excel file containing a dataset generated by the questionnaires:* MCM\_Questionnaires\_V4
* Carers\_Questionnaires\_V7
* PwD\_Questionnaires\_V8

The questionnaires were conducted at the follow-up time point. The dataset contains data for carers and people with dementia who receive Usual Care (UC). |
| Documentation/ Consent\_forms | Capacity\_Assessment\_V1\_16-07-15 | Form to ensure person with dementia has capacity before each interview. |
| Documentation/ Consent\_forms | Consent\_Form\_V2\_16-07-15 | Consent form for anyone taking part in the study. |
| Documentation/ Consent\_forms | Consultee\_Declaration\_V2\_16-07-15 | Form to enable a consultee to provide consent on behalf of a person with dementia. |
| Documentation/ Information\_ sheets | MC\_Carer\_IS\_V2\_16-07-15 | Information sheet for carers of a person with dementia attending the Meeting Centre. |
| Documentation/ Information\_ sheets | MC\_Consultee\_IS\_V2\_16-07-15 | Information sheet for consultees of a person with dementia attending the Meeting Centre. |
| Documentation/ Information\_ sheets | MC\_Participant\_IS\_V2\_16-07-15.doc | Information sheet for people with dementia attending the Meeting Centre. |
| Documentation/ Information\_ sheets | UC\_Carer\_IS\_V2\_16-07-15 | Information sheet for carers of a person with dementia receiving usual care. |
| Documentation/ Information\_ sheets | UC\_Consultee\_IS\_V2\_16-07-15 | Information sheet for consultees of a person with dementia receiving usual care. |
| Documentation/ Information\_ sheets | UC\_Participant\_IS\_V2\_16-07-15 | Information sheet for people with dementia receiving usual care. |
| Documentation/ Methodology/ Questionnaires | Carers\_Questionnaires\_V7 | Booklet containing 6 questionnaires for completion with carers at both baseline and follow-up time points. For use with both MC and UC groups. |
| Documentation/ Methodology/ Questionnaires | MCM\_Questionnaires\_V4 | Booklet containing 2 questionnaires for completion about the person with dementia at both baseline and follow-up time points. For use with both MC and UC groups. |
| Documentation/ Methodology/ Questionnaires | PwD\_Questionnaires\_V8 | Booklet containing 7 questionnaires for completion with people with dementia at both baseline and follow-up time points. For use with both MC and UC groups. |
| Documentation/ Methodology/ Analysis | WP6.1\_Analysis\_Plan\_V1.0\_10-02-17 | Statistical Analysis Plan detailing how to analyse the MC and UC datasets. |
| Documentation/ Methodology/ Analysis | EQ-5D\_analysis | Excel spreadsheet to use for generating the EQ-5D score from the raw data. |

**WP6.2 – Satisfaction**

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| **Folder** | **File name** | **Description** |
| Data/Datasets | DMC\_Satisfaction\_Baseline\_2016 | Excel file containing a dataset generated by the questionnaires:* Satisfaction\_Member\_V1
* Satisfaction\_Carer\_V1

The questionnaires were conducted at baseline with people with dementia and carers attending the Droitwich Meeting Centre |
| Data/Datasets | DMC\_Satisfaction\_Follow-up\_2016 | Excel file containing a dataset generated by the questionnaires:* Satisfaction\_Member\_V1
* Satisfaction\_Carer\_V1

The questionnaires were conducted at the follow-up time point with people with dementia and carers attending the Droitwich Meeting Centre |
| Data/Datasets | LMC\_Satisfaction\_Baseline\_2016 | Excel file containing a dataset generated by the questionnaires:* Satisfaction\_Member\_V1
* Satisfaction\_Carer\_V1

The questionnaires were conducted at baseline with people with dementia and carers attending the Leominster Meeting Centre |
| Data/Datasets | LMC\_Satisfaction\_Follow-up\_2016 | Excel file containing a dataset generated by the questionnaires:* Satisfaction\_Member\_V1
* Satisfaction\_Carer\_V1

The questionnaires were conducted at the follow-up time point with people with dementia and carers attending the Leominster Meeting Centre |
| Data/Transcripts | DMC\_FG\_Carers\_transcript\_15-06-16 | Transcript of the audio file DMC\_FG\_Carers\_15-06-16 |
| Data/Transcripts | DMC\_FG\_Members\_transcript\_15-06-16 | Transcript of the audio file DMC\_FG\_Members\_15-06-16 |
| Data/Transcripts | LMC\_FG\_Carers\_transcript\_14-09-16 | Transcript of the audio file LMC\_FG\_Carers\_14-09-16 |
| Data/Transcripts | LMC\_FG\_Members\_transcript\_14-09-16 | Transcript of the audio file LMC\_FG\_Members\_14-09-16 |
| Documentation/ Information\_ sheets | DMC\_FG\_Invitation\_16-05-16 | Letter inviting members and carers from the Droitwich Meeting Centre to attend a Focus Group. |
| Documentation/ Information\_ sheets | LMC\_FG\_Invitation\_08-08-16 | Letter inviting members and carers from the Leominster Meeting Centre to attend a Focus Group. |
| Documentation/ Methodology | FG\_questions\_V1 | Question guide for the focus groups with Meeting Centre members and carers. |
| Documentation/ Methodology | Satisfaction\_Carer\_V1 | Questionnaire to capture the satisfaction levels of Meeting Centre carers. |
| Documentation/ Methodology | Satisfaction\_Member\_V1 | Questionnaire to capture the satisfaction levels of Meeting Centre members. |

