**Statement of Informed Consent**

The research project **Bilateral (Hong Kong): Age Diversity: Applying the Capabilities Approach to**

**Career Development Across the Life Course** is jointly funded by the Economic and Social Research Council (ESRC) and Hong Kong Research Grant Council (Project Code: ES/I028072/1). It is carried out at: Newcastle University Business School, 5 Barrack Road, NE1 4SE, UK and Lingnan University, 8 Castle Peak Road, Tuen Mun, New Territories

By:

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The project is carried out between September 2011 and August 2013 in Hong Kong and the UK. As part of this research, Newcastle and Lingnan University researchers are interviewing me at:

Organisation name: Address:

Telephone number:

You have the right to halt and to end the interview at any point in time, without having to give a reason.

All data, whether audio files or written transcripts, will be treated as personal under the 1998 UK Data Protection

Act, and will be stored in secure repository at Middlesex University.

Interviews will be audio recorded by the research team and will be transcribed by an independent transcriber who has signed a confidentiality agreement with the researchers. Interviews conducted in Mandarin or Cantonese will be translated into the English language by an independent translator who has signed a confidentiality agreement with the researchers.

Data collected may be processed manually and with the aid of computer software.

Data collected will be used within this research project. Whenever we will use data from your interview, such as statements or direct quotes, we will anonymise your data so that you cannot be identified.

Copies of the transcripts of the interview will be offered to the UK Data Archive so that other bona fide researchers will be able to use the data. For this purpose, the transcripts will be anonymised so that they cannot be traced back to you. Also, the UK Data Archive asks users of data to sign a confidentiality agreement before granting access to the data. Audio recordings of the interviews, however, will NOT be offered to the UK Data Archive and will only be available to the team members of the research project, to the transcribers and the translators, and will be destroyed at the end of the research project.

A copy of your interview transcript will be provided to you, free of charge, on request. Name (Printed): Date:

Position: Signature:

Based on the information given above and the information I have received about the research project and my role as an interviewee:

1) I agree to participate in this interview.

2) I agree that this interview is audio-taped and transcribed (and translated into English if necessary).

3) I agree that the data is used for research purposes within the aforementioned research project.

4) I agree that the anonymised transcript of the interview is deposited at the UK Data Archive.

5) I understand the terms with which the interview will be conducted and material used, as described above and as agreed by me on this form. I have had the opportunity to ask questions about the research project, about the interview and about how the data is being used.