**WP6.3 – Implementation**

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| **Folder** | **File name** | **Description** |
| Data/Transcripts/ DMC | DSpa\_IG\_Data1 | Excel file containing demographic data of Droitwich Initiative Group interviewees |
| Data/Transcripts/ DMC | DSpa\_IG1\_01\_28-08-15 | Transcript of interview with Droitwich Initiative Group member |
| Data/Transcripts/ DMC | DSpa\_IG1\_02\_14-08-15 | Transcript of interview with Droitwich Initiative Group member |
| Data/Transcripts/ DMC | DSpa\_IG1\_03\_11\_09-15 | Transcript of interview with Droitwich Initiative Group member |
| Data/Transcripts/ DMC | DSpa\_IG1\_04AND05\_27-08-15 | Transcript of interview with Droitwich Initiative Group member |
| Data/Transcripts/ DMC | DSpa\_IG1\_05\_27-08-15 | Transcript of interview with Droitwich Initiative Group member |
| Data/Transcripts/ DMC | DSpa\_IG1\_06\_24-08-15 | Transcript of interview with Droitwich Initiative Group member |
| Data/Transcripts/ DMC | DSpa\_IG1\_07\_14-09-15 | Transcript of interview with Droitwich Initiative Group member |
| Data/Transcripts/ DMC | DSpa\_IG1\_08\_17-08-15 | Transcript of interview with Droitwich Initiative Group member |
| Data/Transcripts/ DMC | DSpa\_IG1\_09\_19-08-15 | Transcript of interview with Droitwich Initiative Group member |
| Data/Transcripts/ DMC | DSpa\_IG1\_10\_17-08-15 | Transcript of interview with Droitwich Initiative Group member |
| Data/Transcripts/ LMC | LMC\_IG\_Data1 | Excel file containing demographic data of Leominster Initiative Group interviewees |
| Data/Transcripts/ LMC | LMC\_IG1\_01\_11-03-16 | Transcript of the audio file LMC\_IG\_Interview1\_11-03-16 |
| Data/Transcripts/ LMC | LMC\_IG1\_02\_16-02-16 | Transcript of the audio file LMC\_IG\_Interview2\_16-02-16 |
| Data/Transcripts/ LMC | LMC\_IG1\_03\_16-02-16 | Transcript of the audio file LMC\_IG\_Interview3\_16-02-16 |
| Data/Transcripts/ LMC | LMC\_IG1\_04\_16-02-16 | Transcript of the audio files LMC\_IG\_Interview4\_Pt1\_16-02-16 and LMC\_IG\_Interview4\_Pt2\_16-02-16  |
| Data/Transcripts/ LMC | LMC\_IG1\_05\_17-02-16 | Transcript of the audio file LMC\_IG\_Interview5\_17-02-16 |
| Data/Transcripts/ LMC | LMC\_IG1\_06-23-02-16 | Transcript of the audio file LMC\_IG\_Interview6\_23-02-16 |
| Data/Transcripts/ LMC | LMC\_IG1\_07-23-02-16 | Transcript of the audio file LMC\_IG\_Interview7\_23-02-16 |
| Data/Transcripts/ LMC | LMC\_IG1\_08\_23-02-16 | Transcript of the audio file LMC\_IG\_Interview8\_23-02-16 |
| Data/Transcripts/ LMC | LMC\_IG1\_09\_24-02-16 | Transcript of the audio file LMC\_IG\_Interview9\_24-02-16 |
| Data/Transcripts/ LMC | LMC\_IG1\_10-24\_02-16 | Transcript of the audio file LMC\_IG\_Interview10\_24-02-16 |
| Documentation/ Consent\_form | IG\_ConsentForm\_V2 | Consent form for members of the Initiative Groups |
| Documentation/ Information\_sheet | IG\_Information\_sheet\_V1 | Information sheet for members of the Initiative Groups |
| Documentation/ Methodology | IG\_Interview\_Questions\_11-08-15 | Questions to ask during interviews with Initiative Group members |
| Documentation/ Methodology | IG\_FB\_Checklist\_09-05-16 | Checklist to summarise what raised during Initiative Group interviews |